

Minutes of the meeting of Loddon Town Council (LTC) held on Wednesday 9 July 2025, 7.30pm in the Hollies Rear Hall.

Present: Cllr Mervyn Pointer (MP) – Chairman, Cllr Andy Woodman (AW) – Vice - Chairman, Cllr Jane Hale (JH), Cllr Julie Appleby (JA), Cllr Ian Appleby (IA), Cllr Steven Kellingray-Williamson (SKW), Cllr Natalie Henry (NH) and Cllr Kay Mason Billig (KMB).

In Attendance: Emily Curtis (Town Clerk), Jo Leonard (AAO), Kerry Sturman (RFO) and five members of the public (MOP).

Absent:

1. **Welcome, Meeting Protocol and Etiquette:**

Chairman Cllr MP welcomed everyone to the meeting. Nobody wished to record the meeting.

2. **Councillor Co-option:**

No applications have been received. Cllr Richard Hubbard resigned on the 8 July 2025 and was thanked for his service.

3. **Apologies for Absence:**

The Council received and accepted apologies from Cllr Alex Ashman (AA) as he is away from home.

4. **Declarations of Interest and Requests for Dispensations:**

Cllr JH declared an interest on any items on the agenda relating to the Jubilee Hall or the Loddon Building Preservation Trust (LBPT) as she is Trustee for both organisations.

5. **Minutes of the Meeting held on the 11 June 2025:**

The Minutes of the meeting held on the 11 June 2025 were approved as a correct record.

6. **Matters Arising:**

Matters Arising has been incorporated into the Clerk's Report (Appendix C).

7. **To receive reports from County and District Cllrs and Public Forum:**

7.1 **Report from District Councillor Jeremy Rowe (written by Jeremy Rowe):** Appendix A

7.2 **Report from District/County Councillor Kay Mason Billig:** Appendix A

7.3 **Public Forum**

A MOP requested to know when the pedestrian crossing on George Lane will be installed. Cllr KMB reported that Halsbury Homes was being pursued through the legal channels to complete the project.

A MOP reported that at school drop off / collection people are parking on Oak Avenue and on the green space frontage at St George's Park. Cllr KMB reported that bollards might be a solution however the land is owned by Halsbury Homes.

A MOP raised concerns about the road closure on George Lane. Cllr KMB has asked Highways to consider opening the road when staff are not on site such as evenings and weekends.

8. Council Reports:

8.1 Chairman's Report

The report is attached to the minutes at Appendix B.

8.2 Town Councillors' Reports

Cllr JA gave an update on the blue plaque scheme. Verbal confirmation has been received for the majority of the plaques and written confirmation will be received on the wording of the plaques. Grade 2 listed properties and properties within the Conservation Area may need to obtain planning consent.

8.3 Clerk's Report

The report is attached to the minutes at Appendix C.

8.4 Admin and Allotments Officer's Report

The report is attached to the minutes at Appendix D.

8.5 Parish Warden's Report

The report is attached to the minutes at Appendix E.

8.6 Data Protection Matters

The report is attached to the minutes as Appendix F.

9. Finance Report:

9.1 Bank Reconciliation to 30 June 2025

The balance of Loddon Town Council's accounts, including the Playing Field, as of 30 June 2025 was £302,445. This includes £177,236 of ear-marked funds and £125,209 of general funds.

9.2 Accounts for Payment in Accordance with the Budget

The RFO presented the list of payments (Appendix G). It was **resolved** to approve this list of payments. Cllrs AW and MP will authorise payments. *Cllr JH abstained.* **Action:** RFO.

9.3 Internal Auditor 2026/27

It was **resolved** to appoint Carol Bailey to carry out the 2026/27 Internal Audit. **Action:** RFO.

9.4 Financial Regulations

This item was deferred. **Action:** RFO.

9.5 Small Grant Applications

No applications received.

9.6 Bank Mandate

It was **resolved** to approve Cllrs SKW and IA as bank signatories for the Unity Trust bank accounts. **Action:** RFO.

9.7 Full Council Fire Safety Training

As recommended as part of the recent Fire Risk Assessment, fire safety training is required. Three contractors quoted and it was **resolved** to appoint Contractor B at a cost of £350 excl VAT (for up to 15 people) to receive the training. **Action:** RFO.

