

Dear Councillors, you are summoned to attend the meeting of Loddon Town Council, to be held in the Hollies Rear Hall on Wednesday 10 April 2024 at 7.30pm. The meeting will follow the Annual Parish Meeting.

Members of the public are welcome to attend in person and will be provided an opportunity for public participation under *Public Forum*.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

Signed: *Emily Curtis* (Town Clerk)

Dated: 4 April 2024

AGENDA

1. **Welcome and Meeting etiquette (note if anyone wishes to record the meeting)**
2. **To receive and consider apologies for absence and consider accepting them**
3. **To note the resignation of Cllr Laura Bolderston and Cllr June Strickland**
4. **To receive any Declarations of Interest for items on the agenda and to consider any requests for dispensations**
5. **To approve as a correct record, the Minutes of the meeting held on the 13 March 2024**

6. **To receive an update on matters arising from previous meetings (not on this agenda)**
 - 6.1: Library Annexe renovations
 - 6.2: Transfer of the Staithe Toilets
 - 6.3: LBPT Meeting - 3rd April 2024
 - 6.4: Gold Standard Bus Stops on Church Plain
 - 6.5: Staithe and Staithe Footbridge update from South Norfolk Council
 - 6.6: Big Litter Pick – 26 May 2024
 - 6.7: To receive for information a copy of Loddon's Market Charter
 - 6.8: Installation date for Old School Noticeboard and Farthing Green Benches
 - 6.9: Parish Partnership Bid on Footpath 10
 - 6.10: Replacement Knee High Fencing on the Old Hockey Field
 - 6.11: Hollies Meeting with Community Action Norfolk representative (3 April 2024)

7. **Public Forum**
 - 7.1: County/District Councillor Kay Mason Billig
 - 7.2: District Councillor Jeremy Rowe
 - 7.3: Public Forum

8. **To receive reports from Council (for information only and previously circulated)**
 - 8.1: Chairman's Report
 - 8.2: Councillors' Reports (including Outside Representative Roles)
 - 8.3: Clerk's Report
 - 8.4: Administration and Allotment Officer's Report
 - 8.5: Parish Warden's Report

8.6: Data Protection Matters

9. To receive the finance report from the Responsible Finance Officer

9.1: To receive the Bank Reconciliation to 31 March 2024

9.2: To approve accounts for payment in accordance with the Budget (list tabled)

9.3: To receive a report on the expenditure on the professional service to assist the Council with Freedom of Information requests and related matters

9.4: To approve the signatories on the Nationwide and the CCLA accounts

9.5: To note the return of the balance of the unspent Locality Grant of £1,490.00

9.6: To consider a Small Grant Application for the Loddon Horticultural Society

9.7: To note that an application has been made to Norfolk County Council for the Parish Partnership Contribution for 2023/24

9.8: To consider applying for a grant from Platinum Jubilee Halls Funds for the kitchen refurbishment

9.9: To approve the closure of all the Playing Field bank accounts and to transfer the balances to Loddon Town Council's Unity Trust Bank Current Account

10. Planning *(Please see the Planning Schedule (attached to the minutes) for all applications)*

10.1: To consider a response to planning applications received from South Norfolk Council

10.2: To note decisions on planning applications by South Norfolk Council

10.3: To consider planning applications received from Broads Authority

10.4: To note decisions on planning applications by Broads Authority

11. Public Open Space, Assets and Highways

11.1: To receive the Sam2 reports for information

11.2: Phase 2 on George Lane (Pedestrian Crossing)

11.3: TRO on George Lane

11.4: To consider the purchase of Saffron Land adjacent to Crossways Terrace

12. receive updates from:

12.1: Personnel Committee

12.2: Events Committee

12.3: Loddon & Chedgrave Playing Field Committee

12.4: Chet Neighbourhood Plan Steering Group

12.5: Love Loddon Community Group

12.6: Community Larder

12.7: Jubilee Hall Management Committee

13. To consider correspondence received and determine a response if required

14. To consider any items for a future agenda

15. Date of next meeting: The next full Council meeting will be held on Wednesday 8 May at 7.00pm, held in the Hollies Rear Hall. (Agenda items to Clerk by the 1 May 2024).

16. Exclusion of public and press: To consider excluding members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 Schedule 12A ss 1) & 2)

17. To receive and consider a report on data requests and agree any necessary action