

# LODDON PARISH COUNCIL

Minutes of Loddon Parish Council meeting held on Thursday 12<sup>th</sup> July 2018 at  
7.00pm in The Library Annexe, Loddon

**Present:** John Coupe (JC)  
Peggy Fulleylove (PF)  
Gary Knights (GK)  
Ray Lumley (RL)  
Michael Roe (MR)  
June Strickland (JS)  
Steve Swanson (SS)  
Margaret Wallace (MW)

**In Attendance** Howard Keeling (HK)  
Anne Panella (AP) Parish Clerk

## **WELCOME**

122 The Chair welcomed all to the meeting and confirmed that no-one wanted to record the meeting.

## **123 APOLOGIES FOR ABSENCE**

Were received from Paul Clemence, David Bingham, Sophie Garrett, Colin Gould and Barry Stone.

## **124 DECLARATIONS OF INTEREST**

MR declared an interest, as a neighbour, on Planning Application 2018/1396

## **APPROVAL OF THE MINUTES OF THE MEETING HELD ON THURSDAY 14<sup>th</sup> JUNE 2018**

**Resolved:** to approve the Minutes of the meeting held on 14<sup>TH</sup> June 2018. Proposed by MR, seconded MW. All in agreement.

## **CO-OPTED PARISH COUNCILLORS**

125 Following the resignation of S Colman and J Bussens two vacancies have arisen for co-opted Councillors.

**Resolved:** to appoint both Steve Swanson and Peggy Fulleylove as co-opted Parish Councillors until the next Election in May 2019. Proposed by MW, seconded by JC. All in agreement.

## **MATTERS ARISING**

126 Minute 97 Painting of shower cubicle: quote to be obtained to finish the work previously started.

127 Minute 103 George Lane Roundabout: answers to queries are evasive and ambiguous; funds are apparently in place but it is not clear which organisation is holding these funds. A revised plan for the roundabout should have been submitted by the developer and agreed by NCC but, to date, no confirmation has

been received. Seek a meeting with Executive Director of Communities and Environmental Services and Chairman of Environment, Development and Transport Committee.

- 128 Minute 104 Church Plain flowerbeds: these remain unkempt and are the responsibility of SNC. Contact Ketteringham Depot for update on when work will be carried out. **HK/AP**

### **PUBLIC FORUM**

- 129 Loddon Marina: the new manager attended and confirmed that the rumours of raw sewerage being poured into the river were incorrect. The Broads Authority carry out regular checks on marina facilities and have raised no issues. The new management team is seeking to build the business and provide high quality residential moorings and associated services for boat owners. Parish Councillors were invited to visit the Marina and view the facilities provided and future plans.
- 130 Pedestrian refuge on Beccles Road: could a refuge be provided, opposite the vets, for schoolchildren. With the new Taylor Wimpey site there is a significant increase in the number of children/young people and parents with buggies walking to school along what is now a very busy road. LPC will contact Highways to find out the process and timescale for provision of an island.
- 131 George Lane Roundabout: see Minute 127

### **REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

- 132 No written reports were provided and neither Councillor was present.

### **PLANNING**

The following applications require a decision from the council at the meeting:

- 133 a. 2018/1329 13 Mill Road: Side infill with pitched roof and conservation rooflights  
- No objections. Proposed by MW, seconded by JC. All in agreement.
- 134 b. 2018/1396 The Clock House, Beccles Road: change of use to residential dwelling, plus Listed Building consent  
- Objection: Loss of tourism amenity; hazardous access onto Beccles Road with permanent occupancy; wall at rear should be increased in height to ensure neighbours continue to enjoy their own property with no disturbance or infringement Also extractor fan from the applicant property is within the boundary of 1 Bungay Road. The developer has been requested to alter this arrangement. Not clear from the plans the number of proposed bedrooms. If the garage is to be converted there will be significant increase in intensification of dwelling.  
Objection: Proposed by RL, seconded by MW. All in agreement.
- 135 c. 2018/1373 23 Low Bungay Road: Variation of permission 2018/0147, Increase in size of property & height of roof, new rooflights and fenestration changes  
- No objection; the amended plans do not increase the footprint, only the height of the property and the addition of two rooms. Proposed MR, seconded RL. All in agreement.

