

Dear Councillors, you are summoned to attend a meeting of Loddon Town Council, to be held in the Hollies Rear Hall, High Street, Loddon on Wednesday 12 February 2025 at 7.00pm.

Members of the public are welcome to attend in person and will be provided an opportunity for public participation under *Public Forum*.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

Signed: *Emily Curtis* (Town Clerk)

Dated: 5 February 2025

AGENDA

1. **Welcome and meeting etiquette (note if anyone wishes to record the meeting)**
2. **To consider co-opting to fill the Cllr vacancy**
3. **To receive and consider apologies for absence and consider accepting them**
4. **To receive any Declarations of Interest for items on the agenda and to consider any requests for dispensations**
5. **To approve as a correct record, the Minutes of the meeting held on the 8 January 2025**
6. **To receive an update on matters arising from previous meetings** (not on this agenda)
 - 6.1: Update from South Norfolk Council (Staithe, Footbridge, Toilet Ownership, Pyes Mill)
 - 6.2: 2025 District Cllr Meeting Dates
 - 6.3: Norfolk County Council Streetlighting
 - 6.4: Gold Standard Bus Stop – Church Plain Road Closure 17 – 20 February 2025
 - 6.5: X2 Bus Stops on A146
7. **Public Forum**
 - 7.1: County/District Councillor Kay Mason Billig
 - 7.2: District Councillor Jeremy Rowe
 - 7.3: Public Forum
8. **To receive reports from Council** (for information only and previously circulated)
 - 8.1: Chairman's Report
 - 8.2: Councillors' Reports (including Outside Representative Roles)
 - 8.3: Clerk's Report
 - 8.4: Administration and Allotment Officer's Report
 - 8.5: Parish Warden's Report
 - 8.6: Data Protection Matters
9. **To receive the finance report from the Responsible Finance Officer**
 - 9.1: To receive the Bank Reconciliation to 31 January 2025
 - 9.2: To approve accounts for payment in accordance with the Budget (list tabled)
 - 9.3: To consider quotes for a replacement noticeboard on Church Plain
 - 9.4: To receive an update on the Library Annexe Rent Review
 - 9.5: To consider a quote for Cloud access to Rialtas
 - 9.6: To consider a grant application from the LUFC for £100
 - 9.7: To consider a Virtual Landline for the Tennis Courts

10. Planning *(Please see the Planning Schedule (attached to the minutes) for all applications)*

- 10.1: To receive an update on the St George's Park Development
- 10.2: To consider a response to planning applications received from South Norfolk Council
- 10.3: To note decisions on planning applications by South Norfolk Council
- 10.4: To consider planning applications received from Broads Authority
- 10.5: To note decisions on planning applications by Broads Authority

11. Public Open Space, Assets and Highways

- 11.1: To receive the Sam2 reports for information
- 11.2: To consider the purchase of Saffron Land adjacent to Crossways Terrace
- 11.3: To receive an update on the Library Annexe Refurbishment
- 11.4: To consider a request for blue plaques to be installed in Loddon

12. Governance:

- 12.1: To consider appointing a representative to the Jubilee Hall - Loddon
- 12.2: To consider the Finance and Governance Committee Terms of Reference
- 12.3: To consider appointing Cllrs to the Finance and Governance Committee
- 12.4: To consider Ross Wilson's and Jo Fisher's request to join the Tennis Club Subcommittee

13. To receive updates from:

- 13.1: Events Working Party
- 13.2: Loddon & Chedgrave Playing Field Committee (and Tennis Subcommittee)
- 13.3: Chet Neighbourhood Plan Steering Group
- 13.4: Love Loddon Community Group
- 13.5: Jubilee Hall – Loddon
- 13.6: Personnel Committee

14. Chet Neighbourhood Plan

- 14.1: To note that the Plan has been made and to dissolve the Steering Group
- 14.2: To consider the closing financial report and any necessary action
- 14.3: To consider quotes for bound copies of the Neighbourhood Plan

15. Chet Valley Community Larder (CL)

- 15.1: To consider forming a working Party 'Chet Valley Community Larder'
- 15.2: To consider the draft Terms of Reference for the Chet Valley Community Larder
- 15.3: To receive a report from the CL and agree any necessary action

16. To consider correspondence received and determine a response if required

17. To consider any items for a future agenda

18. Date of next full Council meeting: Wednesday 12 March 2025 at 7.00pm. Hollies Rear Hall. (Agenda items to Clerk by the 5 March 2025).

19. Exclusion of public and press: To consider excluding members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 Schedule 12A ss 1) & 2)

20. To receive an update on grants and agree any necessary action

21. To consider Loddon's community spaces and any necessary action

22. To consider an update from Clear Councils