Loddon Town Council

The Old School | Church Plain | Loddon | NR14 6EX

www.loddontowncouncil.gov.uk

Minutes of the meeting of Loddon Town Council (LTC) held on Wednesday 11 June 2025, 7.30pm in the Hollies Rear Hall.

Present: Cllr Mervyn Pointer (MP) – Chairman, Cllr Andy Woodman (AW) – Vice - Chairman, Cllr Jane Hale (JH), Cllr Julie Appleby (JA), Cllr Steven Kellingray-Williamson (SKW), Cllr Natalie Henry (NH) and Cllr Kay Mason Billig (KMB).

In Attendance: Emily Curtis (Town Clerk), Jo Leonard (AAO), Kerry Sturman (RFO) and three members of the public (MOP).

Absent:

1. Welcome, Meeting Protocol and Etiquette:

Chairman Cllr MP welcomed everyone to the meeting. Nobody wished to record the meeting.

2. Councillor Co-option:

One application for Cllr co-option had been received. Ian Appleby introduced himself and it was **resolved** to co-opt Ian as a Cllr. **Action:** AAO to initiate Cllr recruitment process.

3. Apologies for Absence:

The Council received and accepted apologies from Cllr Alex Ashman (AA) as he is away from home, and Cllr Richard Hubbard (RH) as he was unable to attend due to personal circumstances. Cllr AW informed the Council that Cllr Kay Mason Billig (KMB) would be running late.

4. Declarations of Interest and Requests for Dispensations:

Cllr JH declared an interest on any items on the agenda relating to the Jubilee Hall as she is a Jubilee Hall Trustee.
Cllrs JA and IA declared a non-pecuniary interest in any items relating to St George's Park as they are residents.

5. Minutes of the Meeting held on the 14 May 2025:

The Minutes of the meeting held on the 14 May 2025 were approved as a correct record.

6. Matters Arising:

Matters Arising has been incorporated into the Clerk's Report (Appendix C).

A discussion was had regarding the update received from South Norfolk Council's (SNC) Asset Officer. SNC's has instructed their contractor to find three alternatives for the replacement of the Staithe footbridge. Concerns were raised about the £150,000 that SNC had earmarked for the Staithe and Staithe Bridge. **Action:** Clerk to draft an email to SNC for review at the July Council meeting.

7. To receive reports from County and District Cllrs and Public Forum:

7.1 Report from District Councillor Jeremy Rowe (written by Jeremy Rowe): Appendix A

7.2 Report from District/County Councillor Kay Mason Billig: Appendix A

7.3 Public Forum

A MOP commented that they were concerned that Cllr Kay Mason Billig wasn't present at the meeting.
A MOP raised concerns about how devolution would impact on the District Council's funds. The money that the District Council has collected from the parishioners of South Norfolk, must be spent on South Norfolk residents and not allocated to other parts of Norfolk.
A MOP enquired as to who had paid for the additional lighting and signage on the roundabout.
A MOP reported that the finger sign on Farthing Green is pointing in the wrong direction. **Action:** Parish Warden.

Cllr KB arrived.

8. Council Reports:

8.1 Chairman's Report

The report is attached to the minutes at Appendix B.
The Chairman also noted that he will be attending SNC's Mental Health and Wellbeing event at Langley.

8.2 Town Councillors' Reports

None.

8.3 Clerk's Report

The report is attached to the minutes at Appendix C.

8.4 Admin and Allotments Officer's Report

The report is attached to the minutes at Appendix D.

8.5 Parish Warden's Report

The report is attached to the minutes at Appendix E.

8.6 Data Protection Matters

The Council noted the ICO's decision notice.
The report is attached to the minutes as Appendix F.

9. Finance Report:

9.1 Bank Reconciliation to 31 May 2025

The balance of Loddon Town Council's accounts, including the Playing Field, as of 31 May 2025 was £335,005. This includes £176,667.31 of ear-marked funds and £158,337.69 of general funds.

9.2 Accounts for Payment in Accordance with the Budget

The RFO presented the list of payments (Appendix G). It was noted that Cllr NH is now a signatory. It was **resolved** to approve this list of payments. *Cllr JH abstained*. **Action:** RFO.

