
Minutes of the meeting of Loddon Town Council (LTC) held on Wednesday 9 April 2025, 7.30pm in the Hollies Rear Hall.

Present: Cllr Andy Woodman (AW) - Chairman, Cllr Mervyn Pointer (MP) – Vice-Chairman, Cllr Jane Hale (JH), Cllr Julie Appleby (JA), Cllr Steven Kellingray-Williamson (SKW), Cllr Natalie Henry (NH), Cllr Richard Hubbard (RH).

In Attendance: Emily Curtis (Town Clerk), Jo Leonard (AAO), Kerry Sturman (RFO) and four members of the public (MOP).

Absent:

1. Welcome, Meeting Protocol and Etiquette:

Chairman Cllr AW welcomed everyone to the meeting. Nobody wished to record the meeting.

2. Co-option:

One application had been received, but as there was no proposer, the application for co-option did not proceed.

3. Apologies for Absence:

The Council received and accepted apologies from Cllr Alex Ashman (AA) as he was unwell and Cllr Kay Mason Billig (KMB) as she was unable to attend due to work commitments.

4. Declarations of Interest and Requests for Dispensations:

Cllr JH declared an interest on any items on the agenda relating to the Jubilee Hall as she is a Jubilee Hall Trustee.

Cllr JA declared a non-pecuniary interest in any items relating to St George's Park as she is a resident within the development.

5. Minutes of the Meeting held on the 12 March 2025:

The Minutes of the meeting held on the 12 March 2025 were approved as a correct record with an amendment to the blue plaques item as the locations have not yet been approved.

6. Matters Arising:

6.1 Update from South Norfolk Council (Staithe, footbridge, toilet transfer and Pyes Mill)

South Norfolk Council's (SNC) Asset Officer has provided an update on the all the matters listed above.

The Staithe footbridge survey has indicated that a full replacement of the bridge may be required. A further update will be received from SNC in due course.

There has been progress relating to the ownership transfer of the Staithe toilets to LTC, as all the necessary information has now been sent to the SNC Corporate Team for a decision.

The SNC Asset Officer continues to investigate the repairs required at Pyes Mill moorings and will provide us with more information after their planned meeting with the Broad's Authority on the 10 April 2025.

6.2 Bound Copies of the Chet Neighbourhood Plan

The Council have received seventy copies that were requested. **Action:** Cllr JH to advise on how they will be distributed.

6.3 Parish Partnership Bid

LTC has received confirmation that Norfolk County Council (NCC) will fund 50% of the works for the proposed pedestrian access for the Jubilee Hall. A conversation on how these works will be funded will be had at a future council meeting. **Action:** Clerk to add to future agenda.

6.4 Freedom of Loddon Award 2025

As LTC does not have a 2025 summer fete, the organisers of the Holy Trinity Church Fete (28 June 2025) have kindly agreed that the award can be presented at their fete. The AAO has published the closing date of 31 May 2025 for nominations. **Action:** Clerk to add to June agenda.

6.5 Legionella Risk Assessment (Staithe and Library Annexe)

Both reports have been received and rated 'low risk'. LTC Cllrs gave their thanks to the Parish Warden for his excellent legionella management plan within Council facilities.

6.6 Fire risk Assessment (Staithe and Library Annexe)

Both reports have been received and rated 'low risk'.

6.7 District Cllr Meeting

The District Cllr meeting took place on the 19 March 2025 and the minutes have been circulated. The next meeting will be held on the 4 June 2025.

7. To receive reports from County and District Cllrs and Public Forum:

7.1 Report from District Councillor Jeremy Rowe (written by Jeremy Rowe): Appendix A

7.2 Report from District/County Councillor Kay Mason Billig: Appendix A

7.3 Public Forum

None.

8. Council Reports:

8.1 Chairman's Report

The report is attached to the minutes at Appendix B.

8.2 Town Councillors' Reports

None.

8.3 Clerk's Report

The report is attached to the minutes at Appendix C.

8.4 Admin and Allotments Officer's Report

The report is attached to the minutes at Appendix D.

8.5 Parish Warden's Report

The report is attached to the minutes at Appendix E.