9.8 SNC's Nature Conservation Fund

SNC have recently circulated a fund of up to £10,000 for open access woodland. The RFO had circulated a project specification for opening up LTC's woodland at Warren Hills via the NCC registered footpath. It was **resolved** to proceed with the bid but be mindful of the safety of children accessing the area due to its proximity with the A146. **Action:** RFO.

9.9 NCC's Pride in Place Fund

NCC have recently invited people to bid for a Pride in Place High Street fund to encourage footfall in Norfolk's market towns. Cllr JA proposed an idea to purchase hanging basket towers and a pumped watering device. A winter display may also be considered. It was **resolved** to go ahead with any new ideas that will draw people to the town. **Action:** Cllr JA/RFO (deadline 31 August 2025).

10. Planning:

10.1 Planning Applications received from South Norfolk: Please refer to the Planning Report (Appendix H).

Cllr MP noted that no further designs have been submitted on the Garden Court planning application.

Cllr MP also noted that Cripps Developments have now taken ownership of the Scott Properties site on Beccles Road and LTC has made initial contact.

10.2 Decisions on Planning Applications from South Norfolk Council: *Please refer to the Planning Report (Appendix H).*

10.3 Planning Applications from the Broads Authority: *Please refer to the Planning Report (Appendix H).*

10.4 Decisions on Planning Applications from the Broads Authority: *Please refer to the Planning Report (Appendix H).*

11. Public Open Space, Assets and Highways:

11.1 Sam2 (Speed Awareness Message) Reports

The Sam2 reports were circulated. Thanks to LTC's volunteer for moving the sign around the town on a four-weekly basis. The sign will not be displayed during August.

11.2 Annual Safety Reports

The annual safety reports for Kitten's Play Area, the Skate Park and Broadland Meadow Play Area had been received and circulated to Cllrs. Two items require repair at the Kitten's Lane Play Area; the basket swing and the matting under the swings. **Action:** RFO will present quotes at the September meeting.

11.3 Plaque on Farthing Green detailing the history of the Town Sign

It was **resolved** to install a plaque on Farthing Green detailing the history of the town sign. **Action:** RFO to order a plaque up to value of £100 from the Love Loddon Community Group budget.

11.4 Parish Partnership Bid 2025/26

NCC have invited LTC to apply for the 2025/26 Parish Partnership Bid which will allow the parish to apply for 50% grant from NCC for a highways project. Several ideas were discussed such as village gates on George Lane, desktop travel survey, chicanes and / or rumble strips to slow speeding vehicles. **Action:** Clerk to add to September agenda.

11.5 Permissive Path Agreement

The owner of Kirby Cane Hall Farms has offered a three-year deal for the renewal of the permissive path agreement over Hales Green. The agreement had previously been £1111.21 but amendments to the agreement had been made including removal of approx. 450m at Hales Hall as there are two alternative paths at Kirby Cane, removal of 100m at Hales Hall as this access is frequently used by heavy equipment and they also had a couple of fly tipping incidents. This still leaves 793m to link the north Kirby Cane Parish Footpath to Hales Hall bridleway and Transport Lane footpaths. It was **resolved** to approve the reduced annual payment of £70.58 per annum as a community grant for the next three years. **Action:** RFO to make payment and Clerk to sign the agreement.

11.6 Hobart Sports Hall Car Park

Cllr JA and the Clerk had met with the Chief of Estates at Hobart to discuss possible use of Hobart High School Sports Hall Car Park at weekends. This would relieve pressure on George Lane at weekends. The Trust had suggested an amount per weekend, and it was **resolved** to make an offer for annual weekend use of the car park. **Action:** Clerk.

11.7 Loddon Staithe and Pyes Mill

A meeting was held with Cllrs IA and MP on the 4 July 2025 with SNC and BA representatives to discuss the partial closure of Pyes Mill moorings.

SNC (South Norfolk Council) own Pyes Mill, the BA (Broads Authority) manage the moorings. The BA has requested that SNC close some of the moorings as many have failed a recent safety inspection. Unfortunately, due to the increased use of the moorings during the summer, the risks became higher which is why the closure has taken place now.

The land adjacent to the moorings is sinking, and as a result, there is now a significant trip hazard (over 50mm) between the cappings and the land. The chestnut fencing has been installed by SNC to deter people tripping over the capping and to deter people mooring in these areas.