9.3 Quotes for Streetlight Maintenance

The RFO has obtained three quotes for maintain of LTC's streetlights. It was **resolved** to instruct TT Jones on an annual maintenance contract for £115.50 per annum. **Action:** RFO.

9.4 Internal Audit
It was **resolved** to appoint Sonya Blythe to carry out the 2025/26 Internal Audit. It was **resolved** to obtain for quotes for 2026/27 Internal Auditor. **Action:** RFO.

9.5 Financial Regulations
This item was deferred as the RFO has requested more time to take review the proposed amendments with NPTS. **Action:** RFO to add to next agenda.

9.6 Small Grant Applications
No small grant applications have been received.

9.7 Best Dressed Prizes
It was **resolved** to sponsor the Holy Trinity Summer Fayre with two prizes, one for best dressed junior and one for best dressed adult. **Action:** RFO.

*The Chairman offered to resume the **Public Forum** for the benefit of the parishioners, as Cllr KB was now in attendance.*

A MOP was concerned that Cllr KB was very busy and unable to attend the all the meetings that her multiple roles required her to attend.
A MOP enquired as to who had paid for the roundabout improvements. Cllr KB informed the MOP that NCC Highways had carried out the work as NCC deemed this work a necessary safety requirement, however the landowner will be invoiced for the works.
A MOP raised concerns regarding the allocation of the District Council's unspent funds if a unitary council is formed. Cllr KB informed the meeting that the District Council would not dissolve until April 2028 if a unitary authority is formed.

The agenda resumed.

10. Planning:

10.1 St George's Park
An update was received during the Public Forum.

10.2 Loddon Rise
Cllr MP noted the developer has bowsers in place to dampen down the dust during this dry time.

10.3 Planning Applications received from South Norfolk: *Please refer to the Planning Report (Appendix H).*

10.4 Decisions on Planning Applications from South Norfolk Council: *Please refer to the Planning Report (Appendix H).*

10.5 Planning Applications from the Broads Authority: *Please refer to the Planning Report (Appendix H).*

10.6 Decisions on Planning Applications from the Broads Authority: *Please refer to the Planning Report (Appendix H).*

11. Public Open Space, Assets and Highways:

11.1 Sam2 (Speed Awareness Message) Reports

The Sam2 reports were circulated. Cllr MP has offered to assist LTC's volunteer in July as Cllr AA is away from home until September. A discussion was had regarding speeding in Loddon, and it was noted that residents could form a speed watch scheme. **Action:** AAO to put speed watch scheme information on LTC's Facebook page and website.
LTC's Sam2 volunteer reported a recent negative communication with a parishioner.

11.2 Wording for the Blue Plaques

It was resolved at the February 2025 meeting to install blue plaques on local landmarks. The cost of each plaque is circa £20. A MOP has drafted the wording for ten proposed plaques. The wording was reviewed, and two amendments were suggested:

- Former Town Hall - Former – preferred - Old Town Hall.
- Former Bank House - Began Building in 1711 – preferred – Build Began in 1711.

Action: Cllr JA and MOP will visit the agreed properties with LTC's letter and plaque wording for approval.

11.3 LUFC's 2025/26 Pitch Hire Agreement for the Old Hockey Field (OHF)

It was **resolved** to offer the pitch hire agreement for the OHF to the LUFC Juniors and LUFC Adults with no amendments. **Action:** LUFC to sign and RFO to invoice accordingly.

11.4 Biodiversity Warden

It was **resolved** to appoint Carol Webb as LTC's Biodiversity Warden. **Action**: Clerk to meet with Carol to define the role.

11.5 Jubilee Hall's Community Action Fund (CAF) Bid

It was **resolved** to write a letter of support to assist the Jubilee Hall with their CAF bid.
Action: Clerk (deadline, 30 June 2025).

12. Updates from Committees, Representatives and Working Parties:

12.1 Loddon & Chedgrave Playing Field Committee (and Tennis Subcommittee)

The report is attached to the minutes Appendix I.

12.2 Finance and Governance Committee

The report is attached to the minutes Appendix J.

12.3 Personnel Committee

The report is attached to the minutes at Appendix K.

12.4 Love Loddon Community Group (LLCG)

The report is attached to the minutes at Appendix L.

