



Loddon Parish Council

The Library Annexe | Church Plain | Loddon | NR14 6EX

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Minutes of the Meeting of Loddon Parish Council Events Committee held on Tuesday 31 May 2022, 8.00 pm in the Library Annexe Rear Hall.

Present: Chairman - Cllr Jessie Powell (JP), Cllr Liz Marsham (LM), Cllr Jane Hale (JH), Cllr June Strickland (JS), CPC Cllr Jo Sinfield (JS) CPC Cllr David Johnson (DJ) and Robin Wetherall (RW).

In Attendance: Jo Leonard (AAO), Emily Curtis (Clerk), Georgina Hirst (RFO) and several members of the public; Chris Wiltshire (CW), Julie Appleby (JA), Rosalind Moore (RM), Gillian Goodacre (GG), Ann Sadler (AS), Sharon Swan (SS), Lorna Hollidge (LH), Carol Webb (CW), Bernie Webb (BW), Christine & Colin Hartley (CH, CoH), Cadie & Emma Turford (CT, ET) and Owen Townsend (OT).

Absent: None.

- Welcome and Meeting etiquette. Note if anyone wishes to record the meeting**
The Chair welcomed everyone. No one wished to record the meeting. The Chair briefly ran through the volunteer guide.
- To receive any apologies for absence and consider accepting them**
Apologies were received and accepted from Kay Mason Billig.
- To receive declarations of interest for items on the agenda and to consider any requests for dispensations**
None.
- To approve as a correct record, the Minutes of the meeting held on the 24 May 2022**
The Minutes were approved and signed by the Chair for the record.
- Matters Arising**
None.
- Public Forum**
None.
- Food & Beverage Task Group**
Nothing new to note. Two Vendors forms have not been received.
ACTION JP To chase the missing stall holder forms
- General Logistics (Health & Safety, Litter Picking & Parking)**
The Aikado Club have pulled out and are unable to do a demonstration. A local Taekwondo Club are trying to arrange to fill in.
- To receive an update from the Sponsorship/Fundraising Task Group and consider proposals**
All tickets except aprox 20 have been sold. Thanks to JH & GG for selling outside the Co-op

- 10. To receive an update from the Advertising Task Group and consider proposals**
Over the last 30 days there have been 728 new views of the website. Hopefully all these people will attend on the day. There have been 35 Likes on the Facebook page. 14 dogs have been entered into various classes. Anglia TV may wish to record preparations for the day. The fete will feature in the EDP's "What's On" page.
- 11. Finance**
- 11.1 To consider the funds available for the event**
£1,011.62 There was a discussion around how to spend the money raised. It was **AGREED** to put up a board at the event and to ask MOPs to put their suggestions on post it notes.
ACTION AAO To prepare board and post its
- 11.2 To approve the list of payments**
List of payments **APROVED** Proposed by LM, seconded by JS
- 11.3 To consider a budget for the Logistics Task group**
No changes needed.
- 11.4 To consider the advertising budget**
No changes needed.
- 11.5 To consider the decorations budget**
No changes needed. Thanks are recorded to AS and her colleagues for making so much bunting.
- 12 To review & confirm volunteers assisting on the day**
Handed out spare volunteer guides.
- 13. Next Meeting Date**
14 June 2022 at 8pm

The meeting ended at 21.00 pm.

Action	Responsible
To chase the missing stall holder forms	JP
To prepare board and post its	AAO