SNC have been investigating the issues at Pyes Mill over the last three years, and their previous attempt to raise the height of the bank failed as the land has continued to slip away into the river. It is unclear at this time why this is occurring - intrusive surveys would be required to expose the tie rods. Unfortunately, the waling and the wood is also failing in several areas which is likely to be caused by the same issue.

SNC confirmed that the repairs required at Pyes Mill had been added to SNC's Financial Risk Register, and the repair costs would need to be found within SNC's Capital Reserves. Rough estimates on repair costs are currently £100,000 - £150,000 but may escalate once work commences. It was clear from the meeting that the moorings would not be opening again in the near future.

12. Updates from Committees, Representatives and Working Parties:

12.1 Loddon & Chedgrave Playing Field Committee (and Tennis Subcommittee)

The report is attached to the minutes Appendix I.

12.2 Finance and Governance Committee

The report is attached to the minutes Appendix J.

12.3 Love Loddon Community Group (LLCG)

The report is attached to the minutes at Appendix K.

12.4 Chet Valley Community Larder (CL)

The report is attached to the minutes at Appendix L.

12.5 Personnel Committee

The report is attached to the minutes at Appendix M.

12.6 Events Working Party

The report is attached to the minutes at Appendix N.

12.7 Jubilee Hall Loddon

The report is attached to the minutes at Appendix O.

13. Correspondence:

All correspondence had been previously circulated.

- Bus Stop Improvement Scheme – **Action:** LTC to apply for a new bus stop off High Bungay Road.
- Market Town Initiative – **Action:** LTC to set up meeting with NCC Officer.

14. Items for a future agenda:

- Financial Regulations
- Staithe/Pyes Mill
- Play Area Matting
- Basket Swing
- New river sign near the moorings

15. Upcoming Council Meetings: *(Held in Hollies Rear Hall unless otherwise specified)*

The next full Council meeting will be held on Wednesday 10 September 2025 at 7.00pm, held in the Hollies Rear Hall. (Agenda items to Clerk by the 2 September 2025).

- L & C PFC Meeting – 16 July 2025
- Finance and Governance Committee Meeting – 23 July 2025 – 6.00pm
- Events Working Party – 23 July 2025 – 7.30pm

16. Exclusion of Press and Public:

It was **resolved** to exclude the public and press under the Public Bodies (Admissions to Meetings) Act 1960 Schedule 12A SS1 & 2.

17. Loddon Building Preservation Trust (LBPT)

LTC had met informally on the 25 June 2025 to discuss the results of the recent community consultation on community spaces and 67% of the people responded felt it was important that the Hollies was preserved as a community space, 26% were neutral and 8% said it was not important. It was **resolved** that LTC would proceed with investigating creating a Charitable Incorporated Organisation as sole Trustee (body corporate). **Action:** LTC to communicate to proposal to LBPT for their agreement and LTC to organise Sole Trustee Charity training to ensure that they have full understanding of the project.

The meeting closed at 20.41pm.

Please see overleaf for appendices.

Appendix A - Report from District Councillor's Jeremy Rowe and Kay Mason Billig

District Cllr Jeremy Rowe:

I'd like to begin by passing on my congratulations to Carol Webb, for being deservedly awarded the Freedom of Loddon this year. Carol joins a long list of people who have worked hard to make our fantastic community even better.

I'd also like to pass on my thanks and congratulations to the Loddon Players for their recent 'Keep Calm and Carry On' production, which I really enjoyed.

As mentioned last month, I have now submitted funding applications for two excellent local groups, to enhance their work. We'll find out in a few weeks whether or not we have been successful.

We're continuing our important work at the South Norfolk Scrutiny Committee, exploring a range of areas on behalf of the residents of South Norfolk. Members of the public are very welcome to attend these meetings, or watch them live – or at a later date – on YouTube.

Finally, the next of my regular surgeries is in the Library, scheduled for **27 September 2pm**. Please come down if there's anything I can support you with, or, as ever, give me a ring on 07733323581.

Appendix B – Chairman's Report

11th June - Unveiling of Orchard plaque

11th June - Full Council Meeting. Thanks to all who provided their reports in good time, this meant we could finish the meeting in good time. I would like the clerk to be able to produce an agenda pack with September's meeting which would mean the council is even more transparent.

16th June - Unfortunately, I was unable to attend the Mental Wellbeing Meeting.

17th June - Meeting with Chedgrave Parish Council. Reviewed and agreed 2025/26 CPC's Playing Field contribution.