12.5 Chet Valley Community Larder (CL)

The report is attached to the minutes at Appendix M.

12.6 Events Working Party

The report is attached to the minutes at Appendix N.

12.7 Jubilee Hall Loddon

The report is attached to the minutes at Appendix O.

13. Correspondence:

All correspondence had been previously circulated.

Correspondence regarding the proposed Unitary Authority was discussed, including the power a Rural Mayor may have over the Broads Authority and Environment Agency.

14. Items for a future agenda:

- Financial Regulations
- 2026/27 Internal Auditor
- Staithe/Pyes Mill

15. Upcoming Council Meetings: *(Held in Hollies Rear Hall unless otherwise specified)*

The next full Council meeting will be held on Wednesday 9 July 2025 at 7.00pm, held in the Hollies Rear Hall. (Agenda items to Clerk by the 2 July 2025).

- Tennis Club Subcommittee – 2 July 2025
- Town Council Meeting – 9 July 2025
- Personnel Committee Meeting – 16 July 2025 – 6.30pm (LTC Office)
- L & C PFC Meeting – 16 July 2025
- Finance and Governance Committee Meeting – 23 July 2025 – 6.00pm
- Events Working Party – 23 July 2025 – 7.30pm

16. Exclusion of Press and Public:

It was **resolved** to exclude the public and press under the Public Bodies (Admissions to Meetings) Act 1960 Schedule 12A SS1 & 2.

17. 2025 Freedom of Loddon

It was **resolved** to award the 2025 Freedom of Loddon Award to Mrs Carol Webb.
Carol has worked tirelessly for the good of Loddon for many years. Carol and late friend Christina Crease were the founders of the Loddon & District History Group. Due to her health, Carol has recently stepped back from running the group with Elvie, but it continues to run the monthly meetings and excursions, which give enjoyment to many local people. Carol's work with the history group has been instrumental in recording, preserving, archiving and publicising the history of Loddon for generations to come.
Carol was formerly a Tree Warden for neighbouring Langley and Hardley, and this role regularly involved tree and hedge work in Loddon and Chedgrave. Since Carol moved to Loddon over a decade ago, she has dedicated her time to preserving and improving the local biodiversity, through her volunteer work with the South Yare Wildlife group and Chet Valley B-line, one example being the planting of the Cherry trees in the Old Hockey Field. Such is her expertise that Loddon Town Council regularly consult with her on all matters relating to the biodiversity and Carol has recently become the Council's Biodiversity Warden.
During Covid, Carol and her husband Bernard worked together supporting Chet Chat, helping to distribute parcels and providing transport for medical appointments and vaccinations.
Carol is helpful and generous with her time and regularly contributes to the Chet Contact magazine and has volunteered to support many Council activities such as events, Love Loddon Community Group and most recently the blue plaques that will be installed on Loddon landmarks.
Carol is an all-round ambassador for Loddon, and Loddon Town Council is delighted to be able to present the Freedom of Loddon plaque to Carol at the Holy Trinity Summer Fayre on the 28 June 2025 at 4.00pm.

The meeting closed at 20.41pm.

Appendix A - Report from District Councillor's Jeremy Rowe and Kay Mason Billig

As mentioned last month, the new round of Members' Grants – a total of £1000 for local causes each year – has now opened. Please let me know if you feel that your group could benefit from some financial assistance during the 2025/26 financial year.

I'm also working with two excellent local groups to try to secure them additional funding. We'll find out in a few weeks whether or not we have been successful.

I'm proud to be chairing the South Norfolk Scrutiny Committee again for the next year; our latest meetings have looked at aspects of the council's food waste collection service, amongst other items. Members of the public are very welcome to attend these meetings, or watch them live – or at a later date – on YouTube.

I'd like to give a special mention this month to one of the loveliest and friendliest members of our community – Suresh Gunasakaran, who works so hard in our post office, a service I know that we all value very highly.

Finally, the next of my regular surgeries is in the Library, scheduled for **28 June 2-4pm**. Please come down if there's anything I can support you with, or, as ever, give me a ring on 07733323581.

