

Dear Councillors, you are summoned to attend the meeting of Loddon Town Council, to be held in the Hollies Rear Hall on Wednesday 10 January 2024 at 7.00pm.

Members of the public are welcome to attend in person and will be provided an opportunity for public participation under *Public Forum*.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

Signed: *Emily Curtis* (Town Clerk)

Dated: 3 January 2024

AGENDA

1. **Welcome and Meeting etiquette (note if anyone wishes to record the meeting)**
2. **To receive and consider apologies for absence and consider accepting them**
3. **To receive any Declarations of Interest for items on the agenda and to consider any requests for dispensations**
4. **To approve as a correct record, the Minutes of the meeting held on the 13 December 2023**

5. **To receive an update on matters arising from previous meetings (not on this agenda)**
 - 5.1: The Old School Noticeboard
 - 5.2: Alarm System
 - 5.3: Biodiversity Policy
 - 5.4: Gold Standard Bus Stop on Church Plain
 - 5.5: Old Hockey Field Ditch

6. **Public Forum**
 - 6.1: County/District Councillor Kay Mason Billig
 - 6.2: District Councillor Jeremy Rowe
 - 6.3: Public Forum

7. **To receive reports from Council (for information only and previously circulated)**
 - 7.1: Chairman's Report
 - 7.2: Councillors' Reports (including Outside Representative Roles)
 - 7.3: Clerk's Report
 - 7.4: Administration and Allotment Officer's Report
 - 7.5: Parish Warden's Report
 - 7.6: Data Protection Matters

8. **To receive the finance report from the Responsible Finance Officer**
 - 8.1: To receive the Bank Reconciliation to 31 December 2023
 - 8.2: To approve accounts for payment in accordance with the Budget (list tabled)
 - 8.3: To receive a report on the expenditure on the professional services to assist the Council with Freedom of Information requests and related matters
 - 8.4: To consider the draft 2024-25 budget
 - 8.5: To consider the 2024-25 Precept
 - 8.6: To consider quotations for the 2023-24 Internal Audit
 - 8.7: To receive the quarter 4 budget monitoring report

- 8.8: To consider quotations for Principal Designer and Contract Administrator for the Library Annexe renovation works
- 8.9: To receive an update on the Jeep insurance claim
- 8.10: To consider quotations for two benches at Farthing Green
- 8.11: To consider purchasing and installing a beacon at the Staithe for events
- 8.12: To consider a Small Grant application from Loddon & District Co-operative Day Centre

9. Planning *(Please see the Planning Schedule (attached to the minutes) for all applications)*

9.1: To consider a response to planning applications received from South Norfolk Council

- 2023/3506: Outline planning permission for up to 85 dwellings, creation of new vehicle access, public open space, associated infrastructure and landscaping. with all matters reserved except for access. Location: Land North of Beccles Road, Loddon.

9.2: To note decisions on planning applications by South Norfolk Council

9.3: To consider planning applications received from the Broads Authority

9.4: To note decisions on planning applications by the Broads Authority

10. Public Open Space, Assets and Highways

- 10.1: To receive an update on the purchase of Saffron land adjacent to Crossways Terrace
- 10.2: To consider submitting an asset of Community Value bid for The Terrace
- 10.3: To consider meeting with Saffron Housing and SNC to discuss their biodiversity policies and how they manage the grass areas of Loddon
- 10.4: To receive an update on the Staithe and the Staithe footbridge
- 10.5: To consider requesting that SNC transfer the ownership of the Staithe Toilets to LTC

11. To receive updates from:

- 11.1: Personnel Committee
- 11.2: Events Committee
- 11.3: Loddon & Chedgrave Playing Field Committee
- 11.4: Chet Neighbourhood Plan Steering Group
- 11.5: Love Loddon Community Group
- 11.6: Community Larder
- 11.7: Emergency Plan Initiative
- 11.8: Jubilee Hall Management Committee

12. Appointments

- 12.1: To consider Cllr Natalie Henry's request to the join the Events Committee
- 12.2: To consider appointing a Cllr to lead the Community Larder project

13. To consider correspondence received and determine a response if required

14. To consider any items for a future agenda

15. Date of next meeting: The next full Council meeting will be held on Wednesday 14 February 2024 at 7.00pm, in the Hollies Rear Hall. (Agenda items to Clerk by the 7 February 2024).

16. Exclusion of public and press: To consider excluding members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 Schedule 12A ss 1) & 2)

17. To consider reviewing the Unreasonably persistent and/or vexatious contact or complaints/complainants Policy

18. To receive an update from Birketts Solicitors and decide any action