25th June - Councillor and officer meeting to review Hollies and Jubilee Hall community Consultation.

28th June - Happy to present the Freedom of Loddon award to Mrs Carol Webb at the Church Fete. I also presented the best WW11 dressed award to Sue Edwards.

2nd July - Meeting with Tennis Club, LTC and CPC to discuss future plans for the courts and Tennis Club.

4th July - Meeting with Matt from SNC, Chris from the BA, SN district councillors and LTC to discuss the Pyes Mill moorings.

9th July - Personnel Committee meeting.

To all councillors, please make sure you are all well prepared for the Council meeting as it is my intention to finish the meeting again in good time.

Mervyn
Cllr Mervyn Pointer

Appendix C - Clerk's Report

In addition to managing the Council's facilities and staff, and the reports on the agenda, the Clerk has information on the following matters.

Office

The Clerk has attended the following meetings since the last TC meeting:

- SLCC Committee meeting – 6 June 2025
- SNC Town and Parish Meeting – 10 June 2025
- L & C PFC Finance Meeting - 17 June 2025
- Meeting with Hobart High School – 18 June 2025

- SLCC Annual Conference – 20 June 2025
- Meeting to discuss the Hollies – 25 June 2025
- Meeting to discuss the resurfacing of the tennis courts – 2 July 2025
- Tennis Club Subcommittee – 2 July 2025
- Pyes Mill Meeting to discuss partial closure of moorings – 4 July 2025

Future Meetings:

- SNC Town & Parish Forum – 8 July 2025
- Warren Hills Open Woodland – 10 July 2025
- L & C PFC Meeting – 16 July 2025
- Finance and Governance Committee Meeting – 23 July 2025 – 6.00pm
- Events Working Party – 23 July 2025 – 7.30pm

Training – (Free courses provided by Scribe):

- 2 July 2025 – **‘The Clerk as an Employee & HR Advisor’**

We’re continuing to review and update the LTC website with updated policies.

The September contribution to the Chet Contact was sent.

The annual fire extinguisher check was carried out.

The Freedom of Loddon board has been updated with 2025 recipient. The board has space for 15 more recipients. LTC has five plaques remaining, so is searching for a supplier.

The blue plaque letters have been printed and distributed by Carol and Cllr Julie Appelby.

Quotes for the Library Annexe and Rear Hall annual gas safety check have been obtained and a contractor instructed.

The website maintenance contract has been renewed for a further 8 months.

Unfortunately, when the 2nd speaker stand was delivered it was damaged. The company is kindly replacing it free of charge.

A recommendation from the Library Annexe Fire Risk Assessment was fire safety training. Quotes have been obtained for consideration.

Cllr Julie Appleby has been shortlisted for South Norfolk’s Council’s Parish / Town Councillor of the Year award. The presentation evening is being held on the 4 July 2025, and I wish Julie the best of luck!

Public Open Space and Assets

Staithe Toilets: LTC has instructed a solicitor to deal with the transfer of the Staithe toilets.

Staithe / Pyes Mill: A meeting was held on the 4 July 2025 with SNC Officers, the Broads Authority and District Cllrs in attendance.

The tennis court floodlight readjustment was carried out on 22 May 2025, however the LUX levels were not satisfactory on court, and there was still some back spill particularly on Old Market Green. Ansell have offered a new lighting design with new floodlights, and once the revised lighting levels have been received a decision will be made on how to proceed.

The Parish Warden has repaired a basin tap at the Staithe. The Parish Warden has also repaired a faulty flush, and spares have been ordered for future repairs.

Healthmatic have reported that there will be a delay installing the Nayax unit on the DDA due to a part delay.

As per the Staithe toilets Fire Risk Assessment, a wired fire alarm and fire extinguisher has been installed in the service area.

Kitten' Lane Play Area - Quotes for replacement matting around the swings and new basket swing are being sought.

The annual hedge cut to both recycling areas (the Jubilee Hall and Cedar Drive) has been carried out.

There is another water leak at the phone box on Church Plain. The Parish Warden has reported it to Anglian Water.

Colin Binfield's Memorial Bench has been delivered and a location on the Loddon & Chedgrave Playing Field has been agreed. Thanks to Kevin Williams for installing the bench free of charge.

A nuisance reduction baffle has been installed by LTC's new streetlight contractors. to a streetlight off Cannell Road after a complaint was received from a resident.

