

LODDON & CHEDGRAVE PLAYING FIELD COMMITTEE

C/O Loddon Parish Council: The Library Annexe,
Church Plain, Loddon, Norfolk, NR14 6EX
Tel: 01508 522020 | Email: PFCCommittee@loddonpc.org.uk

Dear Members, you are summoned to attend the meeting of the Tennis Club Sub-Committee, to be held in the Hollies Rear Hall on the 19 September 2023 at 1.00pm.

Members of the public are welcome to attend in person and will be provided with an opportunity for public participation under *Public Forum*.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

Signed: Emily Curtis (Clerk)

Dated: 15 September 2023

AGENDA

1. **Welcome and meeting etiquette (and to note if anyone wishes to record the meeting)**
2. **To receive and consider apologies for absence and consider accepting them**
3. **To appoint a Vice Chairman**
4. **To receive any Declarations of Interest for items on the agenda and to consider any requests for dispensations**
5. **To approve as a correct record, the minutes of the meeting held on the 6 June 2023**
6. **To receive an update on matters arising from previous minutes (not on this agenda)**
7. **Public forum**
8. **Tennis Courts**
 - 8.1: Access to Clubhouse
 - 8.2: Leaf blower
 - 8.3: Repairs to windbreak and fencing
 - 8.4: Replacement floodlights
 - 8.5: CCTV for courts
 - 8.6: Bench Storage in clubhouse
 - 8.7: Appoint key holders for the courts
 - 8.8: Cabinet on Consumer panel
 - 8.9: Connecting the gate via hardwire to the router
 - 8.10: Plug socket in router cabinet
 - 8.11: Floodlight Override
 - 8.12: Coach Court fees
 - 8.13: Toilets for Team Matches & General Use
9. **Club Membership**
 - 9.1: To receive an update on membership
 - 9.2: To consider consulting members, particularly young people
10. **To Consider Fundraising / Social Events**

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- 10.1: Ladies Day
- 10.2: LTC 2nd Birthday?
- 10.3: Quiz with compere (RA)
- 10.4: Loddon Flower Festival by Maggie Squires

11. Finance:

- 11.1: To approve any payments
- 11.2: To receive the finance report (LPC)
- 11.3: To consider quotes for a water meter

12. Safeguarding/welfare

- 12.1: To receive an update from the Welfare Officer
- 12.2: consider DBS checks for all Committee members

13. Club Competitions and Leagues

- 13.1: Box League
- 13.2: Winter League
- 13.3: Davis Cup Competition - 15 October 2023
- 13.4: Volunteer for Norfolk LTA

14. Governance:

- 14.1: LTA Safeguarding Policy
- 14.2: Code of Conduct
- 14.3: CCTV agreement with LPC
- 14.4: To note CCTV policy
- 14.5: To consider appointing a representative to the L & C PFC
- 14.6: To consider appointing a representative (Trustee) to the Jubilee Hall Management Committee
- 14.7: Volunteer for Norfolk LTA

15. Future Strategies/Action

16. Correspondence

17. Items for a future agenda

18. 2023 meeting Dates