Jeremy

Appendix B – Chairman's Report

Firstly, my thanks to the residents of Loddon, especially those living on the High Street/Church Plain and Bridge Street for suffering the inconvenience of the additional traffic whilst the work was carried out on the George Lane roundabout.
When seeing the 146 bus going through the High Street clearly avoiding the traffic lights, I did consider calling the bus company to ask if this was a new route, but I was reminded that sarcasm is the lowest form of wit.
Let's hope the additional changes to the roundabout are enough to reduce the number of accidents.

Following my appointment as Chairman I have attended the following:

20th May
Teams meeting, Local Government Reorganisation and Devolution Discussion on whether Norfolk should be governed locally by 2 or 3 bodies. Questions from other Parish/Town councils were mainly relating to planning in their area. I did ask what effect these possible changes would have on the Broads Authority, I am still awaiting an answer.

22nd May
Meeting with Clerk and RFO. At which we discussed what areas of council business I should be involved in, and what assistance I can give the officers. We agreed that the RFO would make it her priority project to look for funding options and opportunities to replace the tennis court base. It was also agreed the clerk would look at all possibilities as to how the playing fields, including the Tennis Courts, can be administered in the future following the correspondence received from both the Tennis Club and Chedgrave Parish Council.
Also, at this meeting myself and Emily spoke in respect to her 2nd quarter 1to1.

25th May
Love Loddon Planting

Once again Julie was joined by the Love Loddon volunteers to replant the flower tubs etc at Church Plain, The Staithe and Farthing Green. A job well done and thanks to Julie and Roy for arranging everything and to Larry and his team for the refreshments they laid on.
Also, a big thankyou to the team of watering volunteers who keep the displays looking good throughout the year.

28th May
Finance and Governance meeting.
Thanks to all who attended, and to Jane for looking though the documents so thoroughly. The full council will be able to approve the Governance document at the next meeting. We will be able to look though the 1st quarter finance review report at the next Fand G meeting in July.

4th June
Meeting with our District Councillors.
Thanks to Councillor Rowe for attending and sorry that Kay couldn't attend due to an injury. The main thing which was discussed was to arrange a meeting with Loddon Town Council, SNC and The Broads Authorities to discuss the ongoing situations at the Staite including the footbridge and Pyes Mill.

Lastly, I am booked to attend a Chairman/Mayor training course later this month to hopefully learn more about this role.

Thank you all for your support, and please try and encourage more Loddon residents to join the council.

Mervyn
Cllr Mervyn Pointer

Appendix C - Clerk's Report

In addition to managing the Council's facilities and staff, and further to the reports on the agenda and matters arising, the Clerk has information on the following matters.

Office
The Clerk has attended the following meetings since the last TC meeting:
- Events Working Party – 21 May 2025
- Community Payback – 21 May 2025
- District Cllrs meeting – 4 June 2025

Future Meetings:
- SLCC Committee meeting – 6 June 2025
- SNC Town and Parish Meeting – 10 June 2025
- L & C PFC Finance Meeting - 17 June 2025
- Meeting with Hobart High School – 18 June 2025
- SLCC Annual Conference – 20 June 2025
- Meeting to discuss the Hollies – 25 June 2025
- Tennis Club Subcommittee – 2 July 2025
- Town Council Meeting – 9 July 2025
- L & C PFC Meeting – 16 July 2025
- Finance and Governance Committee Meeting – 23 July 2025 – 6.00pm
- Events Working Party – 23 July 2025 – 7.30pm

Training – (Free courses provided by Scribe):
- 3 June 2025 – **'**What Motivates Councillors'

- 5 June 2025 – ‘SAPPP 2025 - Email and Web Compliance’

We’re continuing to review and update the LTC website.
I have met with two people interested in becoming a Cllr at LTC.
The July/August contribution to the Chet Contact was sent.
We successfully recommended the Jubilee Hall and the Hollies for a free Community Building Assessment & Decarbonisation Plan.
LTC received a ICO Decision Notice - The Commissioner decided that the Council was entitled to rely on section 14(1) – vexatious requests, of FOIA, as its basis for refusing each of the complainant’s four requests and the Commissioner does not require further steps to be taken as a result of the decision notice.
The meeting with the District Cllrs took place on the 4 June 2025. Unfortunately, Kay was unable to attend due to health issues.

