

# LODDON & CHEDGRAVE PLAYING FIELD COMMITTEE

C/O Loddon Parish Council: The Library Annexe,  
Church Plain, Loddon, Norfolk, NR14 6EX  
Tel: 01508 522020 | Email: PFCCommittee@loddonpc.org.uk

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Dear Members, you are summoned to attend the meeting of the Loddon & Chedgrave Playing Field Committee, to be held in the Hollies Rear Hall on the 21 February 2023 at 7.00pm.

Members of the public are welcome to attend in person and will be provided an opportunity for public participation under *Public Forum*.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

**Signed:** Emily Curtis (Clerk)

**Dated:** 15 February 2023

## AGENDA

1. **Welcome and meeting etiquette (and to note if anyone wishes to record the meeting)**
2. **To receive and consider apologies for absence and consider accepting them**
3. **To receive any Declarations of Interest for items on the agenda and to consider any requests for dispensations**
4. **To approve as a correct record, the minutes of the meeting held on the 04 October 2022**
5. **To receive an update on matters arising from previous minutes (not on this agenda)**
  - 5.1: Lawn mower service and repairs
  - 5.2: Broadband installation for Tennis Club gate and floodlights
  - 5.3: Safeguarding and DBS
  - 5.4: Coronation event on the 07 May 2023
6. **Public forum**
7. **To note Cllr MW's resignation and removal as a banking signatory**
8. **Reports from Representatives (on items not on this agenda)**
  - 8.1: JHMC
  - 8.2: LUFC
  - 8.3: CPC
  - 8.4: LPC
  - 8.5: Tennis Club
9. **Finance Report**
  - 9.1: Financial statement to 31 January 2023
  - 9.2: To consider the amendments to the 2023-24 budget
  - 9.3: To receive an update on grant applications
  - 9.4: To consider moving to online banking
  - 9.5: To consider appointing a replacement and an additional signatory
10. **Governance:**
  - 10.1: To note the revisions to the L & C PFC Terms of Reference

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10.2: To consider the L & C PFC representatives, and to note the appointed substitute representatives

10.3: To consider whether LUFC Youth is a separate organisation and has a voting representative appointed to the L & C PFC

## 11. Loddon & Chedgrave Playing Field

11.1: To receive an update on hedge/tree work

11.2: To consider requests to hire the Playing Field

- 10 June 2023 - LPC Fete – cancelled

- 15 July 2023 – South Yare Wildlife Group

- no application received - LUFC 5 a side

11.3: To consider the mobile coffee business operating on the Playing Field

11.4: To consider quotes to extend the fencing along the perimeter of the field adjacent to Old Market Green

## 12. Tennis Club Proposals (report circulated)

12.1: To consider forming a tennis club subcommittee

12.2: To consider the Tennis Club subcommittee Terms of Reference

12.3: To consider replacing the surface

12.4: To consider installing a Clubhouse

12.5: To consider replacing the sodium floodlights with LED floodlights

12.6: To consider constructing a hitting wall

## 13. Loddon United Football Club

13.1: To receive for information the adults and junior financial accounts

13.2: To receive an update on the repairs/removal of the storage container

13.3: To receive an update on the defibrillator

13.4: To receive the LUFC insurance documentation

13.5: To receive LUFC's safeguarding information

13.6: To consider an agreement with the LUFC for use of the Playing Field including pitch hire contributions, and use of the garage

## 14. Jubilee Hall Management Committee

14.1: To receive an update on the repairs/removal of the storage container

14.2: To receive an update on the car park meeting held on the 8 January 2023

## 15. Correspondence

## 16. Items for a future agenda

## 17. 2023 meeting Dates

13 June 2023 (Annual General Meeting) – Please note proposed change to date.

26 September (2024-25 Budget)