8.6 Data Protection Matters

Deferred to the closed part of the meeting.

The report is attached to the minutes as Appendix F.

9. Finance Report:

9.1 Bank Reconciliation to 31 March 2025

The balance of Loddon Town Council's accounts, including the Playing Field, as of 31 March 2025 was £275,799. This includes £178,934 of ear-marked funds and £96,865 of general funds.

9.2 Accounts for Payment in Accordance with the Budget

The RFO presented the list of payments (Appendix G). It was **resolved** to approve this list of payments. **Action:** RFO.

9.3 Quotes for the Installation of a Replacement Noticeboard on Church Plain

The PW has strived for three quotes. Two quotes have been received, and it was **resolved** to instruct Hales Fencing at a cost of £460 to install the new noticeboard and remove the 2005 'Village of the Year' sign. **Action:** RFO.

9.4 Chet Neighbourhood Plan Final Accounts

The total cost of the Chet Neighbourhood Plan was £32,739. LTC contributed £15,000 and CPC contributed £5,000. The remainder; £12,739 was obtained via grants. There is a project surplus of £1,429 and therefore it was **resolved** to split the remaining amount, 67/33 to LTC / CPC respectively. Therefore, CPC will receive a refund of £476.33. **Action:** RFO.

9.5 Small Grant Applications

As it is the first month of the new financial year, the Council has £2,000 remaining in the 2025/26 small grant budget.

- **Holy Trinity Church - Repairs to Clock:** It was **resolved** to grant £150. **Action:** RFO.
- **Loddon & District Royal British Legion – Plaques for VE Day:** It was **resolved** to award £150. **Action:** RFO.

10. Planning:

10.1 St George's Park

Cllr AW recently met with the District Cllr Jeremy Rowe, MP Ben Goldsborough and senior members of South Norfolk Council to discuss the development. A follow up site meeting is planned for the 24 April 2025.

Some parishioners have been able to obtain a backdated refund from Anglian Water as the surface water from St George's Park drains to an attenuation basin on the development and therefore residents should not be charged for it.

10.2 Planning Applications received from South Norfolk: *Please refer to the Planning Report (Appendix H).*

10.3 Decisions on Planning Applications from South Norfolk Council: *Please refer to the Planning Report (Appendix H).*

10.4 Planning Applications from the Broads Authority: *Please refer to the Planning Report (Appendix H).*

- 10.5 Decisions on Planning Applications from the Broads Authority:** *Please refer to the Planning Report (Appendix H).*
- 10.6 S106 Land East of Beccles Road**
The S106 was distributed for information. LTC noted a typo; 'Hellingham' instead of Ellingham. SNC have been informed and has no plans to amend the document.
- 11. Public Open Space, Assets and Highways:**
- 11.1 Sam2 (Speed Awareness Message) Reports**
The Sam2 reports were circulated. LTC's Sam2 volunteer gave an update on the reports, which indicated that 23.5% of people are speeding. Police have also been undertaking speed checks on Beccles Road and George Lane in response to parishioners speeding reports and LTC emailing the Sam2 reports to the Police.
The Sam2 is currently located outside The Angel on the High Street.
- 11.2 Community Orchard Unveiling and Plaque**
This item was deferred as LTC has not yet received the plaque. Cllr JA confirmed that we were also waiting for the Love Loddon flower tower plaques. **Action:** Clerk to add to next agenda.
- 11.3 Parking issues at Loddon Junior School**
The Council has received correspondence regarding the lack of parking available at the Junior School. It was reported that this has been an issue for many decades as there is no provision for parking on the road. **Action:** Clerk to contact Seething School for their resolution for car parking issues.
- 12. Updates from Committees, Representatives and Working Parties:**
- 12.1 Loddon & Chedgrave Playing Field Committee (and Tennis Subcommittee)**
The report is attached to the minutes Appendix I.
- 12.2 Finance and Governance Committee**
The report is attached to the minutes Appendix J.
- 12.3 Personnel Committee**
The report is attached to the minutes at Appendix K.
- 12.4 Love Loddon Community Group (LLCG)**
The report is attached to the minutes at Appendix L.
- 12.5 Chet Valley Community Larder (CL)**
The report is attached to the minutes at Appendix M.
- 12.6 Events Working Party**
The Council are working with Loddon RBL and Chedgrave Parish Council to organise a VE Day event on the 8 May 2025 at 10.45am – 11.45am. Loddon Junior School will be attending the wreath laying service and will perform war time songs. Holy Trinity Church will be providing refreshments. The next meeting of the Events Working Party is on the 23 April 2025, 7.00pm in the Council Office.
The report is attached to the minutes at Appendix N.
- 12.7 Jubilee Hall Loddon**
The report is attached to the minutes at Appendix O.