Public Open Space and Assets
Staithe Toilets: SNC urgently required LTC to inform them of their solicitors for the transfer of the Staithe toilets.
Staithe / Pyes Mill: Meeting requested with Broads Authority and District Cllrs in attendance.
The unveiling of the Plaque and Community Orchard off Cannell Road will take place on 11 June 2025 at 6.30pm.
The tennis court floodlight readjustment was carried out on 22 May 2025. The electrician, Clerk and two Subcommittee members had to return to the courts at 9.15pm to check the LUX levels. Although the light spill had been greatly reduced, the LUX levels were not satisfactory on court, and this is now with Ansell to resolve the issues. An additional quote was obtained for the external switches for the Mira floodlights, but these will not be considered until the lux levels are resolved.
The debris in the river adjacent to the allotments was removed.
A basin tap at the Staithe is faulty. LTC has obtained the part, and the Parish Warden will install in due course.
The Parish Warden is installing a dog foul bin at Stubbs Green (from LTC stock).
The Community Payback Team completed painting the bollards on Church Plain and are now tackling the Staithe.
The bound copies of the Neighbourhood Plans are now being distributed by the AAO. Copies are available for all Cllrs, and the Council has reserves.
The invoice from Healthmatic for the replacement Nayax unit on the shower door has been credited and they have been instructed to carry out to install the Nayax unit on the DDA.
The new noticeboard was installed on Church Plain.
Stubbs Green – Neither LTC nor SNC manage Stubbs Green Common Land. SNC do not have policy to regularly inspect the common land, so encroachments etc would not be identified unless reported by a MOP. However, they are responsible for enforcement. SNC’s Common Land Officer is investigating and will report back.
On the 27 May 2025, the Parish Warden discovered the bucket swing at the Kitten’s Lane Play Area had been broken and has been removed. The RFO is obtaining quotes for a replacement.

Events
A working party meeting was held on the 21 May 2025 at the Hollies. The meeting notes have been circulated. The next meeting is planned for the 23 July 2025 at 7.30pm.
A reminder that Holy Trinity Church Fete is being held on the 28 June 2025 and they need volunteers to man the stalls. LTC will be installing bunting and lending the PA system and maybe gazebos.

Highways
High Bungay Road TRO - The deadline for call-in of the above Cabinet Member delegated decision has now passed. I can confirm there have been no call-ins, therefore the decision can now be implemented.
X2 A146 Bus Stops – a map has been provided of the northbound bus shelter.
A146 signs – A photo is in Dropbox of the replacement signs on Beccles Road / A146 triangle.
Parish Partnership Bid - pedestrian access for the Jubilee Hall Car Park – We have not yet received the plans. When we do, I will add it to the agenda for approval.

George Lane TRO – An update has been requested from NCC Highways.
George Lane roundabout – NCC Highways have upgraded the lighting and signage.

Appendix D – Admin and Allotments Officer's Report

There is now only 1 plot untenanted at this time, but I am meeting a prospective tenant on 12 June 2025. There is no one on the waiting list, so I will continue to advertise locally in the hope of building up a waiting list. I met with the Chair of the Allotment Society; we discussed a recent theft of produce and the clearance of the debris from the river.

I continue to regularly inspect & monitor the site to ensure that all plots are well cultivated and kept to a good standard.

I have arranged the collection/delivery of the published Chet Neighbourhood Plan to all parties as requested by Cllr Hale.

I continue to cover the day-to-day admin in the office, including dealing with planning matters, updating the council's Facebook page & website, responding to Parishioners enquiries, answering emails and phone calls.

During May I responded to 234 emails, dealt with 15 phone calls & 25 visitors.

