



Loddon Parish Council

The Library Annexe | Church Plain | Loddon | NR14 6EX

www.loddonpc.org.uk | clerk@loddonpc.org.uk | 01508 522 020

Dear Councillors, you are summoned to attend the meeting of Loddon Parish Council, to be held in the Hollies Rear Hall on Tuesday 27 September 2022 at 7.00pm.

Members of the public are welcome to attend in person and will be provided an opportunity for public participation under *Public Forum*.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

Signed: *Emily Curtis* (Parish Clerk)

Dated: 22 September 2022

Her Majesty Queen Elizabeth II

Prior to the commencement of the meeting, a one-minute silence will be observed to pay respects to Her Majesty Queen Elizabeth II following her death on 8th September 2022.

AGENDA

- 1. Welcome and Meeting etiquette (and to note if anyone wishes to record the meeting)**
- 2. To receive and consider apologies for absence and consider accepting them**
- 3. To receive any Declarations of Interest for items on the agenda and to consider any requests for dispensations**
- 4. To approve as a correct record, the Minutes of the meeting held on 13 July 2022**
- 5. To receive an update on matters arising from previous meetings (not on this agenda)**
 - 5.1: Staithe Toilet Steel Doors
 - 5.2: Staithe Broadband
 - 5.3: First Aid Training Date
 - 5.4: Jubilee Hall Car Park Proposal
 - 5.5: War Memorial Ramp Installation
 - 5.6: Remembrance Parade – Sunday 13 November 2022
- 6. Public Forum**
 - 6.1: County/District Councillor Kay Mason Billig
 - 6.2: District Councillor Jeremy Rowe
 - 6.3: Public Forum
- 7. To receive reports from Council (for information only and previously circulated)**
 - 7.1: Chairman's Report
 - 7.2: Parish Councillors' Reports (including Outside Representative Roles)
 - 7.3: Clerk's Report
 - 7.4: Administration and Allotment Officer's Report
 - 7.5: Parish Warden's Report
- 8. To receive the finance report from the Responsible Finance Officer**

- 8.1: To approve accounts for payment in accordance with the Budget (list tabled)
- 8.2: To note an amendment to the 13 July 2022 payment list
- 8.3: To receive the Bank Reconciliations to 31 July and 31 August 2022
- 8.4: To consider the SAAA (Smaller Authorities' Audit Appointments) 2022 opt out communication re: External Auditors
- 8.5: To note the annual insurance renewal with Zurich Municipal
- 8.6: To ratify the decision to offer a Small Grant Application from Loddon & District Women's Institute (WI)
- 8.7: To ratify the decision to offer a Small Grant to Loddon Community Cinema
- 8.8: To ratify the decision to offer a Small Grant to the Royal British Legion (Loddon Branch)
- 8.9: To consider a Small Grant application from 1st Loddon Brownies
- 8.10: To note the 2023-24 Budget Planning process and dates
- 8.11: To consider quotes to produce ID Badges for Emergency Wardens and Cllrs
- 8.12: To consider quotes for the redecoration of the Annexe windows
- 8.13: To consider quotes for electrical work in the Annexe
- 8.14: To consider a donation under S.137 to the Royal British Legion Poppy Appeal

9. To review the decision to classify the complainant as unreasonably persistent or as behaving unreasonably and review the restrictions applied

10. War Memorial

- 10.1: To receive the War Memorial Survey and agree any action
- 10.2: To consider the request to alter a name on the War Memorial

11. Chet Valley Community Larder

- 11.1: To receive an update on the Chet Valley Community Larder
- 11.2: To ratify the decision to lead the Community Larder initiative
- 11.3: To ratify the decision to apply for a grant from the Co-Op for £1,000 to cover the costs of marketing, a fridge and installation of an electrical socket

12. Governance

- 12.1: To consider signing up to the SLCC Civility and Respect Pledge
- 12.2: To consider the revised Health and Safety Policy
- 12.3: To consider the draft Planning Application Procedure
- 12.4: To consider the draft Major Planning Application Protocol

13. Working Parties

- 13.1: To consider Cllr Binfield's request to join the Chet Working Party
- 13.2: To consider the Planning Working Party's meeting with Hopkins Homes
- 13.3: To consider the draft Terms of Reference for the Planning Working Party

14. Planning

14.1: To consider a report from the Planning Working Party's meeting with Hopkins Homes regarding application 2021/2522; Hybrid Application: Outline planning permission for a phased development for the erection of 9 self-build dwellings with all matters reserved except access. Full planning permission for the erection of 171 dwellings with access, parking, open space and landscaping, (Duplicate Application of 2021/2437).

14.2: To consider planning applications received from South Norfolk Council: *Please refer to the Planning Schedule published on the LPC website.*

14.3: To note decisions on planning applications by South Norfolk Council: *Please refer to the Planning Schedule published on the LPC website.*

14.4: To note planning applications received from Broads Authority: None

14.5: To note decisions on planning applications by Broads Authority: None

15. Chet Neighbourhood Plan Steering Group

15.1: To receive a report from the Project Officer/Steering Group Chairman

15.2: To receive the minutes from the recent Steering Group meetings for information

16. To receive highways information and agree any necessary action

16.1: To respond to NCC Highways consultation PHA045 - High Bungay Road, Loddon - Waiting Restrictions

16.2: To receive a report on the speed awareness message (Sam2)

16.3: To receive an update on the proposed Parish Partnership Bid for repairing the surface to footpath FP15 (Beccles Rd to A146)

16.4: To consider modifying the footpath application to include an additional route as indicated on the map (Beccles Road-FP11-FP10) and proceeding with the application

17. To receive an update from the Events Committee

17.1: To receive the minutes of the meeting held on the 12 July 2022 for information

17.2: To receive an update from the Events Committee

18. To consider the recent anti-social behaviour at Loddon Staithe and agree any action

19. To consider correspondence received and determine a response if required

20. To consider any items for a future agenda

21. Date of next meeting: The next meeting of the Parish Council will be Wednesday 12 October 2022 at 7.00pm, held in the Hollies Rear Hall. (Agenda items to Clerk by the 04 October 2022).