

Loddon Parish Council Budget 2020/2021

Item 9.c)

Details	2018/19		2019/20			2020/21		Notes
	Budget	Actual	Budget	Expenditure to end October	Forecast to Year End	Suggested Budget	Inc/Dec on 2019/20 Est. Exp.	
Staff Costs								
Salary	17,886.00		21,281.00	20,585.00	23,071.00	33,849.00	46.72%	Includes caretakers salary less NI
Pension	5,084.00		6,058.00	2,836.00	4,861.00	5,680.00	16.85%	
Tax / NI	3,712.00		4,069.00	1,917.00	2,556.00	1,197.00	-53.17%	Includes caretakers NI
Training	200.00		525.00		525.00	2,000.00	280.95%	
Sub-Total	26,882.00	-	31,933.00	25,338.00	31,013.00	42,726.00		
Office Admin								
Freedom of Loddon	-		-		-	171.00		
Stationery	100.00		100.00	173.00	200.00	225.00	12.50%	
Postage	67.00		70.00	77.00	70.00	100.00	42.86%	
Franking Machine	-		-		-	-		Franking Machine removed
Photocopying	1,089.00		1,890.00	1,069.00	3,207.00	1,890.00	-41.07%	
Subscriptions	326.00		220.00	311.00	325.00	995.00	206.15%	
Media Advertising	299.00		200.00	45.00	200.00	-	-100.00%	Removed
IT Support	341.00		400.00	375.00	455.00	317.00	-30.33%	
Website	-		-		-	2,000.00		
IT Equipment	-		-		-	1,500.00		
Projector	-		-		-	205.00		
Office Maintenance	610.00		150.00	1,631.00	3,500.00	3,760.00	7.43%	
Office Repairs (outbuildings)	-		-		-	2,000.00		
Section 137	-		-		-	50.00		
Insurance	1,702.00		2,000.00	1,913.00	1,913.00	2,000.00	4.55%	
Audit Fees	820.00		1,000.00	828.00	828.00	750.00	-9.42%	
Accounting Software - Quickbooks	-		-		-	-		Removed
Business Rates	2,346.00		1,815.00	3,104.00	5,666.00	4,341.00	-23.39%	
Rent	4,055.00		6,624.00	8,916.00	9,500.00	6,624.00	-30.27%	Overspend of £2876 relates to unpaid rent from previous financial year
Garage Rent	-		-		-	624.00		
Sub-Total	11,755.00	-	14,469.00	18,442.00	25,864.00	27,552.00		
Utilities								
Electricity - Library Annex	92.00	-	110.00	1,337.00	1,783.00	1,200.00	-32.70%	
Gas	2,030.00	-	2,508.00	991.00	1,321.00	1,600.00	21.12%	
Telephone & Broadband	523.00	-	450.00	330.00	440.00	500.00	13.64%	
Electricity - Pyes Mill	92.00	-	110.00	68.00	91.00	100.00	9.89%	
Sub-Total	2,737.00	-	3,178.00	2,726.00	3,635.00	3,400.00		
Rear Hall								
Cleaning	782.00		1,664.00	1,216.00	1,621.00	1,600.00	-1.30%	
Maintenance	300.00		500.00	40.00	-	3,000.00		
Refurnishing	652.00		1,100.00	183.00	550.00	-	-100.00%	
Water Rates	-		-	-	-	-		
Business Rates	836.00		1,473.00	-	-	-		Included in Office costs
Caretaker	-		-		-	-		Moved to salaries
Sub-Total	2,570.00	-	4,737.00	1,439.00	2,171.00	4,600.00		

