

**Dear Councillors, you are summoned to attend the meeting of Loddon Parish Council, to be held in the Hollies Rear Hall on Wednesday 09 November 2022 at 7.00pm.**

Members of the public are welcome to attend in person and will be provided an opportunity for public participation under *Public Forum*.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

**Signed:** *Emily Curtis* (Parish Clerk)

**Dated:** 3 November 2022

## AGENDA

- 1. Welcome and Meeting etiquette (and to note if anyone wishes to record the meeting)**
- 2. To receive and consider apologies for absence and consider accepting them**
- 3. To receive any Declarations of Interest for items on the agenda and to consider any requests for dispensations**
- 4. To approve as a correct record, the Minutes of the meeting held on 12 October 2022**
- 5. To receive an update on matters arising from previous meetings (not on this agenda)**
  - 5.1: First Aid Training Date – 28 November 2022
  - 5.2: Remembrance Parade and display – Sunday 13 November 2022
  - 5.3: Christmas Lights
  - 5.4: Victorian Evening – 09 December 2022
  - 5.5: The addition of a footpath from the High Street to Mill Road via footpath 10/11
- 6. Public Forum**
  - 6.1: County/District Councillor Kay Mason Billig
  - 6.2: District Councillor Jeremy Rowe
  - 6.3: Public Forum
- 7. To receive reports from Council (for information only and previously circulated)**
  - 7.1: Chairman's Report
  - 7.2: Parish Councillors' Reports (including Outside Representative Roles)
  - 7.3: Clerk's Report
  - 7.4: Administration and Allotment Officer's Report
  - 7.5: Parish Warden's Report
- 8. To receive the finance report from the Responsible Finance Officer**
  - 8.1: To approve accounts for payment in accordance with the Budget (list tabled)
  - 8.2: To receive the Bank Reconciliation to 31 October 2022
  - 8.3: To consider the 2023-24 Draft Budget
  - 8.4: To note the Local Government Services Pay Agreement 2022/23
  - 8.5: To consider subscribing to the Norfolk Safer programme

- 8.6: To consider quotations for the Platinum Jubilee dwarf fruit trees at Loddon Allotments
- 8.7: To consider payment of the Marshalls for the Remembrance Sunday parade under Section 137
- 8.8: To consider booking a GDPR and Freedom of Information training session
- 8.9: To receive a report on the expenditure on the professional service to assist the Council with Freedom of Information requests and related matters
- 8.10: To consider a request from the Jubilee Hall for a contribution towards re-painting the car park lines

## **9. Governance**

- 9.1: To review the Planning Application Procedure
- 9.2: To consider adopting the Access to Information Policy
- 9.3: To consider a response to South Norfolk Council regarding the proposed Code of Conduct
- 9.4: To consider adopting the revised Terms of Reference for the Events Committee

## **10. Planning**

- 10.1: To consider a response to planning applications received from South Norfolk;**
  - 2022/1995: Retention of existing cafe with proposed extension and alterations of existing building to provide six dwellings with associated landscape work
- 10.2: To note decisions on planning applications by South Norfolk Council:** *Please refer to the Planning Schedule published on the LPC website.*
- 10.3: To note planning applications received from Broads Authority: None**
- 10.4: To note decisions on planning applications by Broads Authority: None**

## **11. Chet Neighbourhood Plan Steering Group**

- 11.1: To receive a report from the Project Officer/Steering Group Chairman
- 11.2: To receive the minutes from the recent Steering Group meetings for information
- 11.3: To receive for information the first draft of the Neighbourhood Plan

## **12. To receive highways information and agree any necessary action**

- 12.1: To receive an update on the proposed Parish Partnership Bid for repairing the surface to footpath FP15 (Beccles Rd to A146)
- 12.2: To receive a report on the speed awareness message (Sam2)

## **13. To receive an update from the Events Committee**

- 13.1: To receive an update from the Events Committee
- 13.2: To receive the minutes from the recent meeting for information

## **14. To receive an update from the Loddon & Chedgrave Playing Field Committee**

## **15. To receive an update on the Emergency Plan Working Party**

## **16. To consider correspondence received and determine a response if required**

## **17. Exclusion of public and press:** To consider excluding members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 Schedule 12A ss 1) & 2)

**18.To review the decision to classify the complainant as unreasonably persistent or as behaving unreasonably and review the restrictions applied**

**19.To consider any items for a future agenda**

**20.To consider the 2023 Meeting Dates**

**21.Date of next meeting:** The next meeting of the Parish Council will be Wednesday 14 December 2022 at 7.00pm, held in the Hollies Rear Hall. (Agenda items to Clerk by the 06 December 2022).