A new exterior sign, designed by a Tennis Club Subcommittee member has been ordered for the tennis courts.

Events

Holy Trinity's Church Fete was a success with over £1600 being raised for the church and associated staffing costs. The organisers kindly allowed LTC's Chairman Cllr Mervyn Pointer to present the Freedom of Loddon award to Carol Webb during the event. LTC loaned their gazebos

to support the event.

LTC also loaned one gazebo to the LUFC's five a side event.

The Tennis Club has organised an open day on the 5 July 2025.

Highways

Parish Partnership Bid 2025/26 - pedestrian access for the Jubilee Hall Car Park – Unfortunately we have not yet received the plans for approval.

George Lane TRO – An update has been received from NCC Highways: "We have worked up a design brief for the TRO at George Lane, which will be sent up to the Network Team later this week. From the discussions we have previously, you are typically looking at around 12 to 18 months for a traffic scheme that involves a TRO. Our County Cllr has also requested that the area outside the Co-Op is included in the TRO as a bolt on.

An issue with the fire hydrant on Beccles Road has been reported to Loddon Fire Station as the AAO had exhausted all other routes to report the issue.

A resident informed us of an irregular a kerb on Church Plain which caused them to trip. We have reported this to NCC for review as we believe the kerb presents accessibility concerns.

A146 Bus Stops and essential drainage work - NCC have given us the following update:

"Bus stop improvement work and essential drainage maintenance work along the A146 Loddon Bypass, Loddon, is due to start on Monday 7 July 2025. The work will involve constructing new sections of footway, installing two new bus stops, and repairing a section of existing highway drainage and will take up to 12 weeks to complete, weather permitting. Safety of the operatives and road users alike will be managed by barriers and temporary traffic management in place along the A146 Loddon Bypass throughout the works. Additionally, from Monday 23 July, the following measures will be implemented: Temporary road closures for up to 6 weeks on: - C203 Mundham Road at its junction with the A146 Loddon Bypass. - C203 George Lane, from its junction with the

Appendix D – Admin and Allotments Officer's Report

All plots are now tenanted. There is one person on the waiting list, so I will continue to advertise locally in the hope of building it up further.

At my inspection on 19/6/25 I found a petrol can stored in the shed, following an email to all tenants, it has been removed as this is a Health & Safety hazard.

I completed the quarterly Health & Safety check, there were no issues to report.

I continue to regularly inspect & monitor the site to ensure that all plots are well cultivated and kept to a good standard.

I continue to cover the day-to-day admin in the office, including dealing with planning matters, updating the council's Facebook page & website, responding to Parishioners enquiries, answering emails and phone calls.

During June I responded to 271 emails, dealt with 20 phone calls & 24 visitors.

Appendix E – Parish Warden's Report

Main activities since the June Council meeting:

- Contracted works:
 - Hosted annual ROSPA inspection of playgrounds
 - Arranged for contractor to cut hedges around Recycle bays
 - Supported Fire extinguisher servicing visit
- Response to Councillor/Parishioner concerns/reports:
 - Inspected material state of Church plain Basket hangers
 - Confirmed presence and condition of Lifesaving equipment at Pyes Mill
 - Corrected alignment of Farthing Green directional sign
 - Defective Fire Hydrant marker on Beccles Road reported to NFR
 - Removed post Community payback green waste from Churchyard
- Playground maintenance:
 - Prepared specification for new swing basket (Broken beyond repair)
 - Prepared specification for Eco mulch style safety surface (End of life)
 - Cut and removed damaged tree boughs overhanging Skatepark
 - Multiple weekly visits to keep on top of Litter, broken glass, debris, broken shopping trollies etc.
- Repainted top of Church plain Noticeboard
- Fitted new fire extinguisher in Staithe toilets service cupboard and
- Repaired leaking cistern at Staithe
- Removed fallen tree blocking Footpath15
- Cut back overgrowth impeding access along Footpath 10
- Weekly inspection; Public open spaces, Parish trees, Annex Offices and Staithe
- Tennis courts inspected and leaf vacuumed weekly
- Routine litter picking; Jubilee field, Hockey field, Pyes Mill
- Ad-Hoc Litter picking; George Lane, Kittens Lane, High Street, Cannell Road
- Regular inspection of Staithe; toilets, car park area and waterfront
- Monthly safety inspection and litter pick at Pyes Mill
- Operation of Allotment water pumps checked
- Legionella flushing and temperature control readings completed
- Fire Alarm System, Emergency lighting, and CO Monitor checks complete
- CCTV Cameras checked and cleaned

- Annual Emergency lighting check completed
- War Memorial inspected and swept
- Footpaths; 8, 9,10,11,14,15, 16 & 18 Inspected and litter picked.

