

Dear Councillors, you are summoned to attend the meeting of Loddon Town Council, to be held in the Hollies Rear Hall on Wednesday 13 September 2023 at 7.00pm.

Members of the public are welcome to attend in person and will be provided an opportunity for public participation under *Public Forum*.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

Signed: *Emily Curtis* (Town Clerk)

Dated: 7 September 2023

AGENDA

1. **Welcome and Meeting etiquette (note if anyone wishes to record the meeting)**
2. **To receive and consider apologies for absence and consider accepting them**
3. **To receive any Declarations of Interest for items on the agenda and to consider any requests for dispensations**
4. **To approve as a correct record, the Minutes of the meeting held on the 12 July 2023**
5. **To receive an update on matters arising from previous meetings (not on this agenda)**
 - 5.1: Planning Permission for the refurbishment of the Annexe Kitchen, WCs, and lobby
 - 5.2: Renovation of the Hollies
 - 5.3: Kittens Lane Play Area – scheduled repairs and vandalism to jeep
 - 5.4: George Lane Gritting route
 - 5.5: Joint meeting with CPC for ‘Visit Loddon & Chedgrave’ website – 19 September 2023
 - 5.6: TRO High Bungay Road
6. **Public Forum**
 - 6.1: County/District Councillor Kay Mason Billig
 - 6.2: District Councillor Jeremy Rowe
 - 6.3: Public Forum
7. **To receive reports from Council (for information only and previously circulated)**
 - 7.1: Chairman’s Report
 - 7.2: Councillors’ Reports (including Outside Representative Roles)
 - 7.3: Clerk’s Report
 - 7.4: Administration and Allotment Officer’s Report
 - 7.5: Warden’s Report
 - 7.6: Data Protection Matters
8. **To receive the finance report from the Responsible Finance Officer**
 - 8.1: To receive the Bank Reconciliation to 31 July and 31 August 2023
 - 8.2: To approve accounts for payment in accordance with the Budget (list tabled)
 - 8.3: To receive a report on the expenditure on the professional service to assist the Council with Freedom of Information requests and related matters
 - 8.4: To consider quotes for the photocopier contract
 - 8.5: To consider quotes for the Skate Park repairs

- 8.6: To receive quotes for insurance
- 8.7: To consider a Small Grant Application from Loddon Community Gym
- 8.8: To consider a Small Grant Application from the Jubilee Hall Management Committee

9. Planning *(all applications are listed on the Planning Schedule which is attached to the minutes)*

- 9.1: To receive a proposal from Scott Properties for a residential development north of Beccles Road and note the date of the public consultation event (25 September 2.00pm – 7.00pm) at the Jubilee Hall
- 9.2: To consider a response to planning applications received from South Norfolk Council;
 - 2023/2231
 - 2021/1569
- 9.3: To consider decisions on planning applications by South Norfolk Council
 - 2021/2522 (Duplicate Application of 2021/2437)
- 9.4: To note planning applications received from Broads Authority
- 9.5: To note decisions on planning applications by Broads Authority

10. To consider a response to the Public Spaces Protection Order - Vehicle Related Anti-Social Behaviour Consultation - deadline 29 September 2023

11. To consider a date for the LTC volunteer awareness event

12. To consider dissolving the Chet Working Party

13. Aesthetics of Loddon Working Party

- 13.1: To agree the name and Terms of Reference for the working party
- 13.2: To receive an update on the Sustrans Millennium Post at the Staithe
- 13.3: To consider applying for a NCC Cultivation License for the land off Farthing Green
- 13.4: To review the uncut areas of grass/verges in Loddon

14. To receive updates from:

- 14.1: Chet Neighbourhood Plan Steering Group
- 14.2: Events Committee
- 14.3: Loddon & Chedgrave Playing Field Committee
- 14.4: Community Larder
- 14.5: Emergency Plan Initiative
- 14.6: Jubilee Hall Management Committee
- 14.7: Speed awareness message (Sam2)

15. To consider allowing access to the river adjacent to Loddon Allotments

16. To consider correspondence received and determine a response if required

17. To consider any items for a future agenda

18. Date of next meeting: The next full Council meeting will be held on Wednesday 11 October 2023 at 7.00pm, held in the Hollies Rear Hall. (Agenda items to Clerk by the 4 October 2023).