

Dear Councillors, you are summoned to attend the meeting of Loddon Parish Council, to be held in the Hollies Rear Hall on Wednesday 12 July 2023 at 7.00pm.

Members of the public are welcome to attend in person and will be provided an opportunity for public participation under *Public Forum*.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

**Signed:** *Emily Curtis* (Parish Clerk)

**Dated:** 5 July 2023

## AGENDA

- 1. Welcome and Meeting etiquette (note if anyone wishes to record the meeting)**
- 2. To receive and consider apologies for absence and consider accepting them**
- 3. To receive any Declarations of Interest for items on the agenda and to consider any requests for dispensations**
- 4. To approve as a correct record, the Minutes of the meeting held on the 14 June 2023**
- 5. To receive an update on matters arising from previous meetings (not on this agenda)**
  - 5.1: Planning Permission for the refurbishment of the Annexe Kitchen, WC's, and lobby
  - 5.2: Byelaw restricting alcohol consumption at Loddon Staithe
  - 5.3: Renaming Loddon Parish Council to Loddon Town Council
  - 5.4: Monthly food market proposal
  - 5.5: Renovation of the Hollies
  - 5.6: Kittens Lane Play Area
- 6. Public Forum**
  - 6.1: County/District Councillor Kay Mason Billig
  - 6.2: District Councillor Jeremy Rowe
  - 6.3: Public Forum
- 7. To receive reports from Council (for information only and previously circulated)**
  - 7.1: Chairman's Report
  - 7.2: Councillors' Reports (including Outside Representative Roles)
  - 7.3: Clerk's Report
  - 7.4: Administration and Allotment Officer's Report
  - 7.5: Parish Warden's Report
  - 7.6: Data Protection Matters
- 8. To receive the finance report from the Responsible Finance Officer**
  - 8.1: To receive the Bank Reconciliation to 30 June 2023
  - 8.2: To approve accounts for payment in accordance with the Budget (list tabled)

- 8.3: To receive a report on the expenditure on the professional service to assist the Council with Freedom of Information requests and related matters
- 8.4: To receive the quarter 1 budget monitoring report
- 8.5: To consider virements to budget headings from the general fund
- 8.7: To consider quotes for fencing and an entrance gate at Loddon Allotments
- 8.8: To consider quotes for a toddler swing at Broadland Meadow Play Area

**9. Planning** (*all applications are listed on the Planning Schedule which is attached to the minutes*)

- 9.1: To consider a response to planning applications received from South Norfolk Council;
  - 2021/2522 (Duplicate Application of 2021/2437)
  - 2021/1569
- 9.2: To note decisions on planning applications by South Norfolk Council
- 9.3: To note planning applications received from Broads Authority
- 9.4: To note decisions on planning applications by Broads Authority

**10. To consider matters relating to the Neighbourhood Plan and agree any comments on the Chet Neighbourhood Plan Pre-Submission Regulation 14 Consultation to enable final submission to the planning authorities**

**11. Old Hockey Field**

- 11.1: To consider the amended Pitch Hire Agreement between LUFC/LPC for 2023-24
- 11.2: To consider the request from LUFC Juniors to install goals on the Old Hockey Field
- 11.3: To consider strimming the perimeter of the field

**12. To agree the appointments of Councillor Representatives to the L & C PFC**

**13. Governance:**

- 13.1: Data Protection Policy
- 13.2: Standing Orders

**14. To consider continuing with the Emergency Plan initiative**

**15. To consider holding an event to increase the awareness of voluntary roles within LPC**

**16. To consider requesting a review of the uncut areas of grass/verges in Loddon**

**17. To consider forming a working party that focuses on the aesthetics of Loddon**

**18. To receive updates from:**

- 18.1: Loddon & Chedgrave Playing Field Committee
- 18.2: Community Larder
- 18.3: Jubilee Hall Management Committee
- 18.4: Speed awareness message (Sam2)

**19. To consider correspondence received and determine a response if required**

**20. To consider any items for a future agenda**

**21. Date of next meeting:** The next full Council meeting will be held on Wednesday 13 September 2023 at 7.00pm, held in the Hollies Rear Hall. (Agenda items to Clerk by the 6 September 2023). However, if there is an urgent matter that needs to be discussed, a full Council meeting will be held on 9 August 2023, 7.00pm in the Hollies Rear Hall.