| | В С | D | E | F | G H | I | N | 0 | P |
|--------------|---|--|--|--|---|--|---|--|---|
| 1 | | | Month Numbe | 4 | 33% | · · · · · · · · · · · · · · · · · · · | | - | · · · · · · · · · · · · · · · · · · · |
| 1 | | | | | | | | | |
|] | Spend Against Budget (Net of VAT) | Budget | Spend YTD | Balance | Spend YTD | | Forecast to % end of Year Br | of Annual udget | Notes: Correct as of July 2019 |
| Check | Item STAFF COSTS | £ | £ | £ | % | | | | |
| 1 | | | | | | | | | less 6 months salary for 1 x employee 7 months of litter picking attributed to PFC |
| - | Salary | 21281 | 8872 | 12409 | 42% | | £ 24,975 | 117% | 1 week for Clerk and 1 week for RFO to be attributed to PFC |
| 1 | Pension | 6058 | 1392 | 4667 | 23% | | £ 5,255 | | adjustment to add 2nd employee in the scheme |
| 1 | Tax/NI Training | 4069 525 | 737 0 | 3332 525 | 18% 0% | | £ 2,211 £ 525 | 100% | only 2 employees currently qualify for TAX and 1 employee for NI |
| 11001 | Subtotal OFFICE ADMIN | 31933 | 11001 | 20933 | 34% | | £ 32,965 | 103% | |
| 1 | Stationary | 100 | | 64 | 36% | | £ 109 | 109% | |
| 1 | Postage Photocopying | 70 1890 | 232 | 70 1659 | 0% 12% | | £ 70 £ 695 | 100% 37% | |
| 5 | Subscriptions Media Advertising | 220 200 | | 220 200 | 0% 0% | | £ 220 £ 200 | 100% 100% | |
| 1 | wedia Advertising | 200 | 0 | 200 | 0% | | £ 200 | | 2 x callouts for IT issues |
| | | | | | | | | | Proposed IT contract for rest of year at a cost of £20 per month |
| | | | | | | | | | Est. expenditure for year remaining of £160 based on costs YTD plus £20 contract fee for remaining 8 months of |
| , | IT/Website Office Maintenance | 400 150 | 317 1429 | -1279 | 79% 953% | | £ 477 £ 1,429 | | financial year Repairs to heating |
| 1 | Insurance Audit Fees | 2000 1000 | 85 228 | 1915 772 | 4% 23% | | £ 2,000 £ 1.000 | 100% | payable in September |
| 1 | | | | | | | , , , , , | | £1393 additional from 2018/19 due to re-evaluation in rates on |
| 1 | Business Rates | 1815 | 3104 | -1289 | 171% | | £ 9,311 | 513% | Library Annex |
| J | Rent | 6624 | 104 | 6520 | 2% | | £ 6,208 | | for Library Annex from NPS and Garage from Saffron Housing To date there has been no rent paid on the Library Annex |
| 5535 | Subtotal UTILITIES | 14469 | 5535 | 8934 | 38% | | £ 21,719 | 150% | |
| 1 | Electricity - Pyes Mill | 110 | 23 | 87 | 21% | | £ 69 | 62% | |
| ł | Gas Library annexe | 2508 | 812 | 1696 | 32% | | £ 2,435 | 97% | querying this as we're currently paying electricity for whole building |
| ł | Electric Library Annexe Telephone & Broadband | 0 450 | 0 147 | 0 303 | 33% | | £ - | 0% 98% | including library. Under investigation. |
| 981 | Sub total | 3068 | 981 | 2087 | 32% | | £ 2,943 | 96% | |
| 1 | REAR HALL Cleaning | 1664 | 544 | 1120 | 33% | | £ 1,632 | 98% | |
| 981 | Maintenance Refurnishing | 500 1100 | 0 183 | 500 917 | 0% 17% | | £ - | 0% 50% | |
| 1 | Water Rates | 0 | 0 | 0 | #DIV/0! | | £ - | #DIV/0! | |
| 727 | | 1473 4737 | 727 | 1473 4010 | 0% 15% | | £ 2,182 | 0% 46% | included in business rates for office |
