Loddon Town Council

The Old School | Church Plain | Loddon | NR14 6EX

www.loddontowncouncil.gov.uk

Dear Councillors, you are summoned to attend a meeting of Loddon Town Council, to be held in the Hollies Rear Hall, High Street, Loddon on Wednesday 9 July 2025 at 7.00pm.

Members of the public are welcome to attend in person and will be provided an opportunity for public participation under *Public Forum*.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

Signed: *Emily Curtis* (Town Clerk) **Dated:** 4 July 2025

AGENDA

1. **Welcome and meeting etiquette (note if anyone wishes to record the meeting)**
2. **To consider co-opting to fill the Cllr vacancies**
3. **To receive and consider apologies for absence and consider accepting them**
4. **To receive any Declarations of Interest for items on the agenda and to consider any requests for dispensations**
5. **To approve as a correct record, the Minutes of the meeting held on the 11 June 2025**
6. **To receive an update on matters arising from previous meetings** (not on this agenda)
   All updates have been included within the Clerk's Report.
7. **Public Forum**
   7.1: County/District Councillor Kay Mason Billig
   7.2: District Councillor Jeremy Rowe
   7.3: Public Forum
8. **To receive reports from Council** (previously circulated for info and taken as read)
   8.1: Chairman's Report
   8.2: Councillors' Reports (including Outside Representative Roles)
   8.3: Clerk's Report
   8.4: Administration and Allotment Officer's Report
   8.5: Parish Warden's Report
   8.6: Data Protection Matters
   8.7: Biodiversity Report
9. **To receive the finance report from the Responsible Finance Officer**
   9.1: To receive the Bank Reconciliation to 30 June 2025
   9.2: To approve accounts for payment in accordance with the Budget (list tabled)
   9.3: To appoint an Internal Auditor for 2026/27
   9.4: To review the amended Financial Regulations
   9.5: To consider any grant applications received
   9.6: To consider Cllrs Ian Appleby and Steven Kellingray-Williamson becoming a signatory
   9.7: To consider quotes for full Council Fire Safety training
   9.8: To consider applying to SNC's Nature Conservation Fund for the 'Warren Hills Open Woodland' project
   9.9: To consider applying to NCC's 'Pride in Place' fund for Loddon High Street

10. **Planning** *(Please see the Planning Schedule (attached to the minutes) for all applications*)
    10.1: To consider a response to planning applications received from South Norfolk Council
    10.2: To note decisions on planning applications by South Norfolk Council
    10.3: To consider planning applications received from Broads Authority
    10.4: To note decisions on planning applications by the Broads Authority

11. **Public Open Space, Assets and Highways**
    11.1: To receive the Sam2 reports for information
    11.2: To receive the annual safety reports for the Kitten's Lane Play Area, the Skate Park and the Broadland Meadow Play Area
    11.3: To consider installing a plaque detailing the town sign on Farthing Green
    11.4: To consider applying for the 2026/27 NCC Parish Partnership Bid
    11.5: To consider the Permissive Path Access Agreements with Kirby Cane Hall Farms
    11.6: To consider a proposal from Hobart for weekend use of the Sports Hall Car Park
    11.7: To review the draft correspondence to SNC regarding the earmarked funds for expenditure at Loddon Staithe

12. **To receive updates**
    12.1: Loddon & Chedgrave Playing Field Committee (and Tennis Subcommittee)
    12.2: Finance and Governance Committee
    12.3: Love Loddon Community Group
    12.4: Chet Valley Community Larder
    12.5: Jubilee Hall – Loddon
    12.6: Personnel Committee
    12.7: Events Working Party

13. **To consider correspondence received and determine a response if required**

14. **To consider any items for a future agenda**

15. **Date of next full Council meeting:** Wednesday 10 September 2025 at 7.00pm. Hollies Rear Hall. (Agenda items to Clerk by the 3 September 2025).

16. **Exclusion of public and press:** To consider excluding members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 Schedule 12A ss 1) & 2)

17. **To receive an update from the Loddon Building Preservation Trust (LBPT)**