

Dear Councillors, you are summoned to attend the meeting of the Personnel Committee, to be held in the Hollies Rear Hall on Thursday 8 October 2026 at 1.00pm.

Members of the public are welcome to attend in person and will be provided an opportunity for public participation under *Public Forum*.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

Signed: *Emily Curtis* (Clerk)

Dated: 2 October 2026

AGENDA

1. Welcome from Chairman and meeting etiquette. Note if anyone wishes to record the meeting
2. To note the resignation of Cllr Natalie Henry
3. To receive any apologies for absence and consider accepting them
4. To receive declarations of interest for items on the agenda and to consider any requests for dispensations
5. To approve as a correct record, the Minutes of the meeting held on the 11 March 2026
6. **Exclusion of public and press: To consider excluding members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 Schedule 12A ss 1) & 2)**
7. To receive an update on matters arising from previous meetings (not on this agenda)
8. To note that the RFO has obtained their CilCA qualification
9. To receive and consider a report on staffing and decide an action
10. To consider a draft Display Screen Equipment User Policy
11. To consider any items for a future agenda
12. To consider the next meeting date