| | STAITHE TOILETS Cleaning | 13148 | 4333 | 8815 | 33% | | £ 12,999 | 99% | |
| | Sanitary Services | 1400 | 0 | 1400 | 0% | | £ - | 0% | |
| } | Maintenance Electricity | 200 1000 | 0 838 | 200 162 | 0% 84% | | £ - | 0% 251% | |
|] | | | | | | | | | Cross charge of standpipe to SNC, however there was a water leak |
| - | Sewage & Water Business Rates | 2200 1669 | 1564 667 | 636 1002 | 71% 40% | | £ 4,693 £ 2,002 | 213% 120% | earlier in the financial year which resulted in a higher water charge. |
| 7862.54 | Callout and faults | 300 | 0 | 300 | 0% | | £ - | 0% | |
| ł | Other Security | 500 100 | 460 | 40 100 | 92% 0% | | £ 1,380 | 276% 0% | Land register and purchase of shower tokens |
| 7862.54 | Sub total | 20517 | 7863 | 12655 | 38% | | £ 23,588 | 115% | |
| i | PROJECTS Rear Hall Refurbishment | 0 | | 0 | 0% | | £ | 0% | |
| 1 | Fire and Safety Toddler Play Area including Basket Ball area | 1000 | | 1000 | 0% 0% | | £ 1,000 | 100% | |
| | Skate Park | 0 | | -38152 | 381525000% | | £ 38,152 | 381520000% | not budgeted for in 2019/20. But money not spent in 18/19 |
| 1 | | | | - 1 | | | | 0% | |
| 38153 | TIC and/or Office relocation Sub total | 1000 | | -37152 | 0% 3815% | | £ 114,458 | 11445% | |
| 38153 | TIC and/or Office relocation Sub total SINGLE LINE ITEMS | 1000 | 38153 | -37152 | 3815% | | | | This will be used until 100% and then outgoing switched to other |
| 38153 | TIC and/or Office relocation Sub total SINGLE LINE ITEMS Playing Field Grants | 0 1000 3523 | 38153 3257 | - 37152 | 3815% 92% | | £ 114,458 £ 3,523 £ 39 | | This will be used until 100% and then outgoing switched to other budget centres |
| 38153 | TIC and/or Office relocation Sub total SINGLE LINE ITEMS Playing Field Grants Loddon Tourist Information Centre Community Grants | 3523 2000 | 3257 13 50 | - 37152 266 1987 950 | 92% 1% 5% | | £ 3,523 £ 39 £ 150 | 100% 2% 15% | |
| 38153 | TIC and/or Office relocation Sub total SINGLE LINE ITEMS Playing Field Grants Loddon Tourist Information Centre | 3523 2000 | 38153 3257 | - 37152 266 1987 | 92% 1% | | £ 3,523 £ 39 | 100% | |
| 38153 | TIC and/or Office relocation Sub total SiNGLE LINE TIEMS Playing Field Grants Loddon Tourist Information Centre Community Grants Church Related | 3523 2000 1000 800 | 3257 13 50 150 | -37152 266 1987 950 650 | 92% 1% 5% 19% | | £ 3,523 £ 39 £ 150 £ 450 | 100% 2% 15% 56% | |
| 38153 | TIC and/or Office relocation Sub total Playing Field Grants Loddon Tourist Information Centre Community Grants Church Related Grounds Maintenance Grass cutting/strimming Holy Trinity Church Grass cutting/strimming Holy Trinity Church | 3523 2000 1000 800 8230 9900 | 38153 3257 13 50 150 1745 3300 | -37152 266 1987 950 650 6486 6600 | 92% 1% 5% 19% 21% 33% | | £ 3,523 £ 39 £ 150 £ 450 £ 5,234 £ 9,900 | 100% 2% 15% 56% 64% 100% | budget centres |
| 38153 | TIC and/or Office relocation Sub total SINGLE LINE ITEMS Playing Field Grants Loddon Tourist Information Centre Community Grants Church Related Grounds Maintenance Grass cutting/strimning Holy Trinity Church Grass cutting/maintenance of Beccles Road playground & Tootpath | 3523 2000 1000 8000 8230 9900 | 3257 3257 13 50 150 1745 3300 | -37152 266 1987 950 650 6486 6600 | 92% 1% 5% 19% 21% 33% | | £ 3,523 £ 39 £ 150 £ 450 £ 5,234 £ 9,900 £ 50 | 100% 2% 15% 56% 64% 100% | budget centres |
