



# Loddon Parish Council

The Library Annexe | Church Plain | Loddon | NR14 6EX

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Dear Councillors, you are summoned to attend the meeting of Loddon Parish Council, to be held in the Library Annexe Rear Hall on Wednesday 08 June 2022 at 7.00pm.

Members of the public are welcome to attend in person and will be provided an opportunity for public participation under *Public Forum*.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

**Signed:** *Emily Curtis* (Parish Clerk)

**Dated:** 31 May 2022

## AGENDA

1. **Welcome and Meeting etiquette (and to note if anyone wishes to record the meeting)**
2. **To receive and consider apologies for absence and consider accepting them**
3. **To receive any Declarations of Interest for items on the agenda and to consider any requests for dispensations**
4. **To approve as a correct record, the Minutes of the meeting held on 11 May 2022**
5. **To consider the applications received and to consider co-opting to fill the Cllr vacancy**
6. **To receive an update on matters arising from previous meetings (not on this agenda)**
  - 6.1: Staithe Toilet Steel Doors
  - 6.2: Kittens Lane Play Area repairs
  - 6.3: Jubilee Hall Car Park Proposal
7. **Public Forum**
  - 7.1: County/District Councillor Kay Mason-Billig
  - 7.2: District Councillor Jeremy Rowe
  - 7.3: Public Forum
8. **To receive reports from Council (for information only and previously circulated)**
  - 8.1: Chairman's Report
  - 8.2: Parish Councillors' Reports (including Outside Representative Roles)
  - 8.3: Clerk's Report
  - 8.4: Administration and Allotment Officer's Report
  - 8.5: Parish Warden's Report
9. **To receive the finance report from the Responsible Finance Officer**
  - 9.1: To review and approve the annual accounts 2021-2022
  - 9.2: To review and approve the Statement of Internal Control for 2021-2022
  - 9.3: To receive and note the Internal Audit report for the Year Ended 31<sup>st</sup> March 2022
  - 9.4: To consider, approve and sign the Annual Governance Statement 2021-2022
  - 9.5: To consider, approve and sign the Accounting Statement 2021-2022

- 9.6: Notification of commencement dates for the exercise of public rights
- 9.7: To approve accounts for payment in accordance with the Budget (list tabled)
- 9.8: To receive the Bank Reconciliation to 30 April 2022 & 31 May 2022
- 9.9: To consider quotations for the installation of a shed base and shed at the Allotments
- 9.10: To consider quotations for a structural survey of the War Memorial

**10. To receive an update from the Events Committee**

- 10.1: To receive for information the minutes of the meetings held on the 10 and 24 May 2022
- 10.2: To receive an update from the Events Committee

**11. To consider a contribution to South Norfolk Council for the installation of a ramp on the War Memorial**

**12. To consider a reply to the Draft Broads Plan 2022-23 consultation**

**13. To receive an update on the Emergency Plan**

- 13.1 To consider forming a working party in conjunction with Chedgrave Parish Council
- 13.2: To receive an update from the Emergency Plan

**14. Loddon & Chedgrave Playing Field Committee**

- 14.1: To receive a report from the Playing Field Committee Clerk/Representatives

**15. Chet Neighbourhood Plan Steering Group**

- 15.1: To receive a report from the Project Officer/Steering Group Chairman
- 15.2: To receive the minutes from the Steering Group meeting (27/04/22) for information

**16. Planning**

**16.1: To consider planning applications received from South Norfolk Council:** *Please refer to the Planning Schedule published on the LPC website.*

**16.2: To note decisions on planning applications by South Norfolk Council:** *Please refer to the Planning Schedule published on the LPC website.*

**16.3: To note planning applications received from Broads Authority: None**

**16.4: To note decisions on planning applications by Broads Authority: None**

**17. To receive highways information and agree any necessary action**

- 17.1: To receive a report on the speed awareness message (Sam2)

**18. To consider correspondence received and determine a response if required**

**19. To consider any items for a future agenda**

**20. Exclusion of public and press:** To consider excluding members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 Schedule 12A ss 1) & 2)

**21. To consider an approach from a local community organisation for hiring the hall and to decide any necessary action**

**22. Date of next meeting:** The next meeting of the Parish Council will be Wednesday 13 July 2022 at 7.00pm. (Agenda items to Clerk by the 05 July 2022).