

LODDON & CHEDGRAVE PLAYING FIELD COMMITTEE

C/O Loddon Town Council: The Library Annexe,
Church Plain, Loddon, Norfolk, NR14 6EX
Tel: 01508 522020 | Email: PFCCommittee@loddonpc.org.uk

Dear Members, you are summoned to attend the meeting of the Loddon & Chedgrave Playing Field Committee, to be held in the Hollies Rear Hall on Tuesday 26 September 2023 at 7.00pm.

Members of the public are welcome to attend in person and will be provided with an opportunity for public participation under *Public Forum*.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

Signed: Emily Curtis (Clerk)

Dated: 21 September 2023

AGENDA

1. **Welcome and meeting etiquette (and to note if anyone wishes to record the meeting)**
2. **To receive and consider apologies for absence and consider accepting them**
3. **To receive any Declarations of Interest for items on the agenda and to consider any requests for dispensations**
4. **To approve as a correct record, the minutes of the meeting held on the 21 June 2023**
5. **To receive an update on matters arising from previous minutes (not on this agenda)**
 - 5.1: Nettles on perimeter of Playing Field
 - 5.2: Ride on Lawnmower – battery not faulty
 - 5.3: Pavilion/pitch proposal for Hales and Loddon Cricket Club and LUFC at Hales Green
 - 5.4: Pole removal on Playing Field
6. **Public forum**
7. **Reports from Representatives (on items not on this agenda)**
 - 7.1: JHMC
 - 7.2: LUFC Adults
 - 7.3: LUFC Juniors
 - 7.4: CPC
 - 7.5: LTC
 - 7.6: Tennis Club Subcommittee
 - 7.7: To consider appointing a representative to the Jubilee Hall Trustee role
8. **Finance Report**
 - 8.1: To receive the Financial Statement to 31 August 2023
 - 8.2: To approve accounts for payment in accordance with the Budget (list tabled)
 - 8.3: To consider the draft 2024/25 budget
 - 8.4: To receive the Financial Statement for the Tennis Club Subcommittee
 - 8.7: To receive an update on grant applications
 - 8.6: To receive an update on the transition to online banking
 - 8.7: To receive an update on the Unity Trust bank signatories
 - 8.8: To notify the Committee of LTC's new Insurer
 - 8.9: To receive an update on the installation of the tennis club floodlights

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- 8.10: To consider the quotes for the installation of ball stop fencing on the Playing Field
- 8.11: To consider the quote for the conifers to be cut (sides and top), the Jubilee Hall Car Park (sides and top) and the trees overhanging the tennis courts to be cut back

9. Safeguarding

- 9.1: To receive a report if required

10. Loddon & Chedgrave Playing Field

- 10.1: To consider requests to hire the Playing Field
- 10.2: To consider a request to install memorial bench
- 10.3: To consider formalising the entrance to the Playing Field from Old Market Green
- 10.4: To repair hedging on George Lane/Jubilee Hall Car Park to reduce the crossing risk
- 10.5: To consider the 'Green Bean Machines' request to operate on the Playing Field

11. Loddon Tennis Club Subcommittee

- 11.1: To receive for information the minutes of the Subcommittee meetings
- 11.2: To consider appointing Carolyn Frosdick and Craig Broadley-Naylor to the Subcommittee
- 11.3: To consider quotes for two bench storage seats for the clubhouse
- 11.4: To approve the cost of £125.00 from the TC budget for Winter League entrance fee
- 11.5: To approve the payment of approx. £120.00 for the clubhouse internal door
- 11.6: To approve the payment of £150.00 from the TC budget to advertise the TC on LUFC hoarding

12. Loddon United Football Club Adults

- 12.1: To note that the pitch agreement had been signed for 2023/24
- 12.2: To receive for information the adults financial accounts 2022/23 and AGM Minutes
- 12.3: To receive the inspection/maintenance schedule of the defibrillator

13. Loddon United Football Club Juniors

- 13.1: To note that the pitch agreement had been signed for 2023/24
- 13.2: To receive for information the Juniors financial accounts 2022/23 and AGM Minutes
- 13.3: To receive an update on the repairs/removal/replacement of the storage container

14. Jubilee Hall Management Committee

- 14.1: Results of 5 Year Fixed Wiring Test at the Jubilee Hall
- 14.2: To consider parking arrangements on LUFC match days
- 14.3: To receive an update on the repairs/removal of the storage container

15. Correspondence

16. Items for a future agenda

17. 2024 meeting Dates

- 16 January 2024
- 16 April 2024
- 16 July 2024
- 15 October 2024 (2025-26 Budget)