| 38153 | TIC and/or Office relocation Sub total Silve total Playing Field Grants Loddon Tourist Information Centre Community Grants Church Related Grounds Maintenance Grass cutting/strimning Holy Trinity Church Grass cutting/strimning Holy Trinity Church Grass Cutting/famintenance of Beccles Road playground & footpath Dog Bin Emptying Survey/Maintenance of War Memorial | 3523 2000 1000 800 8230 9900 | 3257 3353 3257 13 50 150 1745 3300 | -37152 266 1987 950 650 6486 6600 | 92% 1% 5% 19% 21% 33% | | £ 3,523 £ 39 £ 150 £ 450 £ 5,234 £ 9,900 | 100% 2% 15% 56% 64% 100% | budget centres |
| 3 | TIC and/or Office relocation Sub total SINGLE LINE TIEMS Playing Field Grants Loddon Tourist Information Centre Community Grants Church Related Grounds Maintenance Grass cutting/strimming Holy Trinity Church Grass cutting/maintenance of Beccles Road playground & Grotpath Dog Bin Emphying Survey/Maintenance of War Memorial Litter Picking/Park in Gravetion Litter Picking/Park in Gravetion Litter Picking/Park in Spection Christmas Lights | 0 1000 3523 2000 1000 800 8230 9900 1500 1200 1200 2144 | 38153 3257 13 50 150 1745 3300 17 0 25 86 | 266 1987 950 650 6486 6600 1483 1200 975 2058 | 3815% 92% 1% 5% 19% 21% 33% 1% 0% 4% 6% | | £ 3,523 £ 39 £ 150 £ 450 £ 5,234 £ 9,900 £ 50 £ 75 £ 258 £ - | 100% 2% 15% 56% 64% 100% 3% 0% 88% 12% | budget centres |
| 38153 | TIC and/or Office relocation Sub total Playing Field Grants Loddon Tourist Information Centre Community Grants Church Related Grounds Maintenance Grass cutting/strimming Holy Trinity Church Grass cutting/maintenance of Beccles Road playground & Grotpath Dog Bin Emptying Survey/Maintenance of War Memorial Little Picking/Park inspection | 0 1000 1000 1000 1000 1000 1000 1000 1 | 38153 3257 13 50 1745 3300 17 0 25 86 0 130 0 | 266 1987 950 650 6486 6600 1483 1200 975 2058 2000 370 500 | 92% 13% 55% 19% 21% 33% 0% 46, 0% 26% 0% | | £ 3,523 £ 39 £ 150 £ 450 £ 5,234 £ 9,900 £ 50 £ - £ 75 | 100% 2% 15% 56% 64% 100% 3% 0% 8% 12% 0% 78% 0% | budget centres |
| 38153 | TIC and/or Office relocation Sub total SINGLE LINE ITEMS Playing Field Grants Loddon Tourist Information Centre Community Grants Church Related Grounds Maintenance Grass cutting/strimming Holy Trinity Church Grass cutting/strimming Holy Trinity Church Grass cutting/maintenance of Beccles Road playground & Rofotpath Dog Bin Emptying Survey/Maintenance of War Memorial Litter Picking/Park inspection Christmas Lights Playground Repairs General Repairs General Repairs | 0 1000 1000 1000 1000 1000 1000 1000 1 | 38153 3257 13 50 150 1745 3300 17 0 225 86 0 130 0 | -37152 266 1987 950 650 6486 6600 1483 1200 975 2058 2000 370 500 1823 | 3815% 92% 1% 5% 19% 21% 33% 1% 0% 4% 0% 26% 0% | | £ 3,523 £ 39 £ 150 £ 450 £ 5,234 £ 9,900 £ 50 £ £ 75 £ 258 £ £ 390 £ | 100% 2% 15% 56% 64% 100% 3% 12% 0% 78% 0% | budget centres |
