

**Dear Councillors, you are summoned to attend the meeting of Loddon Parish Council, to be held in the Hollies Rear Hall on Wednesday 12 October 2022 at 7.00pm.**

Members of the public are welcome to attend in person and will be provided an opportunity for public participation under *Public Forum*.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

**Signed:** *Emily Curtis* (Parish Clerk)

**Dated:** 05 October 2022

## AGENDA

- 1. Welcome and Meeting etiquette (and to note if anyone wishes to record the meeting)**
- 2. To receive and consider apologies for absence and consider accepting them**
- 3. To receive any Declarations of Interest for items on the agenda and to consider any requests for dispensations**
- 4. To approve as a correct record, the Minutes of the meeting held on 27 September 2022**
- 5. To receive an update on matters arising from previous meetings (not on this agenda)**
  - 5.1: Staithe Toilet Steel Doors
  - 5.2: Staithe Broadband
  - 5.3: First Aid Training Date - reminder
  - 5.4: Jubilee Hall Car Park Proposal
  - 5.5: Chet Valley Community Larder
  - 5.6: Remembrance Parade – Sunday 13 November 2022
  - 5.7: Christmas Lights
  - 5.8: War Memorial Name Request
- 6. Public Forum**
  - 6.1: County/District Councillor Kay Mason Billig
  - 6.2: District Councillor Jeremy Rowe
  - 6.3: Public Forum
- 7. To receive reports from Council (for information only and previously circulated)**
  - 7.1: Chairman's Report
  - 7.2: Parish Councillors' Reports (including Outside Representative Roles)
  - 7.3: Clerk's Report
  - 7.4: Administration and Allotment Officer's Report
  - 7.5: Parish Warden's Report
- 8. To receive the finance report from the Responsible Finance Officer**
  - 8.1: To approve accounts for payment in accordance with the Budget (list tabled)
  - 8.2: To receive the Bank Reconciliation to 30 September 2022

- 8.3: To note the conclusion of the Audit and External Auditor's Report for 2021-2022
- 8.4: To note the Quarter 2 Budget Monitoring Report
- 8.5: To note the Ear-marked and General Reserves Report
- 8.6: To note the Staithe Toilets cost breakdown
- 8.7: To note the Utilities Contracts update
- 8.8: To consider using a professional service to assist the Council with Freedom of Information requests and related matters

**9. To review the decision to classify the complainant as unreasonably persistent or as behaving unreasonably and review the restrictions applied**

**10. To consider imposing a bye law to restrict the consumption of alcohol in public places at Loddon Staithe**

**11. To consider a reply to the Broads Authority Consultations; Local Plan Issues and Options and the Draft Design Guide**

**12. Governance**

- 12.1: To consider adopting Rev 9 of the Loddon & Chedgrave Playing Field Committee Terms of Reference
- 12.2: To consider the revised Terms of Reference for the Events Committee
- 12.3: To consider signing up to the SLCC Civility and Respect Pledge
- 12.4: To consider the revised Health and Safety Policy
- 12.5: To consider the draft Planning Application Procedure
- 12.6: To consider the draft Major Planning Application Protocol

**13. Planning**

**13.1: To consider a response to planning applications received from South Norfolk;**

- **2021/2522;** Hybrid Application: Outline planning permission for a phased development for the erection of 9 self-build dwellings with all matters reserved except access. Full planning permission for the erection of 171 dwellings with access, parking, open space and landscaping, (Duplicate Application of 2021/2437).
- **2022/1791** | Single storey living room extension | Stubbs Farm Stubbs Green Loddon Norfolk NR14 6EA
- **2022/0450** | Re-opening historic vehicle access to site with adjusted boundary fence line to create vehicle pull in. | 1 High Bungay Road Loddon Norfolk NR14 6JT
- **2022/0292** | Re-open historic vehicle access to site with adjusted boundary fence line to create vehicle pull-in. | 1 High Bungay Road Loddon Norfolk NR14 6JT

**13.2: To note decisions on planning applications by South Norfolk Council: *Please refer to the Planning Schedule published on the LPC website.***

**13.3: To note planning applications received from Broads Authority: None**

**13.4: To note decisions on planning applications by Broads Authority: None**

**14. Chet Neighbourhood Plan Steering Group**

- 14.1: To receive a report from the Project Officer/Steering Group Chairman
- 14.2: To receive the minutes from the recent Steering Group meetings for information

**15. To receive highways information and agree any necessary action**

15.1: To receive an update on the proposed Parish Partnership Bid for repairing the surface to footpath FP15 (Beccles Rd to A146)

15.2: To receive a report on the speed awareness message (Sam2)

**16. To receive an update from the Events Committee**

16.2: To receive an update from the Events Committee

**17. To receive an update from the Loddon & Chedgrave Playing Field Committee**

17.1: To receive the minutes of the meeting held on the 04 October 2022

**18. To receive an update on the Emergency Plan Working Party**

**19. To consider correspondence received and determine a response if required**

**20. To consider any items for a future agenda**

- South Norfolk Council's consultation on the Code of Conduct

**21. Date of next meeting:** The next meeting of the Parish Council will be Wednesday 09 November 2022 at 7.00pm, held in the Hollies Rear Hall. (Agenda items to Clerk by the 02 November 2022).