13. Devolution Consultation:

The Council **resolved** to submit a response before the deadline. **Action:** AAO.

14. Correspondence:

Cllr NH offered to be the Norfolk ALC representative. **Action:** Cllr NH.
All correspondence had been previously circulated.

15. Items for a future agenda:

- Community Orchard Unveiling
- Community Payback Team
- Freedom of Loddon Award
- Parish Partnership Bid Funding

16. Upcoming Council Meetings: *(Held in Hollies Rear Hall unless otherwise specified)*

The next full Council meeting will be held on Wednesday 14 May 2025 at 7.00pm, held in the Hollies Rear Hall. (Agenda items to Clerk by the 7 May 2025).

- Loddon & Chedgrave Playing Field Committee Meeting – 16 April 2025
- Events Working Party – 23 April 2025 (LTC Office)
- Personnel Committee Meeting – 14 May 2025 at 6.15pm
- Town Council Meeting – 14 May 2025

17. Exclusion of Press and Public:

It was **resolved** to exclude the public and press under the Public Bodies (Admissions to Meetings) Act 1960 Schedule 12A SS1 & 2.

18. Grants:

The Council received an update and discussed any necessary action. **Action:** Council.

19. Community Spaces:

The community consultation closed on the 31 March 2025 and a summary of the responses was circulated to Council. It was **resolved** to send a summary to the Hollies and the Jubilee Hall. A redacted version (personal data removed) of the report will be added to the LTC website. A meeting will be organised with the Cllrs and Hollies Trustees to discuss the outcome of the survey. **Action:** Clerk.

20. Pyes Mill

SNC's Asset Officer has a meeting with the Broad's Authority on the 10 April 2025 and will update LTC in due course. **Action:** Clerk to add to next agenda.

21. Data Report

LTC replied to the ICO's request for more information on the 8 April 2025.

The meeting closed at 21.15pm.

Appendix A - Report from District Councillor's Jeremy Rowe and Kay Mason Billig

No reports.

Appendix B – Chairman's Report

The Chairman had previously presented his annual report at the Annual Parish Meeting held prior to the Town Council meeting.

As I near the end of my two-year tenure as Chair of Loddon Town Council, a role which I have very proud and privileged to hold, I look back with some satisfaction on our collective achievements over that period. None of those would have not been possible without my fellow councillors, Town Clerk, and dedicated staff and the legion of local volunteers. In particular, I have had tremendous support from my vice chairman, Mervyn Pointer, Emily as Clerk, Jo as Admin and Allotments Officer, Paul as the "everywhere" Parish Warden and Kerry as our new Finance and Projects Officer. And we couldn't do it without the volunteers who participate in our projects, such as the speeding sign (Sam2), litter picking, Tennis Club Subcommittee, community larder, events, Love Loddon, and the recently completed Neighbourhood Plan.

Loddon is a fabulous and perfectly placed small market town and a wonderful place to live with a vibrant and engaging population, that provides an exciting range of shops, services, and business, not only to the residents of Loddon but also to the nearby villages. We also host an unrivalled number and variety of active clubs and societies for a town of our size which all contribute to making Loddon the exciting and welcoming place that it is.

I was, as were we all, desperately sad to lose Colin Binfield last summer. Colin was, as Vice Chairman, a great help to me and was instrumental in the development of the Loddon & Chedgrave Playing Field Committee and the recovery of the Jubilee Hall Management Committee and so much more. We all miss him dearly and the Council will be installing a bench in his memory on the Loddon & Chedgrave Playing Field. We were also heartened to hear that Loddon Tennis Club has dedicated a trophy to Colin.