- 136 The following applications have been approved
- 2018/0944 87 Cannell Road: detached garage to replace semi-detached garage and single storey rear extension replacing conservatory
  - 2018/0997 31 Bridge Street: timber building to use as garden room
  - 2018/0911 Play Area, Jubilee Hall, Kittens Lane, Loddon: Creation of new recreational facility

### **FINANCIAL REPORT AND ACCOUNTS FOR PAYMENT**

137	South Norfolk Council	Business Rates – LPC Office	£178.00
	Adept IT	Technical support – Printer issues	£86.40
	Eon	Electricity – Pyes Mill	£7.38
	nPower Business	Electricity – Staithe toilets	£59.63
	LPC Employees	June Salaries	£2113.28
	Norfolk Pension Fund	June contribution	£337.08
	HMRC	June contribution	£317.11
	Saffron Housing Trust	Garage rental	£52.00
	Panel Graphic	Freedom of Loddon lettering	£72.00
	Playsafety Ltd	RoSPA Report	£100.80
	TalkTalk	Telephone & Broadband	£41.20
	See The Difference!!!	Toilet cleaning	£1130.35
	Inty Cascade Ltd	Office 365 Premium subscription	£11.28
	G W Townsend	Church clock winding	£150.00
	June Strickland	Travel expenses – training	£17.10
	Eon	Electricity – Pyes Mill	£6.33
	South Norfolk Council	Business Rates – LPC Office	£178.00
	South Norfolk Council	Business Rates – Toilets	£567.29
	Loddon Garden & DIY	Grounds maintenance	£1905.75
		<b>TOTAL</b>	<b>£7,330.98</b>

- 138 Invoices received after despatch:
- |                             |                  |
|-----------------------------|------------------|
| Vital Pest Contract         | £119.94          |
| Anglia Water at the Staithe | £337.72          |
| <b>GRAND TOTAL</b>          | <b>£7,788.64</b> |

**Resolved:** to approve all the expenditures above. Proposed by MR seconded by PC. All in agreement.

- 139 Updated Reserves: confirmed that funds for remedial works to the Alfric statue and the War Memorial are held within the Budget, not the Reserves.

**Resolved:** to approve the updated reserves. Proposed by MR, seconded by RL. All in agreement.

- 140 Noticeboard for Allotments: no funds have been spent on the Allotments in the past two years. A Users Group has been created and a facility is required to provide information for all holders and liaison with LPC on other works required.

**Resolved:** to purchase noticeboard at cost of £464 plus VAT. Proposed by MW, seconded by SS. Majority in agreement. One abstention.

- 141 Lease of printer/scanner for LPC offices: following the poor performance of the current equipment a new printer is required with A4 and A3 facility, both black&white and colour.

**Resolved:** to enter 5-year lease with Apogee at £152.50 per quarter to include consumables, parts, labour, maintenance and service. Proposed by MR, seconded by GK. All in agreement.

- 142 Mini recycling centre on Leman Grove: to continue with this arrangement with SNC: LPC to receive £200 per annum to host the facility.

**Resolved:** to confirm arrangement for one year. Proposed by MR, seconded by RL. All in agreement.

### **RoSPA REPORT FOR KITTENS LANE PLAY AREA**

- 143 Recommendations: 0 high; 6 Medium; 4 Low.

- 144 Medium recommendations refer to overhanging branches around items of play equipment; exposed roots that could cause tripping; tightening of bolts; removal of work matting.

**Resolved:** to carry out the Low and Medium recommendations. Proposed by MR, seconded by MW. All in agreement.

### **REPORTS FROM PARISH COUNCILLORS**

- 145 Jubilee Hall Management Committee: the Football Club has now signed a 3-year contract; a new contract for the bar is out to tender; the AGM is to be held on 1<sup>st</sup> August; new Trustee are required.

- 146 War Memorial: agreed that the base requires to be pressure washed prior to inspection for re-pointing; the rubbish bin to be moved; road closure to be applied for 11<sup>th</sup> November Service. Confirmed that accredited Marshalls will not be required as those acting in this capacity will remain behind the barriers and not be on the public highway. **AP**

### **SIGNIFICANT CORRESPONDENCE and agree any necessary actions**

- 147 The list was presented and agreed no further action required.

### **DATES OF FUTURE MEETINGS: all at 7.00pm in LPC office**

- Meeting not required for August
- Thursday 13<sup>th</sup> September. Agenda items to Clerk by 4<sup>th</sup> September

The meeting ended at 9.15 pm