
Minutes of the Personnel Committee held on Wednesday 19 April 2023, 2.00pm in the Hollies Rear Hall.

Present: Cllr Kay Mason-Billig (KB), Cllr June Strickland (JS), Cllr Julie Appleby (JA), Colin Binfield (CB).

In Attendance: Emily Curtis (Parish Clerk). No members of the public.

Absent: None.

1. Election of Chairman

It was clarified that the Chairman of the Committee was Cllr Colin Binfield and the Vice-Chairman was Cllr June Strickland. However, it was **resolved** to elect Cllr June Strickland as Chairman.

2. Election of Vice-Chairman

It was **resolved** to elect Cllr Colin Binfield as Vice-Chairman.

3. Welcome, Meeting Protocol and Etiquette

The Clerk confirmed that she did not wish to record the meeting.

4. Apologies for Absence: None.

5. Declarations of Interest and Requests for Dispensations: None.

6. Minutes of the meeting held on the 16 June 2022 and 29 March 2023

It was **resolved** to approve the minutes of the meeting held on the 16 June 2022 and 29 March 2023 as a correct record.

7. Exclusion of Public and Press: It was **resolved** to exclude the public and press under the Public Bodies (Admissions to Meetings) Act 1960 Schedule 12A SS1 & 2.

8. Matters Arising

The Clerk has recalculated the staff's 2022/23 annual leave allowance to accommodate the additional bank holiday awarded on the 19 September 2022, and this leave allowance has been carried forward to 2023/24.

9. Staffing Matters

The Committee received an update regarding staffing matters and **resolved** to accept the proposal from the HR consultant.

10. Future Agenda Items: None.

11. Next meeting date:

The date for the next meeting of Personnel Committee was not set.

The meeting ended at 14.53pm.