

## Minutes of The Meeting of Loddon Parish Council meeting held on Wednesday 20 August 2020 at 7.00pm remotely via GoTo Meeting

**Present:** Cllr June Strickland, Chair (JS), Cllr David Tarry (DT), Cllr Arthur Morris (AM), Cllr Colin Binfield (CB), Cllr Jane Hale (JH), Cllr Mervyn Pointer (MP), Cllr Stephen Jones (SJ) and Cllr Sophie Waggett (SW).

**In Attendance:** Anne Barnes (Locum RFO)

**1) Welcome:** The Chairman welcomed everyone to the remote meeting of the Council.

**2) Apologies for absence:** Apologies were received and accepted from Clerk Emily Curtis, Cllr Kay Mason-Billig, Vice-Chair (KB), Cllr Gary Knight (GK) and Cllr Margaret Wallace (MW).

**3) Declarations of Interest:** None.

**4) To Approve the Minutes of 8 July 2020:** The Minutes of the meeting held on 8 July 2020 were **APPROVED** as a correct record and will be signed by the Chairman.

### **5) To consider the recommendation of the APPOINTMENT OF RESPONSIBLE FINANCIAL OFFICER from Personnel Working Party:**

The Council **APPROVED** the recommendation from the Personnel Working Party to appoint Mrs G. Hirst as the new Responsible Financial Officer to start at the end of September. Mrs Hirst will be offered budget training on 7 October with NPTS.

### **6) Finance Update**

**6.1) To approve accounts for payment in accordance with the budget:** It was **RESOLVED** to approve the following accounts for payment in accordance with the Budget.

Date	CHQ/DD	Payee	Item	Amount
24.7.20	DD	British Gas	Office - Gas	138.15
31.7.20	104368	Loddon United FC	Grant	495.00
5.8.20	DD	South Norfolk Council	Toilets Rates	170.00
5.8.20	DD	South Norfolk Council	Library Rates	434.00
6.8.20	DD	Saffron Housing	Garage Rent	52.00
10.8.20	DD	Inty Ltd	Office 365 Subscription	11.28
8.8.20	DD	Adept IT Solutions	IT Support	24.00
17.8.20	DD	EON	Electricity Pyes Mill	9.47
7.8.20	DD	Talk Talk	Phone	46.95
12.8.20	104369	Emily Curtis	Salary & Expenses	1465.12
12.8.20	104370	A Barnes	Salary & Expenses	667.78
12.8.20	104371	L. Fish	Salary	273.61
12.8.20	104372	D. Greeves	Salary	252.50
12.8.20	104373	Royal British Legion	Poppy Appeal Grant	18.50

12.8.20	104374	Steve Jackman	New Website	740.00
12.8.20	104375	Dragon Security	Toilet – repairs	233.10
12.8.20	104376	Playsafety Limited	ROSPA Play-Area Report	219.00
12.8.20	104377	Allens Cadge & Gilbert	Legal Fees – Street Lighting	1320.00
12.8.20	104378	J. Strickland	Indeed – Job Advert	49.60
12.8.20	104379	P. Strickland	Odd-Job Repairs – Toilets	50.00
12.8.20	104380	Tom Reed	Tree Surgery	200.00
12.8.20	104381	Norfolk County Council	Rent	500.00
12.8.20	104382	The Church In Loddon	Grant	1320.00
12.8.20	104383	Adept IT	IT Support	188.07
12.8.20	104384	NPTS	Training	204.00
12.8.20	104385	Loddon Garden & DIY	Grass Cutting	873.93
12.8.20	104386	Chris Knott	Cleaning	1392.12
12.8.20	104387	Karheena Woodruffe	Allotment Refund	17.00
12.8.20	104388	Amazon Payments	IT Equipment	36.97
17.8.20	DD	E. ON	Pyes Mill	9.47
20.8.20	104389	HM Revenue & Customs	Tax & NI	389.41
20.8.20	104390	Norfolk Pension Fund	Pension	374.76
20.8.20	104391	Graphix Bank	Play-Area Signs	90.00
20.8.20	104392	A Barnes	Phone & Fan	97.99
<b>2020/21</b>	<b>Income</b>	<b>Received from</b>	<b>Item</b>	<b>Amount</b>
July		Bridge Stores	Shower Tokens	360.00
July		Kings Head	Shower Tokens	231.00
July		HM Revenue & Customs	VAT Repayment	672.43
July		South Norfolk Council	Street Lighting Agreement	11200.00
July		Various	Allotment Rents	72.00
July		Norfolk Property Services	Refund Surveyors Fees	200.00

## 7) Planning:

### 7.1) Planning applications received were considered:

**2020/1368:** Change of Use from Public Convenience to office/gallery accommodation. Location: Former Public Conveniences Church Plain Loddon

**Further office space not required in Loddon. Recommend refusal. Suggest the applicant revisit the proposal for a domestic dwelling.**

**2020/1430:** Over cladding of existing steel roof and alterations and replacement rooflights. Location: Prospect House, Little Money Road, Loddon, NR14 6JD

**No objections**

**2020/0023:** Loddon Fire Station - Location: 7 High Street Loddon NR14 6ET.

**No objections.**

**Cllr S. Jones joined the meeting.**

**8) Items for Future Agenda: Jubilee Hall Trust Meetings.**

**9) Date of Next Meeting (at 7.00pm unless otherwise stated, location to be advised):** The date of the next meeting was agreed as 09 September 2020 at The Library Annexe, Church Plain for councillors only and the public remotely via GoToMeeting. (agenda items to Clerk by 1 September 2020)

**There being no further business the meeting ended at 19.30 pm.**