Appendix E – Parish Warden's Report

Main activities since the May Council meeting:

- Contracted works:
    - Assisted in installation of new Church Plain Noticeboard
    - Oversight of River weed removal
- Response to Councillor/Parishioner concerns/reports:
    - Hales Green; Investigated land 'encroachment' report
    - Stubbs Green; Investigated Dog foul reports and potential bin sites
    - Repaired defective street bin on Filbert Road
    - Submitted Fly tip report for toilet/ cistern etc. dumped on Pound Lane
- Playground maintenance:
    - Made temporary repair to rotten Balance log at Kittens Lane (Past useful life and requires replacement)
    - Removed damaged basket from Basket swing (Beyond repair. Requires replacement)
    - Weekly repairs required to maintain Safety matts at Kittens Lane (Replacement/ overfill needs to be considered)
    - Replacement Granite section cut and resin fixed to repair damage section of Skatepark
    - Multiple weekly visits required to tackle volume of Litter and broken glass, removal debris etc.
- Fitted Plaques at Staithe to thank Defibrillator sponsors
- Attached Flower towers plaques to recognise sponsor and Love Loddon effort
- Mounted and installed plaque at Community Orchard
- Arranged NCC repairs to fencing, and removal of fallen Willow on FP15
- Weekly inspection; Public open spaces, Parish trees, Annex Offices and Staithe
- Tennis courts inspected and leaf vacuumed weekly
- Routine litter picking; Jubilee field, Hockey field, Pyes Mill
- Ad-Hoc Litter picking; George Lane, Kittens Lane, Sale Court, Filbert Road area
- Regular inspection of Staithe; toilets, car park area and waterfront

- Monthly safety inspection and litter pick at Pyes Mill
- Operation of Allotment water pumps checked
- Legionella flushing and temperature control readings completed
- Fire Alarm System, Emergency lighting, and CO Monitor checks complete
- CCTV Cameras checked and cleaned
- Annual Emergency lighting check completed
- War Memorial inspected and swept
- Footpaths; 8, 9,10,11,14,15, 16 & 18 Inspected and litter picked.

Appendix F – Data Protection Matters

Report redacted.

Appendix G – Payments for Approval

27/05/2025	Outside Help	IT/Website	49.44
29/05/2025	Norfolk Lawn Tennis Association	Loan repayment	52.00
29/05/2025	SSE Energy	Streetlighting/Electricity	124.20
31/05/2025	Unity Trust Bank	Bank Fees	16.05
10/06/2025	Lloyds	Credit Card	697.76
10/06/2025	Adept	IT/Website	28.20
10/06/2025	Adept	IT/Website	15.60
10/06/2025	BT (GP01063771)	Phone/Broadband	40.21
10/06/2025	BT (GP01174152)	Staithe/Office Broadband	74.46
11/06/2025	Everflow	Staithe water	481.88
13/06/2025	British Gas Trading	Electricity - office	113.52
13/06/2025	Apogee Corporation	Electricity - office	194.81
18/06/2025	E.on Next Energy	Gas - office	45.71
11/06/2025	Chet Contact Magazine	Small Grant	150.00
11/06/2025	The Church in Loddon	Churchyard & Clock Winder Grant	6,300.00
11/06/2025	Harts Cleaning Services	Office Window Cleaning	50.00
11/06/2025	Jane Hale	Community Larder Expenses	127.79
11/06/2025	South Norfolk Council	Small Society Lotteries (Licence)	20.00
11/06/2025	Homestead Nurseries	Plants	358.00
11/06/2025	Viking	Stationery/Sundries	182.14
11/06/2025	*Redacted*	Staithe Toilet Refund	2.50
11/06/2025	Norfolk County Council	Office Rent	1,687.50
11/06/2025	Top2Bottom Cleaning	Cleaning	1714.22
11/06/2025	Julie Appleby	Love Loddon	12.45
11/06/2025	Cozens	Street Lighting Maintenance	36.00
11/06/2025	Roberts	Printing	62.00
11/06/2025	NPTS	Chair Training	72.00
11/06/2025	Norfolk Pension Fund	Pension Contributions	1718.85
11/06/2025	HMRC	Tax/NI	748.39
11/06/2025	Healthmatic	Staithe Toilet DDA	1119.00
11/06/2025	Loddon DIY	Grass cutting/sundries	1574.45
11/06/2025	JC Surveyors	Professional Fees	2738.86
11/06/2025	Salary & Expenses	June 2025	4951.35

