

LODDON PARISH COUNCIL

Minutes of Loddon Parish Council meeting held on Thursday 10th January 2019 at
7.00pm in The Library Annexe, Loddon

Present:

Paul Clemence	(PC)
John Coupe	(JC)
Peggy Fulleylove	(PF)
Ray Lumley	(RL)
Michael Roe	(MR)
June Strickland	(JS)
Steve Swanson	(SS)
Margaret Wallace	(MW)

In Attendance:

Colin Gould	(CG) District Councillor
Howard Keeling	(HK) Finance & Projects Officer
Anne Panella	(AP) Parish Clerk

WELCOME

250 The Chair welcomed all to the meeting and confirmed that no-one wanted to record the meeting.

APOLOGIES FOR ABSENCE

251 Were received from David Bingham, Sophie Garrett, Gary Knights and Barry Stone.

DECLARATIONS OF INTEREST

252 None were received.

APPROVAL OF THE MINUTES OF THE MEETING HELD ON THURSDAY 13th DECEMBER 2018

Resolved: to approve the Minutes of the meeting held on 13th December 2018. Proposed by RL, seconded MR. All in agreement.

MATTERS ARISING

253 Finance & Project Officer post: four people have responded requesting application form and Job Description. Deadline for receipt of completed applications is 16th January. Agreed that interviews be organised shortly after this date.

TO RECEIVE, FOR INFORMATION, REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

254 Electric Charging Points on Church Plain carpark: these have now been installed and only require connection to the electricity mains. The High Street will be closed on 27th January to complete this work.

PLANNING

255 No new or determined applications have been received.

PUBLIC FORUM

- 256 Manhole cover by Co-op: this has been reported to Highways but nothing happened. To be reported again, with photographs. **AP**

FINANCE REPORT AND ACCOUNTS FOR PAYMENT

257	Vital Pest Solutions	Mole Control – Hockey Field	£20.00
	Eon	Electricity – Pyes Mill	£7.38
	Saffron Housing Trust	Garage Rental	£52.00
	BNP Paribas	Photocopier Rental	£183.00
	Information Commissioners Office	Data Protection Fee	£40.00
	nPower Business	Electricity – Staithe Toilets	£135.82
	TalkTalk	Telephone & Broadband	£47.19
	Staff	December Salaries	£1773.58
	Norfolk Pension Fund	December Contribution	£337.08
	HMRC	December Contribution	£306.51
	Anglia Fire Assessments	Fire Risk Assessment – Library Annexe	£300.00
	NALC	Job Advert	£30.00
	Loddon Garden & DIY	Grass Cutting/Grounds Maintenance	£550.00
	Elegance	Toilet & Office Cleaning	£968.00
	Apogee	Photocopier Charges	£320.40
	Jarrett Plumbing & Heating	Repair gas heating rear hall	£559.31
	British Gas	Gas – Library annexe	£399.74
	Anne Panella	Job Advert EDP	£328.80
	G W Townsend	Church Clock Winding	£150.00
		TOTAL	£6508.81

258 **a. To approve 2019/20 Parish Precept**

As discussed at the Budget meeting on 3rd January a Precept of £79,955.14 is recommended. Annual running costs will be £110K; the £125K from Taylor Wimpey for the maintenance of the play area and footpath on the estate will be ringfenced within Reserves; £10K proposed sale of the Allotment land will be regarded as Income. Proposed by MW, seconded by PC. All in agreement.

- b. **Skatepark Landscaping:** a site meeting is required in order to clarify where the trees are to be planted. **AP**
- c. **Utilities:** British Gas have been paid twice: once by cheque, once by Direct Debit. They agreed to refund, then posted a £300 credit on the account, and then cancelled the Direct Debit. The issue has yet to be resolved.
- d. **Business Rates:** LPC currently pays on the Library Annexe and the Staithe toilets although the government abolished them but without stating a date for implementation of Zero rating.
- e. **Loddon DIY grass cutting on Skatepark:** due to the increased angle of some areas within the skatepark the mower cannot access so grass will be

cut with a strimmer, thereby incurring extra costs; £30 per cut = £420 extra per annum.

- f. **To consider request from Jubilee Hall Mngt Cttee for grant towards provision of container (details emailed to Parish Councillors 02/01/19).**

The cost of the container is £1450 plus VAT. A copy of up-to-date accounts was requested but accounts up to September 2017 were provided. Agreed at this point that LPC is unable to assist but if the Jubilee Hall will send more recent accounts the request will be re-considered.

- g. **To consider subscription renewal for Norfolk Playing Fields Association:** agreed at £30 per annum. After two years membership LPC will be able to apply for grants for the Toddler Play area. Proposed by RL, seconded by MR. All in agreement.
- h. **Hedge trimming on Kittens Lane:** a quote to trim the hedge alongside the Skate Park and remove the pine tree is £840. However, its not clear why the tree should be removed – is it diseased, unsafe? LPC requires clarification on this but agree, in principle, for the hedge to be trimmed.
- i. **Desk and chair for TIC:** agreed to purchase second-hand office furniture for £75. Proposed by MR, seconded by RL. All in agreement

TO RECEIVE, FOR INFORMATION, REPORTS FROM PARISH COUNCILLORS

- 259 Broads Society: are keeping parish and town councils up to date with the proposals in the Glover Report which seeks to appoint the Broads Authority as planning authority for all parishes/towns within the Broads area.
- 260 Land beside the doctors' surgery on George Lane: this land, although unkempt, does belong to the surgery although not clear why the pavement is not finished.
- 261 Rough Sleeper: it appears that someone has made a temporary shelter under the trees in a corner of the field at the junction of George Lane and the A146.
- 262 Parking Wardens: there are 1.5 wardens for the entire of the South Norfolk area and they are now employed by the County Council and are therefore, rarely in any village on a regular basis to address parking issues.
- 263 Blocked drains: MR will provide photographs of the drains to inform Highways. **MR/AP**

POLICE REPORT

- 264 The report was not received prior to the meeting. However, a new temporary Beat Manager has been appointed whilst a formal appointment process is implemented.

TO RECEIVE LIST OF SIGNIFICANT CORRESPONDENCE

- 265 Fire Assessment on Library Annexe: the report has been received and contains a comprehensive Action Plan. MW/JC/MR offered to read the report and meet with AP to commence implementation of the recommendations.

DATES OF FUTURE MEETINGS: all on Thursday at 7.00pm unless stated otherwise

- 266 a. 14th February. Agenda items to Clerk by 5th February
 b. 14th March. Agenda Items to Clerk by

The meeting ended at 8.15 pm