

**Dear Councillors, you are summoned to attend the meeting of Loddon Parish Council, to be held in the Hollies Rear Hall on Wednesday 8 February 2023 at 7.00pm.**

Members of the public are welcome to attend in person and will be provided an opportunity for public participation under *Public Forum*.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

**Signed:** *Emily Curtis* (Parish Clerk)

**Dated:** 3 February 2023

## **AGENDA**

- 1. Welcome and Meeting etiquette (and to note if anyone wishes to record the meeting)**
- 2. To receive and consider apologies for absence and consider accepting them**
- 3. To receive any Declarations of Interest for items on the agenda and to consider any requests for dispensations**
- 4. To approve as a correct record, the Minutes of the meeting held on the 11 January 2023**
- 5. To receive an update on matters arising from previous meetings (not on this agenda)**
  - 5.1: Chet Contact Contribution
  - 5.2: Library Annexe Lease registered with Land Registry
  - 5.3: St George's Park Grit bin
  - 5.4: Application for a footpath from the Loddon Swan to Sale Court
  - 5.5: May 2023 Local Elections
- 6. Public Forum**
  - 6.1: County/District Councillor Kay Mason Billig
  - 6.2: District Councillor Jeremy Rowe
  - 6.3: Public Forum
- 7. To receive reports from Council (for information only and previously circulated)**
  - 7.1: Chairman's Report
  - 7.2: Parish Councillors' Reports (including Outside Representative Roles)
  - 7.3: Clerk's Report
  - 7.4: Administration and Allotment Officer's Report
  - 7.5: Parish Warden's Report
  - 7.6: Data Protection Matters
- 8. To receive the finance report from the Responsible Finance Officer**
  - 8.1: To approve accounts for payment in accordance with the Budget (list tabled)
  - 8.2: To receive the Bank Reconciliation to 31 January 2023

- 8.3: To receive an update on the bank signatories
- 8.4: To receive a report on the expenditure on the professional service to assist the Council with Freedom of Information requests and related matters
- 8.5: To resolve to submit grant applications for the refurbishment of Annexe toilets and kitchen
- 8.6: To consider a small grant application from Loddon and District Horticultural Society
- 8.7: To consider a request from the Jubilee Hall for a contribution towards re-painting the car park lines

**9. To receive a report from the Clerk regarding Loddon Community Allotment Society's request to remove the Alder Trees from Loddon Allotments**

**10. Council Representatives**

- 10.1: To appoint a Council representative to the Jubilee Hall Management Committee
- 10.2: To appoint a Council representative to the Neighbourhood Plan Steering Group

**11. To consider replanting and maintaining the Church Plain flower beds for 12 months, and to consider asking South Norfolk Council to contribute to the costs**

**12. Governance:**

- 12.1: To consider a small amendment to the Privacy Policy
- 12.2: To review the Equal Opportunities Policy

**13. Planning** *(all applications are listed on LPC's Planning Schedule which is attached to the minutes and agenda)*

**13.1: To consider a response to planning applications received from South Norfolk Council;**

- 2021/2522 (Duplicate Application of 2021/2437): To consider additional comments from Cllr Hale
- 2023/0105: 2 Beccles Road, Loddon, Conversion of swimming pool building into garage, demolition of timber extension and erection of extension to form entrance to building with creation of new drive.

**13.2: To note decisions on planning applications by South Norfolk Council:**

**13.3: To note planning applications received from Broads Authority:**

- BA/2023/0033/FUL: Loddon Campsite and Marina, 12 Bridge Street, New Toilet and Shower Block

**13.4: To note decisions on planning applications by Broads Authority: None**

**14. To receive highways information and agree any necessary action**

- 14.1: To receive a report on the speed awareness message (Sam2)

**15. To receive an update on the Chet Neighbourhood Plan Steering Group**

- 15.1 To receive for information the minutes of the meeting held on the 7 December 2023
- 15.2: To note the completed Design Guidance and Codes

**16. To receive an update from the Events Committee**

- 16.1: To receive for information the minutes from the meeting held on the 25 January 2025
- 16.2: To receive an update on the events committee
- 16.3: To consider holding a Coronation event on the 7 May 2023

**17. To receive an update on the Jubilee Hall Management Committee**

- 17.1 To receive the minutes of the car park meeting held on the 8 January 2023

**18. To receive an update from the Loddon & Chedgrave Playing Field Committee**

**19. To receive an update on the Emergency Plan Working Party**

**20. To receive an update on the Community Larder**

**21. To consider correspondence received and determine a response if required**

**22. To consider any items for a future agenda**

**23. Date of next meeting:** The next meeting of the Parish Council will be Wednesday 8 March 2023 at 7.00pm, held in the Hollies Rear Hall. (Agenda items to Clerk by the 2 March 2023).