

Dear Councillors, you are summoned to attend the meeting of Loddon Parish Council, to be held in the Hollies Rear Hall on Wednesday 11 January 2023 at 7.00pm.

Members of the public are welcome to attend in person and will be provided an opportunity for public participation under *Public Forum*.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

Signed: *Emily Curtis* (Parish Clerk)

Dated: 5 January 2023

AGENDA

- 1. Welcome and Meeting etiquette (and to note if anyone wishes to record the meeting)**
- 2. To receive and consider apologies for absence and consider accepting them**
- 3. To receive any Declarations of Interest for items on the agenda and to consider any requests for dispensations**
- 4. To approve as a correct record, the Minutes of the meeting held on the 14 December 2022**
- 5. To receive an update on matters arising from previous meetings (not on this agenda)**
 - 5.1: First Aid Training Date – 27 February 2023
 - 5.2: Freedom of Information training date – 18 January 2023
 - 5.3: Christmas Lights
 - 5.4: Application for a footpath from the High Street to Mill Road via footpath 10/11
- 6. Public Forum**
 - 6.1: County/District Councillor Kay Mason Billig
 - 6.2: District Councillor Jeremy Rowe
 - 6.3: Public Forum
- 7. To receive reports from Council (for information only and previously circulated)**
 - 7.1: Chairman's Report
 - 7.2: Parish Councillors' Reports (including Outside Representative Roles)
 - 7.3: Clerk's Report
 - 7.4: Administration and Allotment Officer's Report
 - 7.5: Parish Warden's Report
 - 7.6: Data Protection Matters and to note the ICO's decision regarding the complaint
- 8. To receive the finance report from the Responsible Finance Officer**
 - 8.1: To approve accounts for payment in accordance with the Budget (list tabled)
 - 8.2: To receive the Bank Reconciliation to 31 December 2022
 - 8.3: To confirm changes to be made to bank signatories

- 8.4: To receive the quarter 3 budget monitoring report
- 8.5: To consider a quotation from CJ International Services for a retainer contract to provide assistance with Freedom of Information requests and related data matters
- 8.6: To consider a small grant application from Chet Contact
- 8.7: To consider a request from the Jubilee Hall for a contribution towards re-painting the car park lines

9. Council Representatives

- 9.1: To appoint a Council representative to the Jubilee Hall Management Committee
- 9.2: To appoint a Council representative to the Neighbourhood Plan Steering Group

10. To consider Loddon Community Allotment Society's request to remove the Alder Trees from Loddon Allotments

11. Planning

11.1: To consider a response to planning applications received from South Norfolk (*all applications are listed on LPC's Planning Schedule which are attached to the minutes*);

- 2021/2522 (Duplicate Application of 2021/2437): To note LPC's response to the application

11.2: To note decisions on planning applications by South Norfolk Council: *Please refer to the Planning Schedule attached to minutes.*

11.3: To note planning applications received from Broads Authority:

11.4: To note decisions on planning applications by Broads Authority: None

12. Chet Neighbourhood Plan Steering Group

- 12.1: To receive a report from the Project Officer/Steering Group Chairman
- 12.2: To receive the minutes from the recent Steering Group meetings for information

13. To receive highways information and agree any necessary action

- 13.1: To receive an update on the proposed TRO on High Bungay Road
- 13.2: To receive a report on the speed awareness message (Sam2)

14. To receive an update from the Events Committee

15. To receive an update from the Loddon & Chedgrave Playing Field Committee

16. To receive an update on the Emergency Plan Working Party

17. To receive an update on the Community Larder

18. To consider correspondence received and determine a response if required

19. To discuss the May 2023 elections and agree any action

20. To consider any items for a future agenda

21. Date of next meeting: The next meeting of the Parish Council will be Wednesday 8 February 2023 at 7.00pm, held in the Hollies Rear Hall. (Agenda items to Clerk by the 2 February 2023).