The completion and approval, following a positive referendum, of the Loddon and Chedgrave Chet Neighbourhood Plan was a great achievement from a host of participants and should help to better guide development applications as we move forward – and will also entitle us to a greater share of the infrastructure levies charged to land developers.

The future of local government following the impending devolution proposals is still much in the air. Although the role of the Town Council is not currently expected to change materially, we will soon fit into a single, yet to be defined, regional authority as opposed to the current two-tier (Norfolk County Council and South Norfolk District Council) situation.

The two new housing developments on the Beccles Road as well as the one on Langley Road in Chedgrave and the redevelopment of the Cannell's site will all create further challenges in terms of traffic and parking in our town and in the demand for schools, health, and dental services. These issues were thoroughly raised during the planning processes but were generally not considered as important as the provision of additional housing.

We have seen the ongoing triumph that is the Love Loddon group, superbly led by Cllr Julie Appleby, who have transformed areas such as Farthing Green, Church Plain and the Staithe. We have also established a new community orchard off Cannell Road, also being supported by the Love Loddon volunteers. My thanks to you all.

The Chet Valley Community Larder has gained strength during the year and has also had to change its operating model. It is a facility that we should all be proud of, again thanks to all involved.

The year has seen a continuation of the organisational and administrative changes to the Jubilee Hall which is now much better positioned for the future, and which would not have been possible without the strenuous efforts and commitment from the trustees. We have also been in conversations with the Trustees of the Loddon Buildings Preservation Trust regarding the future of The Hollies and have recently carried out a resident's survey regarding both The Hollies and the Jubilee Hall. None of this is easy and requires further community participation.

The remembrance parade and ceremonies were a great success as always and it was wonderful to see the people of Loddon taking part and lining the streets as it was for the enjoyable Victorian Evening in December.

The Staithe toilets and showers, for so long a drain on the council's funds because of vandalism, continue to be running well with the recently installed steel doors which has reduced the costly repairs.

At the Staithe we have installed an additional CCTV camera, thanks to a grant from District Cllrs, Jeremy Rowe and Kay Mason Billig. In addition, a publicly accessible defibrillator has been installed on the Staithe toilets thanks to generous donations from Heart2Heart and Chris Knott, LTC's Cleaning Contractor (Top2Bottom).

The year has seen the successful completion of the refurbishment of the Library Annex toilets and kitchen, which are now looking so much improved and include a shower for community gym users and staff alike. The project was funded by a Pride in Place Grant (UK Shared Prosperity Funding), a Community Action Norfolk Grant from South Norfolk Council and Loddon Town Council and will hopefully serve the community for years to come. The grant funding also assisted the Council with the installation of 'The Old School' noticeboard, which has given the Library, the gym and the Council more visibility.

The Summer Fair on the Loddon & Chedgrave Playing Field in July was lined up to be a major success with a record number of stall holders and participants. However, as the heavens opened during the morning, the event had to be cancelled before it had been opened. This was a crushing disappointment, especially for the stall holders and volunteers of the Events Committee who had worked so hard to put it all in place.

Thanks to Parish Partnership Bids with Norfolk County Council this year we have also seen further improvements to our footpaths, with another scheme having just been approved. Norfolk County Council also funded two new Church Plain bus stops with electronic boards via the Bus Stop Improvement Scheme. A replacement notice board (funded by the Town Council) is due to be installed on Church Plain imminently.

We are still in protracted discussions with South Norfolk over the completion of the planned improvements to The Staithe, the footbridge and, also, over the future of Pyes Mill. We also have expressed concerns over the threats to the Wherryman's Way improvement plans.

The council, at the timing of writing, has two councillor vacancies. We are always glad to welcome interest in councillor positions as well as volunteers on our various groups.

I'm proud to be part of Loddon, I hope you are too. It's a very special place – let's keep it that way.

I wish my successor all the best in their tenure as chair and hope they enjoy the role as much as I have.

Cllr Andy Woodman

Appendix C - Clerk's Report

In addition to managing the Council's facilities and staff, and further to the reports on the agenda and matters arising, the Clerk has information on the following matters.