| 38153 | TIC and/or Office relocation Sub total SINGLE LINE ITEMS Playing Field Grants Loddon Tourist Information Centre Community Grants Church Related Grounds Maintenance Grass cutting/maintenance of Beccles Road playground & Tootpath Dog Bin Emptying Survey/Maintenance of War Memorial Litter Picking/Park inspection Christmas Lights Playground Repairs General Repairs General Repairs Speed Display Unit Bus Sheter cleaning Pyes Mill SLA | 1000 1000 3523 2000 800 800 1500 1200 1000 1000 1000 500 1823 300 | 0 38153 3257 13 50 150 150 27 7 0 0 25 86 0 0 0 0 0 | 266 1987 950 650 6486 6600 1183 1200 975 2088 2000 370 500 663 | 3815% 92% 15% 5% 199% 21% 33% 0% 0% 0% 0% 0% 18% | | £ 3,523 £ 150 £ 150 £ 450 £ 9,900 £ 5,234 £ 9,900 £ £ 75 £ 258 £ £ 390 £ £ 390 £ £ 5,244 | 100% 2% 15% 56% 64% 100% 3% 8% 12% 0% 0% 0% 0% 0% | budget centres Grass cutting |
| | TIC and/or Office relocation Sub total SINGLE LINE ITEMS Playing Field Grants Loddon Tourist Information Centre Community Grants Church Related Grounds Maintenance Grass cutting/Amintenance of Beccles Road playground & Tootpath Dog Bin Emptying Survey/Maintenance of War Memorial Litter Picking/Park inspection Christmas Lights Playground Repairs Speed Display Unit Bus Shelter cleaning Prys Mill SLA Allotments | 1000 1000 3523 2000 800 8230 9900 11500 1200 1000 500 500 3000 750 0 | 0 38153 3257 3257 3257 3257 3257 3257 3257 32 | -37152 266 1987 950 6486 6600 1483 2058 2000 370 500 6613 -258 3707 | 92% 1% 5% 19% 21% 33% 0% 0% 0% 0% 0% 0% 0% 0% 0% 0 | | E 3,523 Ē 39 Ē 150 Ē 450 Ē 5,234 Ē 9,900 Ē - Ē 75 Ē 258 Ē - Ē 390 Ē - Ē - Ē - Ē - Ē - Ē - Ē - Ē - | 100% 2% 15% 56% 64% 100% 3% 0% 8% 12% 0% 0% 78% 0% 7749900% | budget centres |
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| 9168.22 | TIC and/or Office relocation Sub total SINGLE LINE ITEMS Playing Field Grants Loddon Tourist Information Centre Community Grants Church Related Grounds Maintenance Grass cutting/Amintenance of Beccles Road playground & Tootpath Dog Bin Emptying Survey/Maintenance of War Memorial Litter Picking/Park inspection Christmas Lights Playground Repairs Speed Display Unit Bus Shelter cleaning Pryes Mill SLA Allotments Miscellaneous Sub total TOTAL SPEND VAT Income Against Budget Income Bank Interest Flower Towers Allotmene Bank Interest Flower Towers Allotments Bank Interest Flower Towers Allotments Flower Towers Allotmenets Flower Towers Allotmenets Flower Towers Allotmenets Flower Towers Allotments | 1000 1000 3523 3523 2000 1000 1000 800 1200 1200 1200 1200 | 0 38153 3257 3257 3257 150 150 1745 3300 177 0 0 255 86 0 0 0 0 0 1338 258 0 0 91688 73427 10145 83572 | 266 1987 950 6486 6600 1200 975 2000 1823 300 613 3200 46175 | 3815% 922% 15% 55% 19% 21% 33% 15% 0% 44% 0% 0% 18% 0% 0% 25% 0% 0% 25% 0% 18% 55% 0% 0% 18% 18% 18% 18% 18% 18% 18% 18% 18% 18 | tubs, Christmas Tree provided | E 35.23 E 150 E 150 E 450 E 5.234 E 9,900 E 50 E | 100% 2% 15% 15% 56% 64% 100% 3% 12% 10% 0% 8% 78% 0% 0% 128 128 1749900% 184% 100% 100% | Grass cutting Grass cutting |
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