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Details	2018/19		2019/20			2020/21	
	Budget	Actual	Budget	Expenditure to end October	Forecast to Year End	Suggested Budget	Inc/Dec on 2019/20 Est. Exp.
Staithe Toilets							
Cleaning	12,761.00		13,148.00	10,842.00	14,456.00	14,000.00	-3.15%
Sanitary Services	1,386.00		1,400.00	1,523.00	1,523.00	1,500.00	-1.51%
Maintenance	175.00		200.00	-	200.00	1,500.00	650.00%
Electricity	900.00		1,000.00	1,056.00	1,409.00	1,500.00	6.46%
Sewerage & Water	2,298.00		2,200.00	2,868.00	3,823.00	4,500.00	17.71%
Business Rates	3,987.00		1,669.00	3,637.00	3,637.00	1,800.00	-50.51%
Callout and faults	205.00		300.00	551.00	735.00	-	-100.00%
Other	350.00		500.00	970.00	1,293.00	-	-100.00%
Security	90.00		100.00	-	-	-	-
Sub-Total	22,152.00	-	20,517.00	21,447.00	27,076.00	24,800.00	
Footway Lighting							
Maintenance Contract	-		-	-	-	360.00	
Lighting Upgrades	-		-	-	-	-	
Identification Stickers	-		-	-	-	500.00	
Electricity						288.00	
Sub-Total	-	-	-	-	-	1,148.00	
Projects							
CCTV for Staithe	-		-	-	-	750.00	
Fire and Safety			1,000.00	-	1,000.00	-	
Teenage Shelter at Jubilee Hall	-		-	-	-	-	
Parish Plan	-		-	-	-	5,000.00	
Toddler Play Area	-		-	-	-	1,000.00	
Skate Park				38,153.00	38,153.00	-	
Library Annex Refurbishment	-		-	-	-	4,000.00	
On Call Defibrillator	-		-	-	-	540.00	
Sub-Total	-	-	1,000.00	38,153.00	39,153.00	11,290.00	

Included in Maintenance
Maintenance

Running costs per light (from SNC cabinet report) – the cost modelling is based on average £120 per light per year for conventional sodium lighting - £32 electricity, £15 maintenance, £9 average inspection (periodic – not yearly), £8 management, £56 pa per light over 30 years – ‘write down’. Electricity and maintenance halve when LED units are installed due to lower energy usage and ‘solid state’ reliability; have allowed £32/unit electricity. Future provision for replacement beyond the commuted sum needs to be considered.

