

Dear Councillors, you are summoned to attend the meeting of Loddon Parish Council, to be held in the Hollies Rear Hall on Wednesday 14 June 2023 at 7.00pm.

Members of the public are welcome to attend in person and will be provided an opportunity for public participation under *Public Forum*.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

Signed: *Emily Curtis* (Parish Clerk)

Dated: 7 June 2023

AGENDA

1. **Welcome and Meeting etiquette (note if anyone wishes to record the meeting)**
2. **To receive and consider apologies for absence and consider accepting them**
3. **To receive any Declarations of Interest for items on the agenda and to consider any requests for dispensations**
4. **To approve as a correct record, the Minutes of the meeting held on the 17 May 2023**
5. **To receive an update on matters arising from previous meetings** (not on this agenda)
 - 5.1: Planning Permission for the refurbishment of the Annexe Kitchen, WC's and lobby
 - 5.2: Byelaw restricting alcohol consumption at Loddon Staithe
 - 5.3: Parish Partnership Bids
 - 5.4: Renaming Loddon Parish Council to Loddon Town Council
6. **Public Forum**
 - 6.1: County/District Councillor Kay Mason Billig
 - 6.2: District Councillor Jeremy Rowe
 - 6.3: Public Forum
7. **To receive reports from Council** (for information only and previously circulated)
 - 7.1: Chairman's Report
 - 7.2: Councillors' Reports (including Outside Representative Roles)
 - 7.3: Clerk's Report
 - 7.4: Administration and Allotment Officer's Report
 - 7.5: Parish Warden's Report
 - 7.6: Data Protection Matters
8. **To receive the finance report from the Responsible Finance Officer**
 - 8.1: To receive the Bank Reconciliation to 31 May 2023
 - 8.2: To approve accounts for payment in accordance with the Budget (list tabled)
 - 8.3: To receive a report on the expenditure on the professional service to assist the Council with Freedom of Information requests and related matters
 - 8.4: To consider a quote for scaffolding and redecoration of Annexe window

9. Planning (*all applications are listed on the Planning Schedule which is attached to the minutes*)

9.1: To consider a response to planning applications received from South Norfolk Council;

- 2021/2522 (Duplicate Application of 2021/2437):

9.2: To note decisions on planning applications by South Norfolk Council

9.3: To note planning applications received from Broads Authority

9.4: To note decisions on planning applications by Broads Authority

10. To receive highways information and agree any necessary action

10.1: To receive a report on the speed awareness message (Sam2)

11. Old Hockey Field

11.1: To consider a request to run a mobile coffee business from the Old Hockey Field

11.2: To consider a request from the LUFC to hire the field, 18, 24, 25 June 2023

11.3: To consider delegating future hire requests to the Clerk

12. To consider a reply to Neighbourhood Plan Regulation 14 consultation (deadline 30 July 2023)

13. To consider the quote from South Norfolk Council for a virtual 'Visit Loddon' website

14. To consider forming a Governance and Finance Committee

15. To agree the appointments of Councillors and Parishioners to Committees and outside bodies

15.1: L & C PFC Representatives (2 representatives and 1 substitute representative)

15.2: To consider appointing Georgina Mitchell and Jessie Powell to the Events Committee

16. To receive updates from:

16.1: Chet Neighbourhood Plan Steering Group

16.2: Events Committee

16.3: Loddon & Chedgrave Playing Field Committee

16.4: Community Larder

16.5: Jubilee Hall Management Committee

16.6: Emergency Plan Working Party

16.7: Speed awareness message (Sam2)

17. To consider correspondence received and determine a response if required

17.1: Renovation of the Hollies

17.2: Monthly food market proposal

18. To consider any items for a future agenda

19. Exclusion of public and press: To consider excluding members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 Schedule 12A ss 1) & 2)

20. To consider the decision to classify the complainant as unreasonably persistent or as behaving unreasonably and review the restrictions applied

21. Date of next meeting: The next full Council meeting will be held on Wednesday 12 July 2023 at 7.00pm, held in the Hollies Rear Hall. (Agenda items to Clerk by the 5 July 2023).