Appendix F – Data Protection Matters

Report redacted.

Appendix G – Payments for Approval

Date	Payee	Item	Amount
04/06/2025	Outside Help	IT/Website	49.44
13/06/2025	EE Limited	Phone	48.89
17/06/2025	EDF	Electricity - staithe	116.50
29/06/2025	BT	Phone/Broadband	40.21
30/06/2025	Unity Trust Bank	Bank Fees	5.10
30/06/2025	Unity Trust Bank	Bank Fees	13.20
30/06/2025	SSE	Streetlighting/Electricity	128.30
30/06/2025	Norfolk Lawn Tennis Association	Floodlight loan repayment	52.00
10/07/2025	Adept	IT/Website	75.20
10/07/2025	Adept	IT/Website	15.60
17/07/2025	EON	Gas - Office	28.30
08/07/2025	Outside Help	IT/Website	71.62
03/07/2025	Everflow	Staithe water	208.90
15/07/2025	British Gas Trading	Electricity - office	99.65
15/07/2025	Unity Trust Bank	Bank Fees	13.95
10/07/2025	Lloyds	Credit Card	443.78
09/07/2025	Holmes Building Contractors	Library annexe refurb	6240.76
09/07/2025	Loddon Bell Ringers	VE Day	50.00
09/07/2025	Hales Fencing	Noticeboard installation	552.00
09/07/2025	TT Jones	Streetlighting Maintenance	34.66
09/07/2025	Realise Futures	Memorial Bench	580.79
09/07/2025	Everbubbles	Plaques	240.96
09/07/2025	Jane Hale	Community Larder stock	43.70
09/07/2025	Tennis Coach - RW	TC Coaching sessions	1335.00
09/07/2025	Panel Graphic	Freedom of Loddon	72.00
09/07/2025	Cozens	Streetlight Maintenance	36.00
09/07/2025	NPTS	Training	57.60
09/07/2025	SLCC	Training	450.00
09/07/2025	Loddon DIY	Grounds Maintenance	1,282.98
09/07/2025	Tennis Coach - BD	TC Coaching sessions	70.00
09/07/2025	ESS Ltd	Fire Extinguisher Service/Co2 for staithe	90.00
09/07/2025	Kings Electrical	Maintenance	234.00
09/07/2025	HMRC	Tax/NI - July 2025	764.79
09/07/2025	Norfolk Pension Fund	Pension Contributions - July 2025	1,716.01
09/7/2025	Salaries	July 2025	4,920.64
09/7/2025	Salaries	August 2025	4,854.58
09/07/2025	Top2Bottom	Cleaning	1,512.00
09/07/2025	Tom's Trees	Hedge cutting recycling areas	260.00

Appendix H – Planning Report

App Number	App Type	Address	Proposal	Application/ Decision	Decision	Date of Decision
2025/1876	Works to TPO trees	Prospect House Little Money Road Loddon Norfolk NR14 6JD	G1 x4 Silver Birch; Approx 14m high, spread approximately 6-7m. Reduce two trees overhanging building by 2-3m with one over extended branch reduce by 3-4m. Crown lift two trees on grass by 2.5m to allow for grass cutting. T2 Silver Birch; Approximately 15m high, spread approximately 7-8m. Reduce overhang on building by 3-4m. Crown lift on grass by 2.5m to allow for grass cutting. LTC not consulted	A		
2025/1889	Works to trees in Conservation Area	Church Of The Holy Trinity Church Plain Loddon Norfolk	T1- Pedunculate Oak- Height 14m, crown spread 15m, DBH 108 cm. Reduction of crown by 4m height and 6m spread. Crown raise by removing 2 lower branches to west conflicting with building. Proposed height 10m, crown spread 9m.	A		
2025/0948 2021/2437	Approval of Condition Details	Land East Of Beccles Road Loddon Norfolk	Details reserved by condition 3 (Materials Plan) of 2021/2437	D	Approval of details - Approved (Delegated)	20/05/2025
2025/1023	Householder	27 Cedar Drive Loddon Norfolk NR14 6LE	Erection of outbuilding	D	Approval with Conditions (Delegated)	20/05/2025
2025/1525 Amended 11/6/25	Householder	14 High Bungay Road Loddon Norfolk N	Demolish garage and replace with single garage and attached gym	D	Approval with Conditions (Delegated)	27/06/2025