Office

The Clerk has attended the following Committee meetings since the last TC meeting:

- Tennis Club Subcommittee – 2 April 2025

Other Meetings

- Community Payback Team – 14 March 2025
- Meeting with District Cllrs – 19 March 2025
- Norfolk Parish Training Spring Seminar - 20 March 2025
- SLCC AGM – 26 March 2025
- Meeting with Acting Head at Loddon Junior School – 28 March 2025
- SNC Town and Parish Forum – 2 April 2025

Future Meetings:

- Annual Parish Meeting – 9 April 2025
- Loddon Town Council Meeting – 9 April 2025
- Loddon & Chedgrave Playing Field Committee – 16 April 2025

The Clerk attended the SLCC AGM and was re-elected as a member of the SLCC Norfolk Executive Committee. In addition to the networking event, we had the benefit of two informative speakers; County Officer from Norfolk ALC and Cloudy IT.

The NPTS Seminar had four speakers: Equality, Diversion and Inclusion, Data Protection, Protecting Council Assets, NCC's Director of Growth and Investment speaking about Devolution, and the Executive Editor of Eastern Daily Press.

The potholes at the entrance of Church Plain car park have been filled by Norfolk County Council.

The path to Holy Trinity Church has been repaired by South Norfolk Council.

The community consultation on community spaces closed on the 31 March 2025. 213 responses received.

Public Open Space and Assets

A Parishioner reported issues with car parking outside Loddon Junior School.

A small area of the skate park has been damaged.

Love Loddon Community Group volunteer has very kindly given the wooden noticeboard at Pyes Mill some TLC and added and updated the header with Loddon Town Council.

We have been preparing for the Community Payback Team visits. Initially they will be painting the railings at Church Plain, followed by work at Loddon Staithe.

Events

The next Events Working Party meeting will be held on the 23 April 2025 in LTC's Office, and the final arrangements for the VE Day event will be agreed. The wartime history trail has been completed. Chedgrave Parish Council have kindly agreed to share their SNC VE Day grant with LTC.

Appendix D – Admin and Allotments Officer's Report

Two more plots have been returned, 1 has been reallocated already & I am meeting a prospective tenant for the other this week. 4 tenants have not yet paid next year's rent, the deadline was 6 April 2025.

A tenant was previously given permission by the Council to access the site via an opening on their property, as they have given up their plot, they have requested that another tenant be given access instead. I have contacted the other tenant and offered the same terms as were given previously; I am waiting for confirmation from them.

There is currently 1 person on the waiting list. I continue to regularly inspect & monitor the site to ensure that all plots are well cultivated and kept to a good standard.

I have begun to organise the Big South Norfolk Litter Pick, Freedom of Loddon, and been involved in organising the VE Day commemoration.

I continue to cover the day-to-day admin in the office, including dealing with planning matters, updating the council's Facebook page & website, responding to Parishioners enquiries, answering emails and phone calls.

During March I responded to 362 emails, dealt with 15 phone calls & 5 visitors.

Appendix E – Parish Warden's Report

Main activities since the March Council meeting:

- Contracted works:
 - Sourced quotes for installation of new Church Plain Noticeboard
 - Securing quotes for River weed removal adjacent to Allotments
 - Facilitated Legionella Risk assessment and Fire Risk assessments
- Response to Councillor/Parishioner concerns/reports:
 - Investigated fly tipping/ large volume of litter at rear of St Georges Park
 - Reported 'Rough sleeping' at Jubilee Hall to NCC Homeless unit
 - Cut back vegetation obstructing 300m of Cycleway. Beccles road/A146 to Sandy lane.
 - Cleared mud build up on Footpath 11
- Tested for Lead in paint on Church and Hollies railings. Negative result
- Re-installed Fire extinguisher following Annex refurbishment works
- Installed new bin at Warren Hills
- Playground maintenance:
 - Regular repairs required to maintain Safety matts at Kittens Lane
 - Replaced broken covers on Outdoor gym
 - Multiple visits required each week to tackle volume of Litter and broken glass, removal of rocks and metal debris
- Weekly inspection; Public open spaces, Parish trees, Annex Offices and Staithe
- Tennis courts inspected and leaf vacuumed weekly
- Routine litter picking; Jubilee field, Hockey field, Pyes Mill
- Ad-Hoc Litter picking; George Lane, Kittens Lane, High Street, Bridge Street, Staithe, Broadlands estate, Cannell Road, Leman Grove and adjoining roads
- Regular inspection of Staithe toilets, Car park area and Staithe Waterfront
- Monthly safety inspection at Pyes Mill
- Operation of Allotment water pumps checked
- Legionella flushing and temperature control readings completed
- Fire Alarm System, Emergency lighting, and CO Monitor checks complete
- CCTV Cameras checked and cleaned
- War Memorial inspected and swept
- Footpaths; 8, 9,10,11,14,15, 16 & 18 Inspected and litter picked.