Appendix H – Planning Report

App Number	App Type	Address	Proposal	Application/ Decision	Decision	Date of Decision
2025/1023	Householder	27 Cedar Drive Loddon Norfolk NR14 6LE	Erection of outbuilding	A		
2025/1410	Works to trees in Conservation Area	The Stables Foxes Loke Loddon Norfolk NR14 6UL	T1 Conifer- Fell LTC Not consulted	A		
2025/1395	Conservation Area - Dead Tree Notific	19 Norton Road Loddon Norfolk NR14 6JN	T1 Walnut - Fell under an exception of the Conservation Area restrictions for dead trees LTC Not consulted	A		
2025/1525	Householder	14 High Bungay Road Loddon Norfolk NR14 6JT	Demolish garage and replace with single garage and attached gym	A		
2025/0693	Advertisement	Former Bridge Stores 41 Bridge Street Loddon Norfolk NR14 6NA	Removal of existing signage and graphics and replace with new signage and graphics. Fascia x 1 off. Projecting sign x 1 off. F/ACM x 1 off. ACM panel x 1 off. manifestation. Poster cases x 2 off	D	Approval with Conditions (Delegated)	30/05/2025
2025/1405	Variation of condition (2025/0819)	14 High Bungay Road Loddon Norfolk NR14 6JT	Variation of condition 2- Design change of consented planning permission 2025/0819 which gave consent for (Demolish single garage and replace with double garage and Gym)	D	Withdrawn	03/06/2025

Appendix I - Loddon & Chedgrave Playing Field Committee

No report.

Cllr Jane Hale.

Appendix J – Finance and Governance Committee

The F&G committee met on 28/5 and agreed for AW to continue as chair until a chair was formally appointed at the next meeting. The Q1 finances were considered briefly as these had recently gone to the full council. The financial regulations were reviewed and amendments for a council of our increased size proposed. To go to full council for formal approval. The amended financial risk management was accepted to go to full council. Revised policies for Legionella and Privacy were approved on behalf of the council.
Next meeting is 23/7/25.

Cllr Andy Woodman

Appendix K – Personnel Committee

The Personnel Committee attended a meeting prior to the May Council meeting. The Committee considered the report the Clerk had drafted regarding the RFO's probationary period, and it was agreed that the RFO was working very well in her role, therefore her appointment was confirmed and appointment a salary increment. The clerk has asked the committee to review her salary scale for the next financial year due to addition requirements within the role. We will review the Parish Wardens job description at the next meeting.
A 121 with the clerk was included in a meeting the chairman held on 22nd May.
The next personnel meeting is the 16 July 2025, 6.30pm, prior to the Council meeting.

Cllr Mervyn Pointer

Appendix L – Love Loddon Community Group

In May we saw activity on two successive weekends for the big event of planting up the summer flower displays.

On the 18th a dozen LLCG volunteers stripped the planters and prepared them with fresh compost and fertilizer. Followed by Saturday 24th when Roy and I received and grouped the plants delivered by Homestead Nurseries, ready for the Sunday morning, whereby 15 of the group turned out to plant. Meanwhile a dedicated group continued to work at The Staithe, edging and weeding the brick-weave paths.

Larry and Sophie increased our plant supply by overwintering a dozen geraniums from last summer and, also kindly hosted us for coffee on the last Sunday.

The watering rota has since been reinstated and a wonderful team of 7 volunteers keep everything watered, three times a week.

Other updates: thanks to the LTC office team for organising and installing plaques on the towers to thank our sponsors Cecil Amey and LLCG volunteers for Loddon's flower displays. Also, for the Community Orchard Plaque which we are unveiling before the LTC meeting on 11th June.

A Mop has asked if we would consider supplying a couple of water butts for houses close by to encourage more help in watering the trees.

The Community Payback Team have moved onto the Staithe and done a great job of tidying up down there.

The new noticeboard has been installed and looks very smart, thanks to all involved. Our AAO will kindly keep it under review, as it is intended for use by local charities and society groups.

Over the Summer months hopefully we can action the proposed 'blue plaque' project for buildings of special interest in Loddon and perhaps look at weeding up and down the High Street, if the majority agree.

Cllr Julie Appleby

Appendix M – Chet Valley Community Larder

No report was received.

Appendix N – Chet Valley Events Working Party

Meeting minutes were circulated.

Appendix O - Jubilee Hall - Loddon

No Cllr Representative at present.