

Dear Councillors, you are summoned to attend the meeting of Loddon Town Council, to be held in the Hollies Rear Hall on Wednesday 11 October 2023 at 7.00pm.

Members of the public are welcome to attend in person and will be provided an opportunity for public participation under *Public Forum*.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

Signed: *Emily Curtis* (Town Clerk)

Dated: 5 October 2023

AGENDA

- 1. Welcome and Meeting etiquette (note if anyone wishes to record the meeting)**
- 2. To receive and consider apologies for absence and consider accepting them**
- 3. To receive any Declarations of Interest for items on the agenda and to consider any requests for dispensations**
- 4. To approve as a correct record, the Minutes of the meeting held on the 13 September 2023**
- 5. To receive an update on matters arising from previous meetings (not on this agenda)**
 - 5.1: Skate Park repairs
 - 5.2: Footpath in disrepair adjacent to Chet Valley Medical Practice
 - 5.3: Footbridge on FP 10
 - 5.4: Cllr Vacancy
 - 5.5: Remembrance Sunday Event
 - 5.6: Christmas Light Consent
 - 5.7: Cultivation Licence for Farthing Green
- 6. Public Forum**
 - 6.1: County/District Councillor Kay Mason Billig
 - 6.2: District Councillor Jeremy Rowe
 - 6.3: Public Forum
- 7. To receive reports from Council (for information only and previously circulated)**
 - 7.1: Chairman's Report
 - 7.2: Councillors' Reports (including Outside Representative Roles)
 - 7.3: Clerk's Report
 - 7.4: Administration and Allotment Officer's Report
 - 7.5: Warden's Report
 - 7.6: Data Protection Matters
- 8. To receive the finance report from the Responsible Finance Officer**
 - 8.1: To receive the Bank Reconciliation and accounting reports to 30 September 2023
 - 8.2: To approve accounts for payment in accordance with the Budget (list tabled)
 - 8.3: To receive a report on the expenditure on the professional service to assist the Council with Freedom of Information requests and related matters
 - 8.4: To note the conclusion of the Audit and the External Auditor's Report for 2022-23
 - 8.5: To receive the quarter 2 budget monitoring report
 - 8.6: To consider quotes for the repair of the Jeep on the Kittens Lane Play Area

- 8.7: To consider quotes for a .gov domain
- 8.8: To consider quotes for a weed and feed of the Old Hockey Field
- 8.9: To consider quotes for a replacement intruder alarm
- 8.10: To consider inclusion of the Visit Loddon website into the 2024-25 budget
- 8.11: To approve and sign the NCC Licence for Alterations at the Library Annexe

9. Planning *(all applications are listed as an appendix to the minutes)*

- 9.1: To consider the Scott Properties residential development off Beccles Road
- 9.2: To consider the St George's Park development
- 9.3: To consider a response to planning applications received from South Norfolk Council;
 - 2021/1569
 - 2023/2772
- 9.4: To consider decisions on planning applications by South Norfolk Council
- 9.5: To note planning applications/decisions from the Broads Authority

10. Highways

- 10.1: To receive an update on the TRO (double yellow lines) proposed for High Bungay Road
- 10.2: To consider creating a reserve in the 2024-25 budget for a TRO (curb markings) on the George Lane/Bridge Street junction
- 10.3: To receive an update on the proposed pedestrian warning sign on George Lane
- 10.4: To receive an update on the Speed awareness message (Sam2)
- 10.5: To consider proposals for the NCC Parish Partnership - Deadline 8 December 2023

11. To receive a resignation, and appoint a new member to the Personnel Committee

12. To consider a request from the LUFCA to hire the Old Hockey Field

13. To consider allowing vehicles to park on the Loddon & Chedgrave Playing Field

14. To consider adopting the revised recording, filming and reporting of public meetings Policy

15. To receive updates and minutes (where relevant) from:

- 15.1: Personnel Committee
- 15.2: Events Committee
- 15.3: Loddon & Chedgrave Playing Field Committee
- 15.4: Chet Neighbourhood Plan Steering Group
- 15.5: Love Loddon Community Group
- 15.6: Community Larder
- 15.7: Emergency Plan Initiative
- 15.8: Jubilee Hall Management Committee

16. To consider correspondence received and determine a response if required

17. To consider any items for a future agenda

18. Date of next meeting: The next full Council meeting will be held on Wednesday 8 November 2023 at 7.00pm, held in the Hollies Rear Hall. (Agenda items to Clerk by the 1 Nov 2023).

19. Exclusion of public and press: To consider excluding members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 Schedule 12A ss 1) & 2)

20. To receive a report on the Vexatious Complainant and decide any action