Appendix I - Loddon & Chedgrave Playing Field Committee

We have a meeting next week, 16th July and have been looking at the costs that might be incurred to resurface the tennis courts alongside the possible independence of the tennis club which would be the best outcome for all involved. There will be a more detailed report at the next Council meeting to ensure Council are kept up to date with all work being considered. The saga with the lights is continuing and hopefully the Clerk and RFO will be able to achieve a good outcome for the Council, at no further cost. The PFC will have to investigate ways to deal with the issue of 'roots' damaging the court surfaces from the nearby Leylandii.

Cllr Jane Hale.

Appendix J – Finance and Governance Committee

No report.

Cllr Andy Woodman

Appendix K – Love Loddon Community Group

A quiet month for the group, except for watering! The flower displays continue to flourish thanks to our great team of volunteers who water three times a week, with water obtained from Wards (for Farthing Green) and Holy Trinity (for Church Plain) It is pleasing to note that we regularly receive compliments from residents.

No current working sessions are currently planned now until September, as generally I find people are away on holiday, involved in other community events or have their own gardens to look after.

LLCG meet 10am, Church Plain (unless otherwise stated)
Sat 6/9 - Planning & Review Meeting in The Loddon Swan
Sun 21/9 - Strip out planters and general tidy

Sun 28/9 - Plant up with Winter annuals
Sun 19/10 - General tidy and bulb planting
Sun 30/11 – Leaf sweeping

For budgeting purposes, I have outlined our anticipated expenditure for the rest of this financial year. The remaining LLCG allocation could be used for the Loddon Blue Plaque scheme and to replace other noticeboards in disrepair around the town, e.g., Filbert Road, with more affordable options than the one purchased for Church Plain.

LLCG Planned Expenditure 2025/6

- £160 Winter violas
- £80 bulbs and other plants
- £60 for compost, fertilizers, bags, refreshments for group etc
- Total: £300

Other updates: Emily and I attended a positive meeting at Hobart School on June 25th to discuss LFC using their car park. Overall, they were receptive to the idea, and we await their proposal regarding suggested financial incentives for this privilege.

I assisted in running a stall at Holy Trinity Church fete on June 28th. An enjoyable day and I understand £1646.87 was raised for church funds.

Carol Webb and I visited several properties in Loddon earmarked for the Blue Plaque scheme. Of those we spoke with, the residents were pleased and quite excited by the idea. We gave out letters prepared by Carol and the LTC office team and will ensure all permissions are received in writing before progressing.

Cllr Julie Appleby

Appendix L – Chet Valley Community Larder

I am pleased to say that we are continuing with the larder and helping a variety of both families and independent residents. We met in June to discuss our continued assistance and have agreed that from August we will reduce the amount of time we are giving out bags from 2 hours each Monday and Saturday to 1 hour. We have attracted a few more volunteers but the two sessions tend to be manned by the same volunteers. My thanks to Jo Jackson, Arthur Morris and Jacqui Richardson for their continued support. Thanks also to Kerry for obtaining funding which is always required. We will be undertaking fundraising at the Victorian Evening and any other events where we can have a presence. The Horticultural Society are also have a 'drop off' box for donations at their September show at the Jubilee Hall.

Cllr Jane Hale

Appendix M – Personnel Committee

Next meeting prior to July council meeting.
Nothing more to report.

Cllr Mervyn Pointer

Appendix N – Chet Valley Events Working Party

Meeting minutes were circulated.

Appendix O - Jubilee Hall - Loddon

No Cllr Representative at present. Cllr JH (Jubilee Hall Trustee) provided a report.

I am happy to say that the transition to the Jub Social is now complete, not without its hiccoughs! We have had to install a new boiler to provide the hot water required and are looking at the various funding options to get the boiler for the main hall replaced as it is on its last legs and we would rather replace it before it actually dies! We are continuing to look at ways to increase usage of the hall and the core Trustees are all working hard to ensure the continued survival of the hall.

Cllr Jane Hale