Completed

Completed

Details	2018/19		2019/20			2020/21	
	Budget	Actual	Budget	Expenditure to end October	Forecast to Year End	Suggested Budget	Inc/Dec on 2019/20 Est. Exp.
Single Line Items							
Playing Field Grants	7,024.00		3,523.00	4,656.00	3,523.00	3,639.00	3.29%
Loddon Tourist Information Centre	1,833.00		2,000.00	13.00	39.00	-	-100.00%
Community Grants	500.00		1,000.00	358.00	1,000.00	1,000.00	0.00%
Grounds Maintenance	8,230.00		8,230.00	2,904.00	3,873.00	-	-100.00%
Grass cutting/strimming Holy Trinity Churchyard	9,900.00		9,900.00	7,725.00	10,300.00	9,900.00	-3.88%
Grass cutting/strimming Farthing Green	-		-	-	-	117.00	
Footpath Clearing Behind Church Yard	-		-	-	-	75.00	
Grass cutting/strimming Jubilee Hall	-		-	-	-	2,333.00	
Weeding, Skate Park	-		-	-	-	35.00	
Grass cutting/strimming Hockey Field	-		-	-	-	1,167.00	
Grass cutting/maintenance of Beccles Road playground & footpath	-		1,500.00	17.00	22.00	688.00	3027.27%
Weeding, War Memorial	-		-	-	-	100.00	
Grass cutting/strimming Allotments	-		-	-	-	100.00	
Grass cutting/strimming Pyes Mill	-		-	-	-	963.00	
Survey/Maintenance of War Memorial	1,554.00		1,000.00	75.00	75.00	1,000.00	
Dog Bin Emptying	1,150.00		1,200.00	1,495.00	1,495.00	1,200.00	-19.73%
Litter Picking/Park inspection Consumables	1,118.00		2,144.00	86.00	2,144.00	500.00	-76.68%
Hedge Cutting, Beccles Road	-		-	-	-	71.00	
Hedge Cutting, Kittens Lane	-		-	-	-	25.00	
Hedge Cutting, George Lane	-		-	-	-	167.00	
Tree Cutting	-		-	-	-	2,000.00	
Flower Tubs	-		-	-	-	250.00	
Playground Repairs	-		500.00	216.00	500.00	500.00	0.00%
General Repairs	496.00		500.00	-	500.00	500.00	
Speed Display Unit	-		1,823.00	1,823.00	1,823.00	-	-100.00%
Bus Shelter cleaning	-		300.00	-	300.00	300.00	
Church Related	180.00		800.00	850.00	1,133.00	800.00	-29.39%
Miscellaneous	665.00		3,000.00	190.00	500.00	-	-100.00%
Pyes Mill SLA	3,166.00		750.00	275.00	367.00	750.00	
Allotments	1,500.00		-	389.00	518.00	1,500.00	189.58%
Replacement litter bins	652.00		3,707.00	-	-	-	
Professional Fees	-		-	-	-	1,000.00	
Christmas Lights	2,397.00		2,000.00	1,524.00	2,300.00	3,645.00	58.48%
Chairman's Allowance	-		-	-	-	150.00	
TRO (Traffic Regulation Order) - High Bungay Road	-		-	-	-	6,000.00	
Operation London Bridge	-		-	-	-	200.00	
Induction loop	-		-	-	-	120.00	
Sub-Total	40,365.00	-	43,877.00	22,596.00	30,412.00	40,795.00	
Total - Expenditure	106,461.00	-	118,711.00	91,988.00	120,171.00	156,311.00	

Included in salaries

Litter Picker Salary included in Salaries

Completed

Completed

Details	2018/19		2019/20			2020/21	
	Budget	Actual	Budget	Income to end October	Forecast to Year End	Suggested Budget	Inc/Dec on 2019/20 Est. Exp.
Income							
Bank Interest	494.00		200.00	-	200.00	200.00	
Flower Towers	500.00		600.00	-	600.00	600.00	
Allotments	358.00		10,500.00	453.00	453.00	450.00	
SNC Grant for Mini- recycling Centre	200.00		200.00	200.00	200.00	200.00	
Church	750.00		800.00	-	800.00	800.00	
Grants / other Income	5,795.00		500.00	-	-	-	
SNC CIL	441.00		-	-	-	-	
SNC CTS (Council Tax Support) Grant	1,507.00		-	-	-	-	
PFC reimbursement	865.00		2,763.00	-	2,763.00	3,000.00	
Staithe Shower	2,600.00		3,000.00	2,662.00	2,416.00	2,500.00	
Rear Hall Hire	1,310.00		3,630.00	2,640.00	3,630.00	2,500.00	
Footway Lighting from SNC	-	-	-	-	-	-	Shown in earmarked reserves
Christmas Lights	-	-	-	-	-	-	617.00
Ward Grant for CCTV	-	-	-	-	-	-	750.00
<i>Use of Reserves for Staithe Toilets</i>	<i>22,983.00</i>		<i>15,218.00</i>		<i>15,218.00</i>	<i>15,218.00</i>	
Total	37,803.00	-	37,411.00	5,955.00	26,280.00	26,835.00	
Precept	73,793.00		79,955.00	79,955.00	79,955.00	129,476.00	Expenditure minus budget income (calculated)
TOTAL INCOME AND USE OF RESERVES	111,596.00	-	117,366.00	85,910.00	106,235.00		
TOTAL OVER/UNDERSPEND AT YEAR END			1,345.00		13,936.00		
Inc/Dec on Previous Year			4.95%			37.43%	
Tax Base			987.00			1,000.00	
Band D	77.00		81.01			129.48	