Appendix F – Data Protection Matters

Report redacted.

Appendix G – Payments for Approval

Date	Payee	Item	Amount / £
29/03/2025	BT (GP01063771)	Phone/Broadband	37.14
31/03/2025	SSE Energy	Streetlighting/Electricity	115.89
31/03/2025	Unity Trust Bank	Bank fees	9.60
31/03/2025	Unity Trust Bank	Bank fees	13.50
31/03/2025	Norfolk Lawn Tennis Association	Loan repayment	52.00
01/04/2025	South Norfolk DC	Garden Waste Collection	65.00
09/04/2025	Lloyds Bank	Credit Card	105.78
10/04/2025	GoCardless/Adept	IT/Website	31.20
10/04/2025	GoCardless/Adept	IT/Website	37.60
10/04/2025	BT (GP01174152)	Staithe/Office Broadband	67.66
13/04/2025	EE Limited	Phone	48.89
15/04/2025	Everflow	Staithe water	269.63
15/04/2025	British Gas Trading	Electricity - office	223.18
16/04/2025	EDF Energy	Electricity - staithe	95.75
17/04/2025	E.on Next Energy	Gas - office	147.22
31/03/2025	Emily Curtis	Reimbursement of Petty Cash	19.20
09/04/2025	City Tennis League	League entry fees	45.00
09/04/2025	NALC	Subscription	407.37
09/04/2025	Cozens	Christmas lights	120.10
09/04/2025	Jubilee Hall	Electricity	385.01
09/04/2025	RBL Poppy Appeal	Events	27.50
09/04/2025	NPTS	Training	56.00
09/04/2025	NPTS	Subscription	555.00
09/04/2025	Loddon Buildings Preservation Trust	Room Hire	575.00
09/04/2025	Loddon & District Horticultural Society	Community Grant	150.00
09/04/2025	Norfolk ALC	Training	42.00
09/04/2025	NALC	Training	42.00
09/04/2025	GRD Electrical Contractors	Annexe Electrical Work	2,883.12
09/04/2025	Hopton EPCs	Health & Safety	425.00
09/04/2025	Rialtas	Cloud access	12.78
09/04/2025	SLCC	Training	10.00
09/04/2025	Roberts & Son	Printing	394.00
09/04/2025	Loddon Garden DIY	Maintenance	772.89
09/04/2025	Ross Wilson	Tennis Coaching/Floodlight use	350.00
09/04/2025	Lowestoft & District Tennis League	League Entry Fee	25.00
09/04/2025	Rialtas	Annual Licence	758.40
09/04/2025	Julie Appleby	Love Loddon - plants	11.48
09/04/2025	HMRC	April Tax/NI	753.14
09/04/2025	Norfolk Pension Fund	April Pension Contributions	1,703.93
09/04/2025	Chedgrave Parish Council	Neighbourhood Plan project refund	476.33
09/04/2025	Ace Fire	Fire RA - Staithe	300.00
09/04/2025	Ace Fire	Fire RA - Office	300.00
09/04/2025	Top2Bottom Cleaning	Cleaning	978.00
09/04/2025	SLCC	Training	18.00
9/04/2025	Salaries	April 2025	4,891.41
09/04/2025	James Preston	Tennis Club general expenses	60.14

