

LODDON & CHEDGRAVE PLAYING FIELD COMMITTEE

C/O Loddon Parish Council: The Library Annexe,
Church Plain, Loddon, Norfolk, NR14 6EX
Tel: 01508 522020 | Email: PFCCommittee@loddonpc.org.uk

Dear Members, you are summoned to attend the meeting of the Loddon & Chedgrave Playing Field Committee, to be held in the Library Annexe Rear Hall on the 28 June 2022 7.00pm in the Library Annexe Rear Hall.

Members of the public are welcome to attend in person and will be provided an opportunity for public participation under *Public Forum*.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

Signed: Emily Curtis (Parish Clerk)

Dated: 21 June 2022

AGENDA

1. **To note that this is the first meeting for the newly formed Loddon & Chedgrave Playing Field Committee, with new Terms of Reference (approved by both LPC and CPC) which will replace the existing arrangements, and elect the Chairman.**
2. **Election of the Vice-Chairman**
3. **Welcome and apologies for absence**
4. **To review the representatives of the L & C PFC and assign responsibilities**
5. **To approve the minutes of the former PFC Committee meeting held on the 22 February 2022**
6. **To consider any matters arising not on this agenda**
7. **Public forum**
8. **Tennis Courts**
 - 8.1: To ratify the decision to offer a membership scheme (known as Loddon Tennis Club), and continue the Pay and Play for Loddon Tennis Courts
 - 8.2: To ratify the proposal from two self-employed coaches who wish to run coaching and cardio sessions at Loddon Tennis Courts
 - 8.3: To consider adopting the LTA Safeguarding Policy
 - 8.4: To consider adopting the LTA Inclusion Strategy
 - 8.5: To consider adopting the LTA Transgender Inclusion Strategy
 - 8.6: To consider adopting the Code of Conduct
 - 8.7: To consider the requirement for an enhanced DBS for employees and coaches
 - 8.8: To consider the proposed aesthetic improvements
 - 8.9: To consider the court facilities such as access to the toilets/changing rooms and access to the social club

Circulation List:

CPC: Colin Gould, Bob Demain, Hayley Goldson
LPC: Margaret Wallace, Jane Hale
LUFC: Rick Summons, Kevin Williams, Tom Baylis, Miles Wilson
Responsible Finance Officer (Georgina Hirst), **Clerk** (Emily Curtis)

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- 9. Loddon & Chedgrave Playing Field**
 - 9.1: To ratify the decision to maintain the Jubilee Hall Car Park hedge
 - 9.2: To consider the annual cost of the tree maintenance
 - 9.3: To consider requests to use the Loddon and Chedgrave Playing Field (see attached table of events)
 - 9.4: To note the ownership of the storage containers and consider improving the aesthetics
 - 9.5: To consider extending the fencing along the perimeter of the field with Old Market Green

- 10. Governance:**
 - 10.1: To note the new Terms of Reference for the newly formed Loddon & Chedgrave Playing Field Committee (approved by both LPC and CPC) which will replace the existing Committee
 - 10.2: To consider the revised Scheme of Delegation
 - 10.3: To consider adopting the draft hire conditions and booking form for the Loddon & Chedgrave Playing Field

- 11. Finance Report**
 - 11.1: Financial statement to 31 March 2022
 - 11.2: Financial statement to 31 May 2022
 - 11.3: To confirm amendments made to the 2022-23 budget
 - 11.4: To consider the additional payment of £100 to register Loddon tennis courts with the LTA

- 12. Jubilee Hall Car Park**
 - 12.1: To consider a stakeholder grant to the Jubilee Hall Management Committee for use of the Jubilee Hall Car Park

- 13. Loddon United Football Club**
 - 13.1: To consider the storage location for the goals
 - 13.2: To consider an agreement with the LUFC for use of the Playing Field including pitch hire contributions
 - 13.3: To consider the use of the garage for storage
 - 13.4: To receive an update from the LUFC

- 14. Correspondence**

- 15. Items for future agenda**

- 16. Date of next meeting – 04 October 2022. Agenda items to Clerk by 27 September 2022**

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