

**Dear Councillors, you are summoned to attend the meeting of Loddon Parish Council, to be held in the Hollies Rear Hall on Wednesday 14 December 2022 at 7.00pm.**

Members of the public are welcome to attend in person and will be provided an opportunity for public participation under *Public Forum*.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

**Signed:** *Emily Curtis* (Parish Clerk)

**Dated:** 8 December 2022

## AGENDA

1. **Welcome and Meeting etiquette (and to note if anyone wishes to record the meeting)**
2. **To receive and consider apologies for absence and consider accepting them**
3. **To note the resignation of Cllr Daniel Scott and to receive information regarding the vacancy process**
4. **To receive any Declarations of Interest for items on the agenda and to consider any requests for dispensations**
5. **To approve as a correct record, the Minutes of the meeting held on the 9 November 2022**
6. **To receive an update on matters arising from previous meetings (not on this agenda)**
  - 6.1: First Aid Training Date – revised date
  - 6.2: Freedom of Information training date – 18 January 2023
  - 6.3: Christmas Lights
7. **Public Forum**
  - 7.1: County/District Councillor Kay Mason Billig
  - 7.2: District Councillor Jeremy Rowe
  - 7.3: Public Forum
8. **To receive reports from Council (for information only and previously circulated)**
  - 8.1: Chairman's Report
  - 8.2: Parish Councillors' Reports (including Outside Representative Roles)
  - 8.3: Clerk's Report
  - 8.4: Administration and Allotment Officer's Report
  - 8.5: Parish Warden's Report
9. **To receive the finance report from the Responsible Finance Officer**
  - 9.1: To approve accounts for payment in accordance with the Budget (list tabled)
  - 9.2: To receive the Bank Reconciliation to 30 November 2022
  - 9.3: To consider the 2023-24 Draft Budget

- 9.4: To consider the 2023-24 Precept
- 9.5: To consider quotations for the Internal Auditor for 2022-23
- 9.6: To consider virements to budget headings from the general fund
- 9.7: To note the Norfolk Local Government Pension Scheme Triennial Valuation 2022 – Draft Valuation Results and Funding Strategy Statement Consultation
- 9.8: To receive a report on the expenditure on the professional service to assist the Council with Freedom of Information requests and related matters
- 9.9: To consider quotations for the Platinum Jubilee dwarf fruit trees at Loddon Allotments
- 9.10: To consider a request from the Jubilee Hall for a contribution towards re-painting the car park lines
- 9.11: To consider a small grant application from the Chet Valley Festival group
- 9.12: To consider the £50 registration fee to join NALC's Local Council Award Scheme
- 9.13: To receive a quote from LPC's Ground Maintenance contractor for repairs to the Kitten's Lane Play Area and MUGA surface.

## **10. Governance**

- 10.1: To review LPC's Privacy Statement
- 10.2: To review the Allotment Gardens Plot Letting Terms

## **11. Planning**

### **11.1: To consider a response to planning applications received from South Norfolk;**

- 2021/2522 (Duplicate Application of 2021/2437): To receive for information the minutes of the public meeting on the 29 November 2022
- 2021/2522 (Duplicate Application of 2021/2437): To consider LPC's response to the application in relation to the highways concerns

### **11.2: To note decisions on planning applications by South Norfolk Council: *Please refer to the Planning Schedule attached to minutes.***

### **11.3: To note planning applications received from Broads Authority:**

- BA/2022/0344/CLEUD - 12 Bridge Street, Loddon, NR14 6EZ, Lawful Development Certificate for 10 years use of land as a campsite

### **11.4: To note decisions on planning applications by Broads Authority: None**

## **12. Chet Neighbourhood Plan Steering Group**

- 12.1: To consider the following resolution to ensure the SNC grant will be released; 'Loddon and Chedgrave Parish Councils agree to provide additional funding to the Neighbourhood Plan to ensure the plan is completed, should the project go over budget or not achieve alternate funding, to a capped amount of 10% of the total project budget i.e. £3,790. Split between Loddon at £2,842.50 and Chedgrave at £947.50.'
- 12.2: To receive a report from the Project Officer/Steering Group Chairman
- 12.3: To receive the minutes from the recent Steering Group meetings for information
- 12.4: To receive for information the first draft of the Neighbourhood Plan

## **13. To receive highways information and agree any necessary action**

- 13.1: To receive an update on the proposed Parish Partnership Bids for repairing the surface to footpath FP15 (Beccles Rd to A146) and the footway from Loddon Swan to Sale Court
- 13.2: To receive a report on the speed awareness message (Sam2)

## **14. To receive an update from the Events Committee**

- 14.1: To receive an update from the Events Committee

- 14.2: To receive the minutes from the recent meeting for information
- 15. To receive an update from the Loddon & Chedgrave Playing Field Committee**
- 16. To receive an update on the Emergency Plan Working Party**
- 17. To receive an update on the Community Larder**
- 18. To consider correspondence received and determine a response if required**
- 19. Exclusion of public and press:** To consider excluding members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 Schedule 12A ss 1) & 2).
- 20. To receive an update on the meeting offered to the complainant and to decide any action**
- 21. To consider the decision to classify the complainant as unreasonably persistent or as behaving unreasonably and review the restrictions applied**
- 22. To consider any items for a future agenda**
- 23. Date of next meeting:** The next meeting of the Parish Council will be Wednesday 11 January 2023 at 7.00pm, held in the Hollies Rear Hall. (Agenda items to Clerk by the 4 January 2023).