Appendix H – Planning Report

App Number	App Type	Address	Proposal	Application/ Decision	Decision	Date of Decision
2025/0366	Householder	7 Old Market Green Loddon Norfolk NR14 6QG	Demolition of existing conservatory and erection of new single storey rear extension	D	Approval with Conditions (Delegated)	14/03/2025
2025/0819	Householder	14 High Bungay Road Loddon Norfolk NR14 6JT	Demolish single garage and replace with double garage and Gym	A		
2025/0861	Removal/Variation of Condition (S73 / S19)	The Angel Inn 15 High Street Loddon Norfolk NR14 6B	Variation of condition 2- Revised drawings of original planning permission 2022/1132 (Conversion of coach house to micro brewery and first floor holiday let, kitchen extension, covered external seating area, 4no. one bedroom holiday pods, renovation of smoke house, external stair and landing and new door to first floor living accommodation and replacement double glazed windows)	A		
2025/0841	Removal/Variation of Condition (S73 / S19)	The Angel Inn 15 High Street Loddon Norfolk NR14 6B	Variation of condition 2- Revised Drawings of original planning permission 2022/1131	A		

2025/0526	Works to trees in Conservation Area	1 Davy Place Loddon Norfolk NR14 6JP	T4- Silver Birch- Reduce upright reiterated stems by 4m to growth points to height of 7m. T7- Flowering Cherry- Reduce upper reiterated crown by 5m leaving height of 13m. Reduce lateral crown to the north east, west and south by 1.5m to leave crown spread of N-6.5, S-3m, E-3m and W-4.5m	D	No objections (Delegated)	19/03/2025
2025/0625 2021/2437 2021/2522	Approval of Condition Details	Land East Of Beccles Road Loddon Norfolk	Details of condition 16 of 2021/2437- Archaeological written scheme of investigation	D	Approval of details - Approved (Delegated)	21/03/2025
2025/0814	Listed Building Consent	27 Bridge Street Loddon Norfolk NR14 6NA	Installation of 9 photovoltaic panels on the south facing roof of the cart house	A		
2025/0332	Householder	8 Beech Close Loddon Norfolk NR14 6JF	Erection of 5.5m x 3.5m Log Cabin	D	Approval with Conditions (Delegated)	26/03/2025
2025/0947 2021/2437	Approval of Condition Details	Land East Of Beccles Road Loddon Norfolk	Details reserved by condition 4 and 9 (Construction Management Plan and Construction Workers Parking) of 2021/2437 LTC not consulted	A		

2025/0948 2021/2437	Approval of Condition Details	Land East Of Beccles Road Loddon Norfolk	Details reserved by condition 3 (Materials Plan) of 2021/2437 LTC not consulted	A		
2025/0952 2021/2437	Non Material Amendment	Land East Of Beccles Road Loddon Norfolk	Non material amendment of 2021/2437 - updated house types LTC not consulted	A		
2025/0954 2021/2437	Approval of Condition Details	Land East Of Beccles Road Loddon Norfolk	Details of condition 5 of 2021/2437 - Roads, footways, cycleways, street lighting, foul and surface water drainage LTC not consulted	A		
JL/2023/0014		Lagoons at Upgate Road, Seething, Norfolk, NR15 1E	Continue the Use of three Lagoons to Store Organic Liquid Waste: Whites Recycling Limited	D	Refused	28/03/2025
2025/0693	Advertisement Consent	Former Bridge Stores 41 Bridge Street Loddon Norfolk NR14 6NA	Removal of existing signage and graphics and replace with new signage and graphics. Fascia x 1 off. Projecting sign x 1 off. F/ACM x 1 off. ACM panel x 1 off. manifestation. Poster cases x 2 off	A		

Appendix I - Loddon & Chedgrave Playing Field Committee

No report.

Cllr Jane Hale.

Appendix J – Finance and Governance Committee

The Chairman of the above Committee had previously presented his annual report at the Annual Parish Meeting held prior to the Town Council meeting.

The Finance and Governance Committee was formed at the LTC meeting of 11th December 2024 for the purpose of reviewing matters of finance and government outside of full council meetings and to reduce the workload of those meetings.

