

Dear Councillors, you are summoned to attend the meeting of Loddon Parish Council, to be held in the Library Annexe Rear Hall on Wednesday 13 July 2022 at 7.00pm.

Members of the public are welcome to attend in person and will be provided an opportunity for public participation under *Public Forum*.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

Signed: *Emily Curtis* (Parish Clerk)

Dated: 06 July 2022

AGENDA

- 1. Welcome and Meeting etiquette (and to note if anyone wishes to record the meeting)**
- 2. To receive and consider apologies for absence and consider accepting them**
- 3. To receive any Declarations of Interest for items on the agenda and to consider any requests for dispensations**
- 4. To approve as a correct record, the Minutes of the meeting held on 08 June 2022**
- 5. To receive an update on matters arising from previous meetings (not on this agenda)**
 - 5.1: Staithe Toilet Steel Doors
 - 5.2: NCC Cycle Parking
 - 5.3: Litter Bins on George Lane
 - 5.4: Jubilee Hall Car Park Proposal
 - 5.5: The Hollies Proposal
 - 5.6: 'No Parking' sign on junction of Bridge Street/George Lane
- 6. Public Forum**
 - 6.1: County/District Councillor Kay Mason Billig
 - 6.2: District Councillor Jeremy Rowe
 - 6.3: Public Forum
- 7. To receive reports from Council (for information only and previously circulated)**
 - 7.1: Chairman's Report
 - 7.2: Parish Councillors' Reports (including Outside Representative Roles)
 - 7.3: Clerk's Report
 - 7.4: Administration and Allotment Officer's Report
 - 7.5: Parish Warden's Report
- 8. To receive the finance report from the Responsible Finance Officer**
 - 8.1: To approve accounts for payment in accordance with the Budget (list tabled)
 - 8.2: To receive the Bank Reconciliation to 30 June 2022
 - 8.3: To receive a report on the ear-marked reserves
 - 8.4: To receive the quarter 1 budget monitoring report

- 8.5: To consider virements to budget headings from the general fund including a new budget heading for the Emergency Plan
- 8.6: To consider quotations for a walkie talkie system for events
- 8.7: To consider quotations for a replacement gas heater and 2 new heater covers for the Library Annexe Rear Hall
- 8.8: To consider a Small Grant Application from the South Yare Wildlife Group for the Event in Loddon
- 8.9: To consider a Small Grant Application from Loddon & District Women's Institute (WI)
- 8.10: To consider a quote from LPC's authorised plumbing contractor to replace the urinal pipework and associated damaged panels at the Staithe Toilets

9. To receive an update from the Events Committee

- 9.1: To receive for information the minutes of the meetings held on the 14 June 2022
- 9.2: To receive an update from the Events Committee

10. To consider contributing one third of the installation cost for an accessibility ramp for the War Memorial

11. To consider the responses from local organisations regarding a Community Larder and to set a date for a meeting

12. To consider a reply to the Draft Broads Plan 2022-23 consultation

13. To receive an update on the Emergency Plan and decide any action

- 13.1 To ratify dividing the parish of Loddon into approx. 20 zones and allocating a volunteer to each zone to offer low level community resilience 'neighbour helping neighbour'
- 13.2: To ratify the creation of a WhatsApp group for the volunteers and decide who will be the administrators of the group
- 13.3: To discuss any necessary training requirements, equipment and checks that the volunteers may need
- 13.4: To discuss how the Emergency Plan will be advertised and to consider holding a meeting to inform interested parishioners of the plan and recruit volunteers
- 13.5: To consider developing an information pack for the volunteers
- 13.6: To consider the Terms of Reference for the Emergency Plan Working Party
- 13.7: To receive any offers from Cllrs to volunteer as Emergency Wardens

14. Loddon & Chedgrave Playing Field Committee (PFC)

- 14.1: To consider the amended Terms of Reference
- 14.2: To consider appointing a substitute representative to attend the PFC meetings
- 14.3: To receive a report from the Playing Field Committee Clerk/Representatives
- 14.4: To receive the Minutes from the meeting (28/06/22) for information

15. Chet Neighbourhood Plan Steering Group

- 15.1: To receive a report from the Project Officer/Steering Group Chairman
- 15.2: To receive the minutes from the Steering Group meeting (25/05/22) for information

16. Planning

16.1: To consider planning applications received from South Norfolk Council: *Please refer to the Planning Schedule published on the LPC website.*

- 2022/1132 [LB]: Conversion of coach house to microbrewery and first floor holiday let, kitchen extension, covered external seating area, 4no. one bedroom holiday pods, renovation of smoke house, external stair and landing and new door to first floor living

accommodation and replacement double glazed windows - The Angel Inn, 15 High Street Loddon Norfolk NR14 6ET

- 2022/1131: Conversion of coach house to microbrewery and first floor holiday let, kitchen extension, covered external seating area, 4no. one bedroom holiday pods, renovation of smoke house, external stair and landing and new door to first floor living accommodation and replacement double glazed windows - The Angel Inn, 15 High Street Loddon Norfolk NR14 6ET.

16.2: To note decisions on planning applications by South Norfolk Council: *Please refer to the Planning Schedule published on the LPC website.*

16.3: To note planning applications received from Broads Authority: None

16.4: To note decisions on planning applications by Broads Authority: None

17. To receive highways information and agree any necessary action

17.1: To consider supporting the construction of the Norwich Western Link and writing to Norfolk County Council urging them to complete the construction of the final section of the Norwich outer ring road

17.2: To receive a report on the speed awareness message (Sam2)

17.3: To consider a Parish Partnership Bid

18. To consider correspondence received and determine a response if required

19. Public Open Space

19.1: To consider installing a litter bin off Cannell Road to reduce the dog fouling

19.2: To consider adopting Loddon Allotment Gardens Management Policy

20. To consider the Broadband at the Staithe Toilets and to agree any action

21. To receive an update regarding the Community Gym hiring the rear hall on a sessional basis and to decide any necessary action

22. To consider any items for a future agenda

23. Exclusion of public and press: To consider excluding members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 Schedule 12A ss 1) & 2)

24. To receive the minutes from the Personnel Committee meeting on the 16 June 2022

25. Date of next meeting: The next meeting of the Parish Council will be Wednesday 14 September 2022 at 7.00pm. (Agenda items to Clerk by the 07 September 2022).