

Dear Councillors, you are summoned to attend the meeting of Loddon Town Council, to be held in the Hollies Rear Hall on Wednesday 13 December 2023 at 7.00pm.

Members of the public are welcome to attend in person and will be provided an opportunity for public participation under *Public Forum*.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

Signed: *Emily Curtis* (Town Clerk)

Dated: 7 December 2023

AGENDA

1. **Welcome and Meeting etiquette (note if anyone wishes to record the meeting)**
2. **To receive and consider apologies for absence and consider accepting them**
3. **To receive any Declarations of Interest for items on the agenda and to consider any requests for dispensations**
4. **To approve as a correct record, the Minutes of the meeting held on the 8 November 2023**
5. **To receive an update on matters arising from previous meetings (not on this agenda)**
 - 5.1: Refurbishment of the Annexe Kitchen, WCs, and lobby
 - 5.2: Skate Park repairs
 - 5.3: .gov Domain
 - 5.4: Jeep insurance claim
 - 5.5: Parish Partnership Bid – Footpath 10
 - 5.6: Remembrance Sunday Event
 - 5.7: Volunteer Event
 - 5.8: Grit Bin and planning issues at St George's Park
6. **Public Forum**
 - 6.1: County/District Councillor Kay Mason Billig
 - 6.2: District Councillor Jeremy Rowe
 - 6.3: Public Forum
7. **To receive reports from Council (for information only and previously circulated)**
 - 7.1: Chairman's Report
 - 7.2: Councillors' Reports (including Outside Representative Roles)
 - 7.3: Clerk's Report
 - 7.4: Administration and Allotment Officer's Report
 - 7.5: Parish Warden's Report
 - 7.6: Data Protection Matters
8. **To receive the finance report from the Responsible Finance Officer**
 - 8.1: To receive the Bank Reconciliation to 30 November 2023
 - 8.2: To approve accounts for payment in accordance with the Budget (list tabled)
 - 8.3: To receive a report on the expenditure on the professional service to assist the Council with Freedom of Information requests and related matters
 - 8.4: To consider the draft 2024-25 budget

- 8.5: To consider the 2024-25 Precept
- 8.6: To consider a small grant application from Chet Valley Voices
- 8.7: To consider applying for SNC's Clean Up & Bloom Grant
- 8.8: To ratify the decision to apply to SNC for the Winter Pressures Grant
- 8.9: To consider the 2024-25 Allotment Fees

9. Planning *(Please see the Planning Schedule (attached to the minutes) for all applications)*

9.1: To consider a response to planning applications received from South Norfolk Council

- 2023/3506: Outline planning permission for up to 85 dwellings, creation of new vehicle access, public open space, associated infrastructure and landscaping. with all matters reserved except for access. Location: Land North of Beccles Road, Loddon.
- 2023/3593: Full Planning Permission for residential development of 4 dwellings and associated details relating to appearance, scale, landscaping and layout. Location: Land North of George Lane Loddon.

9.2: To note decisions on planning applications by South Norfolk Council

9.3: To consider planning applications received from Broads Authority

9.4: To note decisions on planning applications by Broads Authority

10. Public Open Space and Highways

- 10.1: To consider purchasing the Saffron Land adjacent to Crossways Terrace
- 10.2: To consider a response to the Beccles Road TRO
- 10.3: In light of new information, reconsider the decision to bid for an Asset of Community Value for the Allotment Land off Lemn Grove
- 10.4: To consider the revised Loddon Allotment Gardens Plot Letting Terms
- 10.5: To consider adopting a Biodiversity Policy
- 10.6: To review the grass areas of Loddon that are cut and uncut
- 10.7: To receive the Speed awareness message (Sam2) reports
- 10.8: To consider the proposals from NCC for the Gold Standard Bus Stop on Church Plain

11. To receive updates from:

- 11.1: Personnel Committee
- 11.2: Events Committee
- 11.3: Loddon & Chedgrave Playing Field Committee
- 11.4: Chet Neighbourhood Plan Steering Group
- 11.5: Love Loddon Community Group
- 11.6: Community Larder
- 11.7: Emergency Plan Initiative
- 11.8: Jubilee Hall Management Committee

12. To consider correspondence received and determine a response if required

13. To consider any items for a future agenda

14. Date of next meeting: The next full Council meeting will be held on Wednesday 10 January 2024 at 7.00pm, held in the Hollies Rear Hall. (Agenda items to Clerk by the 3 January 2024).

15. Exclusion of public and press: To consider excluding members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 Schedule 12A ss 1) & 2)

16. To review the decision to classify the complainant as unreasonably persistent or as behaving unreasonably and review the restrictions applied

17. To receive a report from Birketts Solicitors and decide any action