It met for the first time on 26th February 2025 and elected Cllr Andy Woodman as chair and Cllr Richard Hubbard as vice chair. Draft minutes had been circulated.

Cllr Andy Woodman

Appendix K – Personnel Committee

The Chairman of the above Committee had previously presented his annual report at the Annual Parish Meeting held prior to the Town Council meeting.

The Committee in line with the Terms of Reference, has met six times this year to discuss relevant personnel matters brought to the committee.

Current members: Councillor MP Chairman, Councillor JA Vice Chair. Councillors AW and NH Committee members.

In May 24 the Committee put forward a candidate to fill the role of RFO this followed the councils agreed recruitment process. The council supported this proposal and on the 3 2024, the RFO started in their role. Unfortunately, the RFO resigned due to being offered full time employment elsewhere.

So, in November 2024, we again went through the recruitment process and at the December full council meeting put forward a candidate to fill the role of RFO and Project Officer. This proposal was agreed by the council and on January 13th Kerry Sturman became the Council's RFO.

I would like to take this opportunity to thank Anne Barnes who on two occasions over the last year has taken on the role of Locum RFO whilst we recruited replacement RFO'S and helped them settle it to their new positions.

Various policies and governance documents have been updated during the year.

One to One's and staff appraisals have been carried out over the year.

The next meeting will be held prior on the 14 May 2025, prior to the Council meeting.

Cllr Mervyn Pointer

Appendix L – Love Loddon Community Group

Loddon Staithe – 6 April 2025

Difficult to know where to start at The Staithe, but undeterred 9 volunteers turned out and made inroads into clearing and edging the steps and brick-weave paths. We also removed grass and leaves from the B-Line bed so the pollinating plants can flourish. The roadside on George Lane (opposite Takeaway Corner) was also weeded and has made a great improvement.

Coffee was generously donated by Rosy Less and about a dozen bags of waste, is kindly being collected by SNC. Other updates: Further to our meeting, the Community Payback team are due to start work on painting Holy Trinity church railings and outside of the Hollies next week. We have also asked them to carry out a deep clean of the Jubilee Hall Changing Rooms, which they have agreed to do, at a later date.

The Big South Norfolk Litter Pick takes place on Saturday 26th of April meeting at 10am on Church Plain. Thanks to our AAO for organising. Next LLCG working session is Sunday 18th, to strip out the planters to make way for the summer bedding plants. This is a revision to our original timetable, to keep the violas during our VE Day celebrations. Meeting 10am Church Plain.

Cllr Julie Appleby

Appendix M – Chet Valley Community Larder

The RFO had previously presented her annual report at the Annual Parish Meeting held prior to the Town Council meeting.

Loddon Town Council took ownership of the Chet Valley Community Larder & Fridge in September 2024, and our RFO/Project Officer Kerry administers the team of volunteers and manages the project on behalf of the Council.

The Community Larder (CL) supports a whole cross-section of residents from the Chet Valley (Loddon, Chedgrave, Hales & Heckingham, Langley & Hardley, Sisland). Our volunteers hold two manned sessions that are held in Loddon Library on a Monday and Saturday and those in need can register for a food bag that contains £5 of ingredients to prepare a wholesome family meal. Although demand varies, on average, it is currently distributing 10 meal bags per week. The registration process ensures that the food bags are being received by those most in need. The shelves remain open to donations / food swaps. The manned sessions also give an opportunity for the volunteers to build relationships with the users and signpost support and help available from other organisations. Loddon Town Council has budgeted £1,000 for 2025/26 to help fund the project, but in order to fulfil the current demand for food bags, the total expenditure for the upcoming financial year is expected

to be £2,600. Loddon Town Council is seeking donations from the public, grants and other forms of fundraising to meet the target.

Currently there are 40 households registered. Our increased publicity on social media has increased awareness of the larder and help those in need to come forward for assistance.

We are always seeking volunteers to help man the library sessions on a Monday and Saturday as although we have several volunteers involved with the project, we need more help at the actual manned sessions.

Appendix N – Chet Valley Events Working Party

No report was received.

Appendix O - Jubilee Hall - Loddon

No Cllr Representative at present.